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TECHNICAL PROPOSAL

VOCES COALICIÓN DE INMUNIZACIÓN Y PROMOCIÓN DE LA SALUD, INC

TO

PUERTO RICO DEPARTMENT OF HEALTH

MEDICAID OUTREACH CAMPAIGN

Request for Proposal (RFP)

2023-PRMP-MOC-007

September 25, 2023

“ Original Technical Proposal”

September 25, 2023

Puerto Rico Department of Health Medicaid Program
ATTN: Elizabeth Otero-Martínez
268 Luis Muñoz Rivera Ave.
World Plaza- 12th Floor (Suit12)
San Juan, Puerto Rico 00918

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Dra. Yasmin Pedrogo Rodríguez
Sr. Rolando Román Pérez

PRESIDENTES DE COMITÉ
Lcda. Idalia Bonilla
Dra. Lucy Arce Ferrer
Dr. Miguel Suárez Villamil
Dra. Wanda Maldonado Ávila

Dear Ms. Otero-Martínez,

Voces Coalición de Inmunización y Promoción de la Salud, Inc. is honored to submit a response to the request for proposal 2023-PRMP-MOC-007, related to the Medicaid Outreach Campaign.

In our constant pursuit of contributing to the well-being of the community, particularly Medicaid beneficiaries, we have crafted our proposal with a focus on the specific needs and requirements of this project. We recognize the importance of recertifying the majority of Medicaid patients and are committed to support the PR Medicaid Program in carrying out this task with the highest quality and efficiency while ensuring reasonable costs.

At Voces, we have a highly qualified team with extensive experience in health education campaigns and facilitating the delivery of services. We are confident that our capabilities and knowledge position us optimally to collaborate with the Puerto Rico Department of Health in achieving the established goals for the Medicaid program.

We are excited about the possibility of working together with the Department of Health and are dedicated to providing the best possible service to meet the required goal. We understand that this campaign directly impacts the quality of life of thousands of Puerto Ricans, and our track record shows we take this responsibility very seriously.

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Dra. Wanda Maldonado Ávila

We are at your disposal to discuss our proposal in detail and how we plan to carry out this important initiative. We value the opportunity to be part of this effort and hope that, together, we can make a positive impact on the health and well-being of the Puerto Rican community.

We look forward to your prompt response.

Sincerely,

Iván Lugo Montes
Board of Directors Vice President

VOCES Coalición de Inmunización y Promoción de la Salud, Inc.

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I. PROJECT PROPOSAL

A. Executive Summary

VOCES PR Immunization and Health Promotion Coalition (hereafter referred to as VOCES) proposes a comprehensive project aimed at supporting the Medicaid Program in Puerto Rico to ensure that registered participants can update their records and complete the documentation submission process in a timely manner.

VOCES is a non-profit organization with a strong track record of commitment to public health in Puerto Rico, whose mission is to expand equitable access to healthcare through advocacy, education, and promotion efforts. With over a decade of experience since its founding in 2013, VOCES has demonstrated its ability to develop, lead, and execute initiatives related to the promotion and equitable access to immunization and healthcare in collaboration with various governmental and non-governmental organizations.

Between January 2021 and December 2022, VOCES organized and conducted 11,714 vaccination events and operated 17 vaccination centers in commercial centers throughout the entire island of Puerto Rico, administering 835,566 Covid-19 vaccine doses. Projects like the Vacu-Tour and Telemedicine have shown that **VOCES** possesses a solid set of competencies that support successful interorganizational project execution. These competencies include training personnel, standardizing administrative procedures, and efficiently maximizing resources. The organization is also distinguished by its capacity to 1) develop high-quality content in various formats and efficiently disseminate it to its audience in a timely manner, 2) collaborate with an extensive network of partners and respond rapidly and efficiently to ever-changing needs. The inclusion of communities with diverse functional needs in our programs reflects VOCES commitment to equity and accessibility.

The project in support of the Medicaid Program will focus on community education and awareness, facilitating access through guidance and support centers in convenient

locations with extended hours, and on-site personalized assistance to guide eligible participants through the recertification process and the use of the digital platform.

VOCES will develop a digital participant activation campaign to educate and summon the eligible Medicaid population. Furthermore, we will utilize all available digital platforms in collaboration with the Puerto Rico Department of Health and allied organizations to disseminate the call to action and provide relevant information.The goal is to reach an audience of one million people through various digital platforms such as Facebook, Youtube, Instagram, Twitter, and Google Search. Metrics will include the number of impressions, reach, user engagement, and participation.

To provide convenient access and scheduling flexibility, **VOCES** will establish information and technical assistance centers in strategically located commercial centers, including a permanent center in Plaza Las Américas. Additionally, we will conduct activities in communities and municipalities in collaboration with community leaders, mayors, and civic groups to reach populations with special needs or limited access to healthcare services and/or transportation. These centers and activities will have specialized staff to provide guidance on requirements and the recertification process and to provide technical assistance to beneficiaries and potential participants in completing their application process through the digital platform. Special attention will be given to populations with special needs. Orientation and technical assistance centers and activities are expected to impact 50,000 participants and eligible candidates for the Medicaid program. Metrics will include daily digital registration of participants, the number of individuals oriented about the process, and the quantity of participants successfully completing the application process.

The monitoring and evaluation plan will ensure constant measurement of project progress, with weekly progress reports to be sent on Fridays, after closing of previous week on Saturdays. Quantitative and qualitative indicators will be used to assess the effectiveness of the implemented strategies, and satisfaction surveys will be administered to gather participant feedback.

B. Organization Information:

Voces Coalición de Inmunización y Promoción de la Salud, Inc. (Hereafter referred to as VOCES)

1. Purpose, Mission, and Vision:

VOCES is a nonprofit organization with 501(c)(3) status, based on the community, with over 100 participating organizations, including healthcare professional associations, government entities, research and educational institutions, grassroots community organizations, academia, the private sector, and other nonprofit entities.

Our mission is to enhance equitable access to healthcare through advocacy, education, and promotion efforts rooted in the values of the common good, equity, commitment, responsibility, integrity, and ethics.

Our vision is a Puerto Rico with a healthy population having equitable access to healthcare and free from preventable diseases through education and early intervention.

2. Description of relevant qualifications and experience:

Since its inception in 2013, VOCES has had a significant impact on education and immunization promotion through various initiatives, educational campaigns, and national events in collaboration with professional associations, the Department of Health, and other public and private entities. These comprehensive awareness efforts have resulted in keeping immunization-related topics relevant and updated, the approval of public policy, improved coverage, and innovative regulations that have brought Puerto Rico closer to ensuring adequate vaccine access for a broad segment of the population.

Throughout a history of successes, several educational campaigns have been developed, led, and implemented to raise awareness about vaccine-preventable

infectious diseases, the importance of immunization, and recommendations from the CDC Advisory Committee on Immunization Practices and the Puerto Rico Department of Health for vulnerable populations and those at higher risk of developing diseases. We have also coordinated and provided continuous education on prevention and immunization, public health emergency management, natural disasters, hepatitis C, and telemedicine to doctors, nurses, pharmacists, media, and community leaders through the Annual Immunization Congress (IMCO) held annually. Additionally, we offer virtual courses for healthcare professionals and communities. To date, we have impacted over 13,400 healthcare professionals.

For the past 10 years **VOCES** has utilized the knowledge and experience gained in community outreach and participation programs, focused on prevention including education, planning, logistics, administration, and execution of annual mass vaccination campaigns against influenza and other vaccine-preventable diseases. We have also mobilized over 100 community, civil, and civic groups to provide access to vaccination during times of emergencies caused by natural disasters, seismic movements in the southwest, and the current COVID-19 pandemic. This demonstrates our effectiveness, leadership, and prudent resource management.

During late 2017 and 2018, post-Hurricanes Irma and Maria, **VOCES** managed to convene volunteers, secure vaccine donations, develop plans, and impact communities, becoming the primary provider for influenza, tetanus, and pneumonia vaccinations, reaching over 88,000 individuals in more than 600 vulnerable communities. Additionally, a program for vector control and leptospirosis infections was developed, distributing over 1,800 water filters to households, more than 10,000 mosquito repellents, and $200,000 worth of food, water, and essential items in communities. This showcases our leadership and mobilization capabilities, activating allies and collaborators to mitigate the health crisis.

In early 2020, in response to multiple earthquakes in the southwest area of the island, **VOCES** relocated its mobile unit to state-run shelters and improvised ones

in 16 municipalities, in collaboration with community leaders, administering over 35,000 vaccine doses, distributing water filters, personal hygiene products, and providing education to citizens.

In response to the COVID-19 pandemic, the **VOCES** Virtual initiative was developed. It included interviews with health authorities aimed at providing reliable and pertinent health information to communities, with a focus on parents, caregivers, and educators of Head Start and childcare center children, small business owners, and other enterprises, as well as older adults and caregivers in long-term care facilities. The **VOCES** team developed material and content to educate the public about prevention measures and how to handle changes in information updates. Our website received over 50,000 visits. Additionally, the following programs and initiatives were conducted:

- First media campaign against COVID-19 - "Stay Home, We Are All Responsible for Stopping This Virus" in collaboration with 22 healthcare professional groups.
- Educational initiative "We Are Well in Community Health" - A virtual training program for community leaders on how to develop initiatives to promote health in their communities.
- "Patients First Alliance," in collaboration with the Puerto Rican Diabetes Association, the Puerto Rican Lung Association, the Puerto Rican Renal Council, the American Cancer Society of P.R., the Alliance for the Control of Chronic Diseases, the Comprehensive Cancer Center of PR, and AARP, aimed at ensuring that patients with chronic diseases did not interrupt their healthcare and maintained their quality of life amid the pandemic. This alliance gave rise to TelesaludPuertoRico.com to educate patients about telemedicine and how to integrate into this new modality.

Once the COVID-19 vaccine became available in Puerto Rico, VOCES sought to activate the coalition model, joining efforts with multiple allied entities and the

Puerto Rico Department of Health in a unified exercise to vaccinate as many patients as possible. The first action to support the Department of Health's Vaccination Program was to facilitate the call and access to training for thousands of healthcare professionals to become certified in the proper handling of the COVID-19 vaccine. We developed and trained organizational, civil, and civic leaders on tasks necessary in the logistics process, orientation, document completion, and vaccination. This prepared a volunteer force and facilitated close collaboration with the civilian community.

The initial vaccination activities, targeting first responders, healthcare professionals, and older adults, were well-received due to the service's necessity. In January 2021, with the support of the municipality of Guaynabo, who provided the Yolanda Guerrero Cultural Center, VOCES opened the first permanent vaccination center, providing vaccination services to older adults. Over time, vaccination eligibility expanded to include individuals of various ages and conditions. We educated and vaccinated more than 1,000 to 1,200 individuals daily with extended hours, seven days a week.

However, undoubtedly, the COVID-19 VacuTour was the most extensive and ambitious project. In February 2021, the Puerto Rico Department of Health (PRDoH) requested proposals from different groups and entities to be part of the department's interventions in response to the emergency caused by the COVID-19 pandemic. VOCES was invited to participate in this process and present the ability to replicate what we have been doing for many years. In March, the organization received notification that its proposal had been accepted. Initially funded by the Cares Act and later by FEMA funds allocated to accelerate vaccination, the proposal was directed towards three specific areas: (1) providing vaccination services through diverse strategies and activities, (2) providing educational services aimed at increasing vaccine confidence, and (3) conducting individual interventions to remove barriers related to social determinants that impact some

individuals, especially the most vulnerable, from receiving vaccination services according to established recommendations.

For two years, over 11,000 vaccination events were held throughout the island, reaching vulnerable populations and communities. VOCES managed to administer over 850,000 vaccine doses, exceeding the program's expectations of 700,000 doses. We stood out for overall organization, quality of service to the public, and our ability to mobilize communities. One of the key strategies for the success of this project was the establishment of 17 permanent vaccination centers in strategic locations around the island, where approximately 56% of the doses were administered. This demonstrated that developing permanent centers is a cost-effective and high-yield strategy. It is essential to emphasize that during this time, 19 educational and activation campaigns were developed to educate the public about preventive measures, new vaccines, and changes in recommendations.

The most recent project was in support of the Puerto Rico Comprehensive Cancer Center and its participant recruitment program for the All of Us study at the "Healthy Communities" and VOCES vaccination center located at Plaza Las Américas. In an eight-week period, we managed to recruit over 350 participants and more than 1,800 candidates for registration. The strength of this project lay in individual interviews, completing participant information processes, and uploading data to digital platforms.This demonstrates the ability of VOCES to engage with the general public, provide orientation about processes, and guide individuals to complete information in digital platforms.

3. **Evidence of organizational capacity:**

a. **<u>Leadership</u>**

Chief Executive Officer and Founder: Mrs. Lilliam Rodríguez Capó *Lilliam* Rodríguez is a prominent activist in health and prevention with over 30 years of experience in event planning and strategic planning. She has worked in the

private sector as well as with non-profit organizations focused on training professionals and developing programs for patient organizations. Since 2013, she has led VOCES alongside an extraordinary team. In 2022, Ana G. Méndez University awarded her an honorary doctorate in Health for her excellent leadership in successfully coordinating vaccination efforts and public guidance during the pandemic. She is a passionate advocate for public health and has worked tirelessly to improve access to healthcare and the well-being of people in Puerto Rico.

Medical Director: Dr. Ana Rodríguez Acevedo

Dr. Ana Rodríguez Acevedo is a pediatric specialist with over 30 years of experience. She completed her bachelor's degree at the University of Puerto Rico, Mayagüez Campus, and her Doctor of Medicine degree at the Central East University School of Medicine in the Dominican Republic. She then completed her Pediatric Residency at the Ramón Ruiz Arnau Hospital of the Central Caribbean University in Bayamón, Puerto Rico. She also served as the Medical Director of the COVID-19 proposal in collaboration with the Department of Health.

Board of Directors

To carry out its work and achieve its goals, VOCES has a Board of Directors composed of recognized professionals from various disciplines and experiences in the healthcare field, who volunteer their time and expertise for the Coalition's strategic planning and operation. Below is a description of the experience and background of the Board members.

President: Lcdo. Ricardo Torres Muñoz

Lcdo. Torres has worked in the Public Health field for over 25 years. He served as the Secretary of Family Health in the Puerto Rico Department of Health from

2013-2016. As Deputy Secretary and Senior Deputy Officer, he was responsible for overseeing programs related to Immunization, Maternal-Infant Health, HIV/STDs/TB, intellectual disabilities, children with special needs and intellectual disabilities. For a year and a half, he worked closely with the CDC regarding the Zika epidemic in Puerto Rico, specifically access to contraceptives. He earned his master's degree in International Health Management, Economics, and Policy from Bocconi University. He has been a member of the VOCES PR Board of Directors for the past 5 years.

Vice President: Engineer Iván Lugo

Engineer Iván Lugo Montes is the Executive Director of the Puerto Rico Industry University Research Center (INDUNIV), a non-profit organization that promotes Puerto Rico's competitiveness in science and technology by facilitating collaboration between industry, government, and academia. He has over 40 years of experience in the local and global pharmaceutical industry. He has been a member of the VOCES Board of Directors for the past 10 years.

Treasurer: Dr. Concepción Quiñones de Longo

Dr. Concepción Quiñones de Longo is a Puerto Rican pediatrician and public servant. She served as the interim Secretary of Health of Puerto Rico in March 2020 and previously served as Deputy Secretary of the Department of Health from 2008-2012. During her career, she worked as a pediatric instructor at the University of Puerto Rico and was a member of the University Pediatric Hospital for 36 years. In the 1980s, she helped the Puerto Rico Department of Health establish pediatric centers for children with special needs and hospital accreditation. She has been a member of the VOCES Board of Directors and held various positions over the past 10 years.

Secretary: Dr. Elba Díaz Toro

Dr. Elba Díaz Toro is a dental healthcare professional specialized in areas such as prosthodontics, oncologic dentistry, and tobacco prevention, among other health branches. She currently serves as a professor and director of the Department of Restorative Sciences at the Dental Medicine School of the University of Puerto Rico (EMD-UPR). She is also a member of the government task force for the COVID-19 pandemic. She has been a member of the VOCES Board of Directors for the past 10 years in various positions.

***Board Members*:**

Lcda. Eileen Ortega

Eileen Ortega is the Director of Operations for Walgreens Co. in Puerto Rico, a national pharmacy chain based in Deerfield, Illinois. She is responsible for overseeing Walgreens' store and pharmacy operations in Puerto Rico at 104 locations, representing 5,000 team members in Puerto Rico and the Virgin Islands. Eileen is a pharmacist by profession, a graduate of the Faculty of Pharmacy at the University of Puerto Rico Medical Sciences Campus. She currently serves as the President of the Puerto Rico Board of Pharmacy, a member of the National Association of Boards of Pharmacy, and a member of the Advisory Committee of the Controlled Substances Monitoring Program of the Puerto Rico Department of Health. She actively participates in several non-profit organizations, including the Puerto Rican Heart Association, local HIV organizations, the Diabetes Association of Puerto Rico, Susan G. Komen, the Leukemia and Lymphoma Chapter of Puerto Rico, and has been an active member of the VOCES Puerto Rico board since its inception.

Lcda. Idalia Bonilla

Lcda. Idalia Bonilla is a Puerto Rican pharmacist who has dedicated 40 years of her life serving public health. She currently serves as the President of the College of Pharmacists of Puerto Rico. Lcda. Bonilla has achieved numerous accomplishments throughout her distinguished career and is recognized for her commitment to the pharmacy profession and the community. She also served as the President of the Community Pharmacy Association.

Dr. Yasmin Pedrogo

Dr. Yasmin Pedrogo is a pediatric specialist in Puerto Rico. She is currently based in San Juan and serves as the Director of the Clinical Skills Center. She has also served as the President of the Puerto Rico Chapter of the American Academy of Pediatrics. Throughout her career of over 20 years, her voice has been a powerful advocate for early vaccination and early childhood care. Dr. Yasmin Pedrogo graduated from the University of Puerto Rico School of Medicine in 2005 and is certified by the American Board of Pediatrics in pediatrics and pediatric hospital medicine. She currently works at the University Pediatric Hospital in San Juan, Puerto Rico.

Former Senator Lucy Arce

Lucy Arce worked as a teacher with the Head Start Program and as an Ombudsman for the Aguadilla region. She also worked as Regional Director of the Public Housing Administration in Aguadilla and later as Regional Manager of the Commonwealth Employees Association (AEELA) in Arecibo. In 1993, Arce was appointed Assistant Administrator of the Retirement System for Government Employees of Puerto Rico. She also served as Commissioner of the Women's Affairs Commission. In 1996, Arce was elected Senator by Accumulation. During her time in the Senate of Puerto Rico, she served as Vice President of the Senate, Alternate Chief Spokesperson, President of the Legislative Assembly of

Women, and Chairwoman of the Labor, Veterans Affairs, and Human Resources Committees.

Dr. Josefina Romaguera

Dr. Josefina Romaguera is an obstetrician-gynecologist with over 42 years of experience in the medical field. Currently, she is a professor in the Department of Obstetrics and Gynecology at the University of Puerto Rico School of Medicine.

Dr. Wanda Maldonado

Dr. Wanda T. Maldonado Dávila is the Dean of the School of Pharmacy at the Medical Sciences Campus (RCM) of the University of Puerto Rico. In 2019, she was elected President-Elect of the Council of Deans of the American Association of Colleges of Pharmacy (AACP) at the national level. She is the first Puerto Rican to hold these positions.

Dr. Wanda Torres

Dr. Wanda Torres is a specialist in Infectious Diseases. She serves as medical advisor.

b. <u>Key Project Staff</u>

VOCES has a highly prepared team of professionals, experienced in health and prevention education, as well as in the design, planning, and logistics of programs, events, activities, and the management of large groups of participants. Our experienced communications team has credibility with the media and the public. We have more than 100 collaborators that we can activate to further expand the education message.

Project Director

The project director will dedicate 80% of their time to the project. They will be responsible for the strategic management of projects and programs at the organizational level. Their main objective is to ensure that projects and programs are executed effectively and aligned with the organization's strategic objectives.

Finance Director

The Finance Director plays a strategic role in the project's financial management. Their primary responsibility is to ensure the financial health of the project, provide strategic guidance, and make informed decisions regarding the appropriate use of funds, budgeting, and financial reporting.

Project Manager

The project manager will play a strategic role in project and program management at the organizational level. Their main objective is to ensure that the project, objectives, and programs are executed and implemented effectively in line with the proposed objectives and aligned with the Medicaid Program and the Department of Health. They oversee and direct all aspects of the Proposal's daily operations, supervise leaders in each area, evaluate their performance, provide feedback, and support their development.

Program Compliance & Monitoring Consultant

The Program Compliance & Monitor Consultant will support the Project Manager in compiling and analyzing data, trends and metrics to monitor progress and ensure project performance and execution in alignment with project objectives. Will advise on strategic direction and assist on project reporting.

Communications Director

The Communications Director plays a strategic role in managing internal and external communication for the project. Their primary objective is to establish and maintain an effective communication strategy that promotes the reputation and image of the proposed activities, as well as conveying key messages to the media, clients, and other external stakeholders.

Digital Campaign Coordinator

They will be responsible for developing the digital campaign, coordinating with the creative department and managing the digital platforms and social media channels to promote the information centers, events, activities, and calendars.

IT Coordinator

They will be responsible for supervising the IT infrastructure and systems, ensuring information security, and providing technical support to ensure the proper functioning and use of technology in information management.

Legal Compliance

The Compliance Director is responsible for ensuring that the organization complies with all state and federal laws, regulations, and internal and external policies. Their primary objective is to prevent and detect non-compliance and violations and take the necessary measures to correct and prevent their recurrence.

c. **Subcontractors**: Please see Attachments C.

d. **References:** Please see Attachments B and C for references requested.

4. INTRODUCTION AND SCOPE OF WORK

Introduction

The Medicaid Program in Puerto Rico has played a crucial role in providing access to healthcare for thousands of island residents. Currently, the enrollment of participants in the Medicaid program in PR encompasses an approximate total of 1.6 million lives, including 1.289 million participants between the ages of 1-64, 304,000 participants aged 65 or older (Platinum), and participants under the Children's Health Insurance Program (CHIP).

Over the past six years, Puerto Rico has faced a series of unprecedented challenges due to multiple states of emergency that have affected the island. As a result of these critical situations, the federal government exempted Puerto Rico from the annual recertification process in the Medicaid Program during this period. However, in 2023, the Federal Government has required the Government of Puerto Rico to recertify all Medicaid program beneficiaries on or before March 31, 2024.

COVID-19:

The COVID-19 pandemic has presented a series of significant challenges for the Medicaid program in the United States and its territories, including Puerto Rico. Some of the challenges that Medicaid has faced because of the pandemic include:

1. ***Increase in Enrollment***: The pandemic led to a massive loss of jobs and, consequently, an increase in Medicaid enrollment as people lost their employer-provided health insurance, placing additional pressure on Medicaid budgets in many states and territories, including Puerto Rico.

2. ***Strain on Healthcare Resources***: The demand for healthcare services increased dramatically during the pandemic, especially in significantly affected areas.
3. ***Telemedicine***: The pandemic made telemedicine essential to ensure that Medicaid beneficiaries could access healthcare safely.
4. ***Care for Vulnerable Populations***: The pandemic disproportionately affected certain populations, such as the elderly and people with disabilities.

On the other hand, the COVID-19 pandemic emphasized the importance of access to healthcare, making the recertification of Medicaid program participants in Puerto Rico a crucial process to ensure that those who qualify continue to receive the necessary assistance.

Challenges in Medicaid Recertification in Puerto Rico:

The recertification process in programs like Medicaid can pose several challenges. These challenges may vary depending on the jurisdiction and specific circumstances, but some common hurdles in the recertification process include:

- ***Document Complexity***: Applicants often require the submission of a series of documents to prove their eligibility. Gathering and presenting this documentation can be complicated for some individuals, especially if they do not have easy access to the required medical, financial, or identification records.
- ***Access Barriers***: Some eligible individuals may face obstacles in accessing the recertification process due to lack of transportation, health or disability issues, language barriers, or geographic location. These obstacles can make it difficult for people to attend recertification appointments.

- ***Unawareness of Deadlines***: Beneficiaries must adhere to specific deadlines for submitting their recertification. Lack of awareness of these deadlines can lead to coverage loss if recertification is not completed on time.
- ***Changes in Eligibility***: Personal and financial circumstances can change over time, and some individuals may not be aware that they are now eligible for Medicaid due to changes in their situations. On the other hand, some beneficiaries may have lost their eligibility but still attempt to recertify.
- ***Lack of Awareness of Benefits***: Some individuals may not be aware of the benefits of Medicaid or may underestimate its importance, which can decrease their motivation to complete the recertification process.
- ***Communication Issues***: Communication between beneficiaries, social workers, and government agencies can be complicated. Communication errors, misinformation, or inadequate follow-up can lead to delays or issues in the recertification process.
- ***Changes in Employment Status***: For beneficiaries who gain employment, increases in the minimum wage or changes in income can affect their eligibility. Understanding how these changes can influence recertification can be confusing and cause fear of losing benefits.
- ***Technological Problems***: In some places, recertification can be done online, which can be a problem for individuals with limited internet access or limited technological skills.
- ***Limited Resources***: Medicaid agencies may have limited resources to carry out the recertification process, which can result in delays or a lack of staff to assist beneficiaries facing difficulties.
- ***Change of Address or Contact***: If beneficiaries change their address or phone number without notifying Medicaid agencies, it can hinder communication and recertification.

In response to these challenges, Medicaid has taken steps to adapt and streamline the recertification process. These include using online or phone recertification methods,

relaxing documentation requirements, and providing resources and assistance to help participants complete the process safely and efficiently during the pandemic. These challenges highlight the importance of addressing barriers and facilitating the recertification process for Medicaid participants.

Scope of Work

With the goal of supporting the Medicaid Program in Puerto Rico to ensure that registered participants in the Medicaid program can update their records and complete the documentation process on time, **VOCES** proposes to address possible barriers and facilitating the process by:

1. Developing and implementing effective strategies to streamline the recertification of beneficiaries and ensure that those who are eligible continue to receive the necessary services.
2. Activating the coalition model for the integration of patient organizations, civil groups, volunteers from various organizations such as the Lions Club of PR, the Rotary Club of PR, AARP, and private companies willing to collaborate in spreading the message, activating participants, and providing cost-free locations to establish orientation and assistance centers.
3. Utilizing all digital platforms to disseminate the call, in collaboration with the Department of Health and with the support of allied organizations and collaborators.

Proposed Strategies for the Medicaid Recertification and Recruitment Program

1. ***Education and Awareness***:

   Develop and implement a digital information campaign targeting the public, in collaboration with the Department of Health and with the support of professional associations, civil groups, and community leaders, to:

a. Increase awareness of the benefits of Medicaid, eligibility criteria, recertification deadlines, and required documents to complete the process.
b. Promote and mobilize participants to our permanent centers and community activities.
c. Provide clear and accessible informational material in both English and Spanish, ensuring it is available online.
d. the use of translators and sign language at fixed centers and community activities to serve the deaf population.

2. ***Access Facilitation***:
    a. Establish guidance and technical assistance centers in extended and accessible locations and hours for the target population.
    b. Conduct activities in communities and municipalities to reach populations with special needs and/or limited access to transportation services, in collaboration with community leaders, mayors, religious leaders, and civil leaders.

3. On-Site Assistance:
    a. Offer in-person support through orientation and assistance centers and/or community events.
    b. Provide trained personnel to answer questions and guide beneficiaries through the process, offering guidance on eligibility requirements, required documents, and the recertification process.
    c. Provide technical assistance in the use of the Vital digital platform to ensure that participants have access to their accounts, update their data in the Medicaid system, and submit the required documents to successfully complete the application process. However, the Medicaid

team would be responsible for the evaluation and approval of each participant.

d. Provide a secure location where participants can deposit their document packages if they are complete.

For the purposes of this proposal, we will be reaching out to the entire eligible population that meets the requirements set forth by the Department of Health, some of which may be uninsured.

The program pursues three important aspects: 1) providing education about the benefits, eligibility requirements, and the process of completing the application for recertification, 2) assisting the participant in completing the necessary steps to submit their application, and 3) facilitating access points to provide extended hours and greater convenience and eliminate current barriers in the use of digital platforms.

Proposed Activities for the Medicaid Recruitment Program:

1. ***Information and Technical Assistance Centers*** - Establish six (6) information, education, and technical assistance centers for the Medicaid program in strategically located commercial centers around the island, based on areas of greatest need. This strategy was tested by our organization for the COVID-19 Vacu Tour project and proved highly effective in maintaining fixed centers with extended hours in locations that provide access and convenience to the public.

   Based on this experience, we propose to open a permanent center at Plaza Las Américas, serving one of the most densely populated areas, for a period of 26 weeks. The remaining five centers will be open for five (5) weeks each, rotating throughout the island based on priorities and strategically covering the main geographical regions.

These centers will have the following staff:

a. ***Planning and Logistics Coordinator*** - Responsible for coordinating with shopping center management, agencies, and other stakeholders regarding the planning and logistics of fixed orientation and assistance centers in commercial centers. They will handle all necessary arrangements and procedures for each event, including insurance endorsements, permits, setup, and teardown, etc.

b. ***Center Supervisor*** - This individual will be responsible for supervising the staff, achieving the goals set for each center, and managing daily reports on attendance and program compliance. Additionally, they will be designated to maintain communication with VOCES IT (Information Technology) coordinator for technical matters with the Department of Health and Medicaid, to troubleshoot and manage any technical issues that may arise.

c. ***Information and Technical Assistance Personnel*** - This staff will play a crucial role in providing information and support to beneficiaries and potential participants. They will be trained to guide individuals through the application process, provide guidance on available services and requirements, and answer questions. They can also assist individuals in completing application forms on the digital platform and collecting the necessary documentation.

d. ***Ushers*** - This staff will help direct participants to the appropriate area within the center based on their needs.

Each center will have a center supervisor and between four to six (4-6) trained technicians for orientation and technical assistance, allowing us to serve a significant group of participants simultaneously. In collaboration with the Puerto Rican Association of Commerciales Centers, the centers will operate from

Monday to Saturday from 9:00 am to 7:00 pm, on a five-week rotation at each shopping center. There will be one permanent center at Plaza Las Américas for 26 weeks, with extended hours from 9:00 am to 9:00 pm. These centers will have signage identifying the areas and types of assistance available.

This extended schedule will allow participants the flexibility to visit these centers outside of working or academic hours, to seek orientations, complete the recertification process, and/or submit documentation. The centers will have an information area, a waiting area, a technical assistance area, and a drop-off box for completed applications. They will also have a structured logistics system based on arrival times, access for disabled individuals, pregnant women, and assistance for the deaf with sign language interpreters through the use of telemedicine.

2. ***Community and/or Municipal Activities*** - Develop 40 community activities in collaboration with community leaders, municipalities, civic groups, and other organizations, both in the public and private sectors, to reach all Medicaid participant groups and those with limited access, such as people with disabilities, people with intellectual disabilities, the deaf community, and blind individuals, in those municipalities with the highest "NO SHOW" rates. These events will last for one day each, with a duration of 6-7 hours, and will have the following staff:

    a. ***Planning and Logistics Coordinator*** - Responsible for coordinating all aspects of community event planning and logistics. They will handle all necessary arrangements and procedures for each event, including insurance, permits, setup, and teardown, etc.

    b. ***Event Supervisor*** - This individual will be responsible for supervising the staff, achieving the goals set for each activity, and managing daily reports on attendance and program compliance. Additionally, they will be designated to maintain communication with VOCES PR's IT (Information

Technology) Program for technical matters with the Department of Health and Medicaid, to troubleshoot and manage any technical issues that may arise.

c. ***Information and Technical Assistance Personnel*** - This staff will play a crucial role in providing information and support to beneficiaries and potential participants. They will be trained to guide individuals through the application process, provide guidance on available services and requirements, and answer questions. They can also assist individuals in completing application forms on the digital platform and collecting the necessary documentation.

d. ***Ushers*** - This staff will help direct participants to the appropriate area within the event based on their needs.

e. ***Volunteers*** - Through strategic partnerships with civic entities, we will have volunteer staff to support various areas.

3. ***Digital and Public Service Activation Campaign*** - Develop an activation and education campaign targeting Medicaid participants and eligible populations, to be implemented from October 2023 to March 2024, to promote the project's access points, the organization's commitment to collaborate and be part of this Medicaid Recruitment program, and to provide guidance on eligibility criteria and the required documents to start the process.

   This campaign will be implemented on digital platforms, social media, and other media channels to educate and engage the population, placing ads through (META), YouTube, publications, and an informative microsite. We will use the **VOCES** database and the support of stakeholders and allies, such as patient organizations and civil groups, to help us spread the message and achieve a greater impact.

   The campaign will include:

a. Director of Communications - Plays a strategic role in managing internal and external project communication. Their main objective is to establish and maintain an effective communication strategy that promotes the reputation and image of the proposed activities and conveys key messages to the media, clients, and other external interest groups.

b. Digital Campaign Coordinator - Will coordinate promotions with the creative department and be responsible for managing digital platforms and social media to promote information centers, events, and activities, as well as schedules. They will be responsible for the digital campaign being developed.

c. Creative Team - Responsible for developing the creative concept and adapting pieces for different platforms. **VOCES** will collaborate with the communication staff designated by Medicaid in the development of the creative concept and in identifying material approved by the Department of Health for dissemination to the community.

d. Public Relations Specialist - As it is a collaborative campaign between **VOCES** and the Medicaid program, this individual will be responsible for seeking free promotion opportunities, requesting collaboration from entities, mass media, universities, and other allies of our organization.

4. ***Personnel and Volunteer Training Center***: Our main center at Plaza Las Américas will also serve as a training center where staff and volunteers from various organizations can undergo training to perform their roles.

5. ***Evaluation and Participant Survey*** - **VOCES** will develop a brief questionnaire to collect data on social determinants in the population of potential Medicaid candidates and/or eligible individuals who use the provided services.

Project Duration:

Upon award of the contract, there will be approximately two (2) weeks of planning, twenty-four (24) weeks for the execution of activities, and one (1) week for completing the financial and programmatic reports, for a total of 27 weeks. (This may vary depending on contract approval and signing).

Objectives and Performance Indicators

1. ***Digital Patient Activation Campaign***: Through the combined use of various digital platforms such as Facebook, YouTube, Instagram, Twitter, Google Search, among others, and e-blasts, we expect to reach an audience of one million people. The metrics to be used will include: 1) the number of impressions, 2) reach, 3) user interaction and engagement with the campaign.

   We will monitor these metrics globally and individually for each medium and platform to assess the effectiveness of the campaign in real-time and make the necessary adjustments to ensure proper targeting of the target population while maximizing the investment.

2. ***Orientation and Technical Assistance Centers and Activities***: With this project, we hope to impact a total of 50,000 participants and/or eligible candidates for the Medicaid program. We will use the following metrics to evaluate the progress of objectives and identify challenges and areas of opportunity in the process in a timely manner:

   - Daily digital registration of participants who visit the centers and/or attend community events and activities.
   - The number of participants who receive guidance on the process.

- The number of participants who can successfully complete the application process.
- The number of participants who deposit their completed documents and forms in the drop-off boxes.
- A satisfaction survey.

Monitoring and Evaluation Plan:

VOCES will develop tools to measure the effectiveness of each initiative and will deliver a weekly progress report to be sent on Fridays, after closing of previous week on Saturdays. The content and format will be determined in collaboration with the Medicaid program team.

Monitoring the achievement indicators and evaluating the results of the strategies to be implemented will also be considered in this project. Quantitative and qualitative indicators have been identified to monitor the project's progress and compliance with its overall goal and objectives. For this purpose, data collection instruments will be designed, and participant satisfaction surveys will be administered. All information will be kept in a single database to facilitate analysis, comparisons, contrasts, and trends. Due to the short duration of the project, evaluation activities should begin from the start, resulting in both process and outcome evaluation. Monitoring and data collection will allow for necessary adjustments and modifications along the way to ensure goal attainment.

Quantitative compliance indicators may include established metrics to measure the effectiveness of the media used in the participant activation campaign, daily registration of participants at each fixed center and/or community activity, total participants receiving guidance on eligibility requirements and the recertification process, total participants successfully completing their application process.

Qualitative compliance indicators may include participant satisfaction with the organization of fixed centers and/or community activities, service quality, the orientation and technical assistance process, available equipment and technology, and the use of the digital platform to complete their application process.

At the end of the project, a final evaluation of impact and results will be carried out, using the information collected and the objectives initially established.

I. APPENDICES:

A. Scope of Work

SUGGESTED TIMELINE	September	October	November	December	January	February	March	April	Total Weeks
Contract signature and Kick-Off meeting/ Platform training by Medicaid Staff		2W							
Plaza Las Américas Shopping Center permanent Guidance and Technical Assistance- It would take 27 weeks including Setup and teardown Preparation.		5W	4W	4W	5W	4W	4W	1W*	27
First Guidance and Technical Assistance Temporary Center at Shopping Center TBD - 5 weeks including Setup and teardown Preparation.		5W +							
Second Guidance and Technical Assistance Temporary Center at Shopping Center TBD - 5 weeks including Setup and teardown Preparation.			5W+						
Third Guidance and Technical Assistance Temporary Center at Shopping Center TBD - 5 weeks including Setup and teardownPreparation.				5W+					
Fourth Guidance and Technical Assistance Temporary Center at Shopping Center TBD - 5 weeks including Setup and teardown Preparation.					5W+				
Fifth Guidance and Technical Assistance Temporary Center at Shopping Center TBD - 5 weeks including Setup and teardown Preparation.						5W	1W*		25
Community Activities - 40 One-Day Events in Collaboration with Municipalities, Communities, Alliances		4E	9E	9E	9E	9E			40
Digital Patient Activation Campaign. October to March		5W	4W	4W	4W	4W	4W	1W #	
Operating and Administrative Personnel October to April		5W	4W	4W	5W	4W	4W	1W#	27
Administrative Expenses not to exceed 10% of the cost proposal									

LEGEND

Dissasembly Week or Closing Report (*)

One week of assembly, five execution weeks and One day to teardown (+)

One week of final programmatic report and results (#)

B. Description Of Similar Projects

Telemedicine Project

VOCES leads the Alliance of Patients First (as an administrator and service provider), which consists of the joint efforts of six other organizations: the Renal Council of Puerto Rico, the Puerto Rican Diabetes Association, the Puerto Rican Lung Association, the American Cancer Society Puerto Rico Chapter, AARP Puerto Rico, and the Alliance for Chronic Disease Control of Puerto Rico. Each of these organizations is a leader in its respective field, with a combined track record of over 240 years of collective experience in serving patients with chronic diseases in Puerto Rico.

The mission of this collaborative effort is to ensure access to medical care, educate patients and their families, promote health, encourage the proper use of healthcare services, and be responsive during the COVID-19 emergency. The driving force behind all these efforts was the need to ensure that patients with chronic diseases did not interrupt their healthcare and could maintain their quality of life amid the COVID-19 pandemic.

The Patients First Alliance requested support from the Department of Health through the Coronavirus Relief Fund (CRF), which was created under Section 601(a) of the Social Security Act, as added by Section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). The goal was to enhance their patient service capacity and technological capabilities to incorporate various telehealth and telemedicine modalities. These capabilities facilitate community outreach and patient engagement, with the aim of empowering patients to play a more active role in their healthcare to achieve better outcomes and more personalized care.

Promoting and facilitating patient participation in their own healthcare involves patients being involved in decision-making about their medical care, being informed about their condition and treatment, and committing to following medical recommendations. To achieve this, the Patients First Alliance proposed to consolidate efforts focused on strengthening three main areas:

1. ***Patient Education*:** This involved developing and creating informative content that was disseminated through various channels such as calls, chats, email blasts, vlogs, educational materials, websites, television and radio ads, in-person community activities, webinars, and interviews with trusted healthcare professionals. The content covered topics related to access to healthcare services provided by doctors and other professionals to ensure continuity of care and treatment adherence.
2. ***Data Management and Technological Infrastructure:*** The project provided infrastructure through technological equipment, platforms, and training for their use. It also involved creating a database where patient information was collected and managed. This facilitated documentation of access to services and patient follow-up, as well as data analysis to measure transitions and outcomes in chronic disease care.
3. ***High-Impact Media Education Campaign*:** This campaign aimed to inform patients with chronic diseases, their families, caregivers, and healthcare professionals about telehealth and telemedicine. It leveraged both digital and traditional media to mobilize the public to access educational content.

Results and Achievements: The project successfully met all its objectives during the peak of the COVID-19 pandemic in Puerto Rico between November 2020 and June 2021. In addition, it equipped the partner organizations with the infrastructure and protocols to embrace technology and processes related to telehealth and telemedicine. The campaign exceeded its estimated reach and social media utilization goals, accumulating a total reach of 8,980,074 visits and 50,476 users

engaged in the educational campaign. The project also surpassed its goal for direct service, reaching 35,897 individuals and 32,478 people in group services.

The Telehealth Puerto Rico project aimed to provide accurate information to educate both service providers and patients about the use of technology to facilitate communication between patients with special needs and their providers during the COVID-19 pandemic. Once again, the successful use of the coalition model allowed for resource maximization, community outreach, and media impact, directly benefiting vulnerable populations in a timely manner.

The overall goal of the project was to educate about the telehealth modality and implement it as a strategy to ensure uninterrupted access to healthcare services, with special attention to the COVID-19 emergency to limit exposure of patients with chronic diseases to the virus. To achieve this, the project was planned around five tangible purposes or objectives:

1. **Access to Technological Equipment:** Creating the necessary conditions for patient-focused organizations within the Patients First Alliance to educate, promote, and use telehealth modalities for health education, prevention, direct service, and advocacy.
    - The project provided organizations with the necessary technology and equipment to offer telehealth services.
    - Training was conducted for the staff, professionals, and volunteers of the partner organizations to strengthen the skills required for effective use of telehealth.
    - Technological and information management capabilities were strengthened, as were programmatic and fiscal processes within the organizations, contributing to a successful project implementation.

2. **Standardization of Educational Resources and Documentation Processes:** Facilitating a common system for collecting, organizing, classifying, and analyzing information about services provided to patients with chronic diseases. This was accomplished through the provision of technological infrastructure and knowledge to partner organizations, enabling them to make informed decisions based on quality information.
    - Educational content was developed for various media formats, and a website was created to provide information on telemedicine in the context of patients and their diseases.
    - Platforms like WizeHive, JotForm, and Salesforce were implemented to effectively collect, organize, classify, and analyze information. This standardization allowed for data analysis, information privacy, and informed decision-making.
    - Over 800 tablets were provided to long-term care institutions for educational and demonstrative use, as well as to facilitate virtual connections with healthcare professionals.
    - Technical support was provided to the organizations within the Patients First Alliance, including a total of 124 meetings with each organization's work teams. This contributed to the development of a data culture and strengthened information management capabilities.

3. **Empowerment of Patients:** Preparing patients from partner organizations with the technology, equipment, and knowledge needed to manage and maximize the use of Telecare, Telemonitoring, and Teleconsultation modalities.
    - The organization conducted educational video conferences and an educational campaign to train patients and caregivers on the use of secure virtual tools to access telehealth.

- The website telesaludpuertorico.com was created, and educational content was produced in various media to provide valuable information to people living with chronic diseases.
- In-person guidance was provided at COVID-19 vaccination centers established by VOCES, allowing for direct interaction with patients and their families.
- Innovation was achieved by including sign language interpreters who educated the public in videos, webinars, and in-person at vaccination centers.

4. ***Media Campaign:*** Promoting the use of telehealth and telemedicine modalities among the broad population of patients with chronic diseases (approximately 1.2 million people in Puerto Rico), their families, and caregivers.
    - An educational campaign was conducted on social media, reaching a large number of people (2,997,277) to introduce the concepts of telehealth and telemedicine.
    - Social media reach was maximized because each organization allied with Patients First adopted the same campaign with the same resources, disseminating and replicating it on all their social media accounts (Facebook, Instagram, YouTube, etc.).
    - The Alliance participated in radio and television interviews on major Puerto Rican stations and channels to further disseminate information about telehealth and telemedicine.

5. ***Collaboration with Other Entities in the Efforts of the Telemedicine Program of Puerto Rico:***
    - Collaborations were formalized with various entities, including the Science and Technology Trust of Puerto Rico, the Renal Nutrition Council of Puerto

Rico, the Renal Social Work Council of Puerto Rico, Albizu University, among others.

- The organization collaborated with ASES (Health Insurance Administration of Puerto Rico) to advocate for parity and facilitate the use of telemedicine.

The execution of this project showcased the competencies of the VOCES team in:

- Managing inter-organizational projects using best practices for staff training, standardization of administrative procedures, and resource maximization.
- Combining multiple services in permanent or temporary community centers.
- Integrating populations with special needs into the services provided.
- Developing content for various formats in a timely manner and efficiently disseminating it.
- Convening spokespersons recognized and trusted by the public.
- Adapting to cutting-edge technologies in service delivery.
- Reaching communities through in-person implementations of best practices.

Covid-19 Project

"VOCES from VacuTOUR COVID-19: A Success Story in the Midst of the Pmic, Empowering Communities Through Education and Immunization to Protect Puerto Rico"

The project started in January 2021 and was extended to December 2022.

In January 2021, the Department of Health of Puerto Rico (DSPR) reached out to VOCES to collaborate in the administration of COVID-19 vaccines, based on their extensive experience in logistics and the implementation of vaccination events as a non-traditional provider over the last decade. VOCES enthusiastically accepted the challenge and committed to supporting the endeavor to contribute to public health

protection through vaccination. This led to the creation and opening of the first fixed vaccination center at the Yolanda Guerrero Cultural Center, with the support of the municipality of Guaynabo. From that moment on, the center began to offer vaccination services to older adults on weekdays, with extended hours.

Subsequently, various groups of people by age and medical conditions to be vaccinated were phased in, following the guidelines provided by DSPR. As the groups of people to be vaccinated expanded and the need to reach a large number of individuals in a short period of time became more pressing, operations and initiatives in the fight against the COVID-19 pandemic on the island continued to expand. This gave rise to the DSPR's "VacuTour against COVID-19," which became the largest and most extensive project to educate and immunize residents of Puerto Rico. In February 2021, the Department of Health requested proposals from various groups and entities to participate in DSPR's interventions in response to the emergency stemming from the COVID-19 pandemic and extended an invitation to VOCES to participate in this process.

During the month of March, the organization received notification that their proposal had been accepted. Initially funded under the Cares Act and later through FEMA funds allocated to expedite vaccination, the proposal was directed toward three specific areas: (1) providing vaccination services through diverse strategies and activities, (2) offering educational services aimed at reducing vaccine hesitancy, and (3) conducting individual interventions to remove barriers related to social determinants that affect whether some people, especially the most vulnerable, receive vaccination services in accordance with established recommendations. The goal was to impact immunization efforts with 700,000 doses by conducting a total of 1,100 events between both proposals and recording the data in the Puerto Rico Electronic Immunization Registry (PREIS), as well as managing inventory, complying with all relevant requirements and regulations.
The availability of the vaccine not only offered tangible hope of controlling the disease but also enabled a massive vaccination campaign across the territory. The vaccine

became an essential resource to protect citizens and reduce the disease burden on hospitals. In the Vacutour COVID-19 project, VOCES demonstrated its capacity and experience to work on community outreach projects and active patient engagement in the following ways:

Project Results and Demonstrated Competencies:

1. ***Educational and Promotional Campaigns***: We conducted 19 education and promotion campaigns on COVID-19, reaching an audience of 2,346,239 people through various communication channels, with an estimated value of over $3.3 million in public services. These initiatives, in support and collaboration with the Department of Health of Puerto Rico, earned the organization recognition from the general community as a constant reference in promoting accurate and up-to-date information, following the recommendations and guidelines of the CDC and DSPR. The effectiveness of the organization in disseminating essential information on COVID-19, vaccination, and other public health prevention strategies was highlighted.

2. ***Extensive Collaboration Network***: VOCES collaborated with over 100 organizations, including healthcare professional associations, government entities, educational institutions, community-based organizations, and other non-profit entities, demonstrating the competence to mobilize resources and work effectively with multiple sectors of interest.

3. ***Rapid and Efficient Mobilization***: During the pandemic, our focus was on achieving rapid and efficient mobilization to address the constantly evolving, often urgent, needs of the community. We implemented agile and flexible strategies that allowed us to promptly adapt to emerging challenges, from staff training to vaccine administration. This demonstrated our abilities for rapid and

efficient response in crisis situations, as well as our capacity to stay at the forefront of the fight against the pandemic within short time frames.

4. ***Safe and Effective Handling and Administration of COVID-19 Doses***: A total of 835,566 doses of COVID-19 vaccines were administered, showcasing the organization's ability to manage, coordinate, and effectively implement activities aimed at community-wide participation. This ensured the implementation of best practices and maximized resource utilization in large-scale operations. We developed a logistics mobilization process.

5. ***Development of Standardized Protocols***: VOCES carried out a successful COVID-19 vaccination campaign characterized by the implementation of rigorous standardized protocols at all stages of the process. Following CDC guidelines, FEMA's Manual for Community Vaccination Centers, and PRDoH guidelines, the organization ensured proper storage and a secure cold chain, established transport and distribution protocols with staff training and constant monitoring, managed inventory in detail, and set up well-equipped vaccination centers with precise protocols. This commitment to quality and safety contributed to the success of the campaign and the well-being of the community.

6. ***Vaccination Events and Activities***: A total of 11,714 events and vaccination activities were conducted over a period of 24 months, averaging 20 activities per day, across the island. This highlighted the organization's ability to reach diverse communities and strategic locations, with the commitment to ensuring that no sector of the population was excluded.

7. ***Coordination of Large-Scale Events***: Our organization demonstrated outstanding logistical and strategic planning capabilities by successfully coordinating and executing a massive vaccination event, where 10,000 doses of

COVID-19 vaccines were efficiently and safely administered in a single day. This event took place at the Puerto Rico Convention Center and was the largest vaccination event, showcasing our skills in resource management, inter-institutional collaboration, commitment to public health, and execution capacity, underscoring our firm dedication to contributing to the fight against the COVID-19 pandemic and handling complex, large-scale projects with efficiency and success.

8. ***Impact on Municipalities and Vulnerable Populations***: We visited and impacted 78 municipalities, with a primary focus on vulnerable populations. We ensured that the most marginalized and underserved communities had equal access to disease protection, thereby contributing to reducing health disparities and strengthening the resilience of the neediest populations.

9. ***Inclusion of Communities with Functional Diversity***: Sign language interpreters were included, who were present both in person and via teleconsultation at vaccination centers and clinics. This allowed individuals with hearing disabilities to have equal access to information and vaccination services, ensuring greater equity in the immunization process.

10. ***Training and Certification Platforms***: Training platforms were provided for the Department of Health to certify 13,875 healthcare professionals in the Management and Administration of the COVID-19 vaccine. Additionally, training was created and provided to 1,600 participants in the Vaccination Promoters certification, endorsed by the Department of Health and specifically aimed at school nurses.

11. ***Fixed Training Center***: The fixed vaccination center at Plaza Las Américas served as a continuous standardized training center for nursing schools and

personnel involved in all our initiatives, operating seven days a week with extended hours. This evidence-based approach ensured that our staff were adequately prepared and updated to always provide high-quality care to the community.

12. ***Robust Network of Vaccination Centers***: A robust network of vaccination centers was established to ensure convenient and effective access to COVID-19 vaccination, with extended hours. In total, 17 fixed vaccination centers were strategically located in shopping centers, offering an accessible and easily reachable environment for the community. The main operational vaccination center was located at Plaza Las Américas, open seven days a week and serving the highest number of patients. Furthermore, to provide comprehensive care to the pediatric population, two pediatric vaccination centers known as "Vacu-Kids" were established, one at Plaza Las Américas and another at Mayagüez Mall. To expand our reach further and reach different communities, 17 temporary vaccination centers were established in collaboration with local municipalities. Together, this diversified network of vaccination centers reflected our commitment to ensuring that the population had timely and convenient access to healthcare services.

13. ***Fixed Call Center and Data Registration***: Two key components were implemented to facilitate the vaccination campaign: 1) a Call Center that provided information, scheduled appointments, and used communication strategies such as text messages and automated calls to remind of upcoming doses, as well as WhatsApp Business to streamline telephone support; 2) a Data Center at Plaza Las Américas with over 50 trained individuals responsible for registering data in the PREIS system and ensuring data quality, resulting in a total of 835,566 records. These components, combined, ensured efficient data management and comprehensive community care during the vaccination campaign.

14. ***Compliance with the Department of Health and FEMA:*** VOCES PR underwent a total of 706 quality control and compliance monitoring checks at vaccination events, as entrusted to the organization by FEMA and the Department of Health over a 17-month period (August 2021 to December 2022), covering various aspects such as operations, protocols, temperature management, staff credentials, and emergency preparedness, thus ensuring operational and fiscal integrity of the project. According to the results shared by DSPR in the operational monitoring of VOCES PR, the organization achieved an average of 91% compliance with the requirements.

15. ***Work Hours***: A total of 500,000 contracted work hours were recorded by professional and technical personnel. These hours were complemented by over 25,000 volunteer hours, highlighting community participation and the organization's commitment to involving volunteers in its projects, thereby maximizing available resources and increasing the reach of initiatives.

In summary, VOCES PR's Vacutour COVID-19 project demonstrated the organization's capacity to manage large-scale projects, mobilize human and financial resources, and reach diverse communities through a variety of vaccination strategies and educational campaigns. These achievements support its experience and ability to work on future "patient engagement" and large-scale public health projects.

B. Attachment B: Vendors References

Attachment B

The vendor is NOT to change any of the pre-filled cells in the following tables.
The vendor may add additional reference tables as necessary.

Vendor Reference Form

Vendor Information		
Vendor Name: **Voces Coalición de Inmunización y Promoción de la Salud, Inc.**	Contact Name:	**Lilliam Rodríguez**
	Contact Phone:	**787-789-4008/787-607-2323**
Customer Information		
Customer Organization: **Puerto Rico Department of Health**	Contact Name:	Dr. Eduardo Zavala
	Contact Title:	Auxiliary Secretary of Planification and Development of Department Of Health
Customer Address: **PO Box 70184 San Juan, PR 00936-8184**	Contact Phone:	787-765-2929 ext 3711
	Contact Email:	eduardo.zavala@salud.pr.gov

Project Information	
Total Vendor Staff:	**8 employee**
Project Objectives: The project encompassed patient education efforts, delivering informative content through diverse channels such as calls, chats, email blasts, educational materials, and media advertisements. Topics covered access to healthcare services and treatment adherence. It also established robust data management and technological infrastructure, including a patient database, to document service access, follow-up, and data analysis for chronic disease care. Additionally, a high-impact media education campaign was launched to inform patients, caregivers, and healthcare professionals about telehealth and telemedicine, utilizing digital and traditional media for widespread outreach.	
Project Description: Between 2020 and 2021 VOCES led the Patients First Alliance, a collaboration involving six prominent nonprofit organizations with over 240 years of collective experience in serving patients with chronic diseases in Puerto Rico. The Alliance was established to ensure healthcare access, patient education, health promotion, and proper healthcare service utilization, especially during the COVID-19 pandemic. The Alliance sought support from the Department of Health's Coronavirus Relief Fund to enhance patient services focusing on technology for telehealth and telemedicine, empowering patients to actively participate in their healthcare for improved outcomes and personalized care. In light of the COVID 19 pandemic, telemedicine was seen as a tool to empower patients and facilitate their decision-making about their medical care, being informed about their condition and treatment, and committing to following medical recommendations.	
Vendor's Involvement: In order to empower patient-focused organizations within the Patients First Alliance to effectively utilize telehealth for health education, prevention, direct service, and advocacy, a comprehensive strategy was implemented. This strategy encompassed the development of educational content in various media formats, the creation of the telesaludpuertorico.com website to disseminate telemedicine information, and the utilization of platforms like WizeHive, JotForm, and Salesforce for efficient data collection, organization, and analysis. This standardized approach not only facilitated data analysis and ensured information privacy but also enabled informed decision-making. Additionally, the organization conducted educational video conferences and a social media campaign to educate patients and caregivers on secure virtual tools for telehealth access, further enhancing their telehealth capabilities. In-person guidance at COVID-19 vaccination centers provided direct interaction with patients and families, while a social media educational campaign amplified outreach efforts, collectively strengthening the alliance's telehealth initiatives.	
Project Benefits: Digital platforms, including a website and social media profiles, were designed and promoted for an educational campaign on TeleHealth and TeleMedicine, reaching a total of 2,997,277 people on social media. Radio and television interviews were conducted as part of the campaign. Additionally, a total of 97,401 patients were educated, both individually and in groups, with 12,144 individuals benefiting from educational video conferences. To achieve impact in the longer term, 843 computer tablets were delivered to extended care homes to enhance health service delivery, and 157 tablets were	

Attachment B

distributed among the allied organizations for continued training and service. Five Telemedicine "kits" were provided to allied entities, and technological infrastructure was enhanced to collect and analyze information. A master collaboration plan was developed among allied entities to meet performance indicators, and work plans and budgets were created for the allied organizations.				
Key Personnel				
Name: Lilliam Rodríguez	Role: Project Director			
Name: Layra Zapata	Role: Project Manager			
Project Measurements:				
Estimated one-time costs: N/A	Actual one-time costs:N/A			
Reason(s) for change in one-time cost: N/A				
Original Value of Vendor's Contract: $3,413,961.00	Actual Total Contract Value:$ 3.391.812,48			
Reason(s) for change in value: Due to VOCES' effective cost management, we achieved cost savings resulting in unused funds. These surplus funds were subsequently returned to the Department of Health				
Estimated Start & Completion Dates:	From:	November 2020	To:	December 2020
Actual Start & Completion Dates:	From:	November 2020	To:	December 2021
Reason(s) for difference between Estimated and Actual dates: Extensions of time for the use of funds.				
If the vendor performed the work as a Subcontractor, the vendor should describe the scope of subcontracted activities:				

Attachment B

The vendor is NOT to change any of the pre-filled cells in the following tables.
The vendor may add additional reference tables as necessary.

Vendor Reference Form

Vendor Information		
Vendor Name: **Voces Coalición de Inmunización y Promoción de la Salud, Inc.**	Contact Name:	**Lilliam Rodríguez**
	Contact Phone:	**787-789-4008/787-607-2323**
Customer Information		
Customer Organization: **Puerto Rico Department of Health**	Contact Name:	Dra Marilú Cintrón
	Contact Title:	Auxiliary Secretary of Division Of Prevention and Promotional Health
Customer Address: PO Box 70184 **San Juan, PR 00936-8184**	Contact Phone:	787-765-2929
	Contact Email:	marilu.cintron@salud.pr.gov

Project Information	
Total Vendor Staff:	**8 employee/200+subcontractors**

Project Objectives:

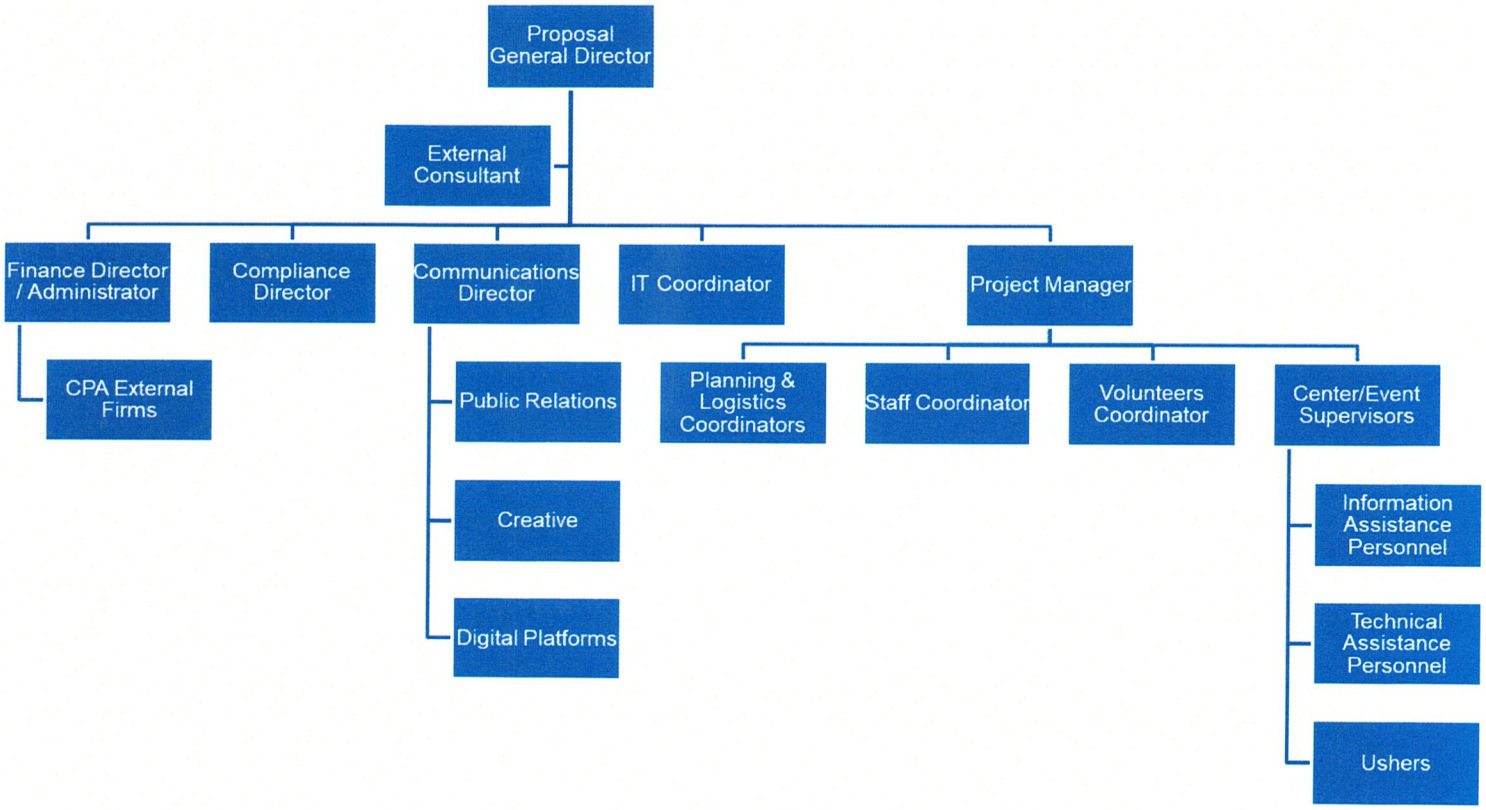
- Work hand in hand with the Puerto Rico Department of Health, municipalities, epidemiologists, and community leaders to develop strategies that facilitate access to COVID-19 vaccinations, particularly for disadvantaged communities and/or those with limited access.
- Establish 11 vaccination centers that offer extended hours of service and from which small clinics in neighborhoods or communities can be organized to service people who cannot mobilize or are bedridden and impact a larger group of people in each municipality.
- Establish additional fixed centers in collaboration with municipalities and community leaders to provide vaccination services in 16 disadvantaged communities and municipalities with few vaccination centers, including locations such as Añasco, Comerío, Humacao, Fajardo, Aguada, Barranquitas, among others.
- Assist residents of public housing, low-income populations, in collaboration with the Department of Housing, in response to the urgent need for residents in these areas to gain access to COVID-19mass vaccinations.
- Establish a call center and data center to collect and submit vaccination data to the Puerto Rico Electronic Immunization System (PREIS) for patient vaccine registration.

Project Description: Be part of the interventions by the Department of Public Safety and Response (DSPR) in emergency response operations related to the COVID-19 pandemic, funded by FEMA, in three specific areas: (1) providing vaccination services through various strategies and activities, (2) offering educational services aimed at reducing vaccine hesitancy, and (3) conducting individual interventions to address social determinants of health that impact certain individuals, especially the most vulnerable, in receiving vaccination services in accordance with established recommendations.

Vendor's Involvement: When the COVID-19 vaccine became available in Puerto Rico, VOCES immediately activated a coalition model, collaborating with various partners to vaccinate as many people as possible. Initial vaccination efforts targeted first responders, healthcare workers, and older adults. As vaccination expanded, government policies were enacted to manage the process. However, as demand decreases, VOCES adapted by intensifying promotion strategies for fixed vaccination centers, leading to a significant increase in vaccinations in strategic locations. The project prioritized areas of need and accessibility, following recommendations from the Advisory Committee on Immunization Practices (ACIP). To reach underserved populations, alternate methods such as community mobilization, non-traditional hours, and home visits were implemented. Throughout the project, we remained active in educating and promoting access to our events while providing support to other vaccination centers. We continued our educational campaign to address the most common concerns of patients who still have reservations about getting

vaccinated or have questions about the primary series and booster shots. This effort contributed to over $3.3 million in free education and advertising through TV, radio, press, articles, supplements, and the distribution of educational materials.				
Project Benefits: During the COVID-19 vaccination campaign in Puerto Rico, VOCES achieved significant milestones, including the administration of 835,566 vaccine doses, the organization of 11,714 vaccination events, and the dispatch of 35,142 vaccine fridges. Notably, VOCES coordinated and executed a historic One Shot event at the Puerto Rico Convention Center, where 10,000 doses were administered in a single day. The campaign reached and impacted 78 municipalities, contributing to reducing health disparities among vulnerable populations. The organization's commitment extended to training and certification programs, including the certification of 1,600 participants as "Vaccination Promoters" and 13,875 healthcare professionals in the Management and Administration of the COVID-19 vaccine. A robust network of 17 fixed vaccination centers, two pediatric centers, and 17 temporary centers in collaboration with municipalities ensured accessible healthcare services. Overall, VOCES played a pivotal role in Puerto Rico's vaccination efforts, emphasizing education, accessibility, and community engagement.				
Key Personnel				
Name: Lilliam Rodríguez		Role: Project Director		
Name: Jivanny Díaz		Role: Project Manager		
Project Measurements:				
Estimated one-time costs: N/A		Actual one-time costs:N/A		
Reason(s) for change in one-time cost: N/A				
Original Value of Vendor's Contract: $9,252,285.00		Actual Total Contract Value:$ 25,531,047.33		
Reason(s) for change in value: Extensions of time for the use of funds and new funds allocations by the federal government.				
Estimated Start & Completion Dates:	From:	March 3, 2021 (CRF) July 1, 2021 (FEMA)	To:	June 30, 2021 (CRF) September 30, 2021 (FEMA)
Actual Start & Completion Dates:	From:	March 3, 2021 (CRF) July 1, 2021 (FEMA)	To:	December 31, 2021 (CRF) December 29, 2022 (FEMA)
Reason(s) for difference between Estimated and Actual dates: Extensions of time for the use of funds and asigned new funds allocations by the federal government to continuously support the Covid19 vaccination.				
If the vendor performed the work as a Subcontractor, the vendor should describe the scope of subcontracted activities:				

C. Proposed Organizational Structure



D. Qualifications of Teams / Resumes / CVs of Key Personnel

WANDA BETANCOURT VILA
Colinas de Fair View 4P21 Calle 223, Trujillo Alto, PR 00976
Tel. (787) 283-6883, Mobile (787) 224-3702
E-mail: wbetancourtvila@gmail.com

Background Profile

Experienced Accountant with over fifteen years of expertise in financial management, accounting, and administration. Seeking a challenging role within a dynamic and growth-oriented organization where my dedication to professional excellence, proficiency in financial reporting and analysis, and strong interpersonal skills can contribute to achieving financial goals and ensuring compliance with industry standards. Bilingual in Spanish and English, I am committed to leveraging my extensive knowledge and experience to drive financial success and foster positive relationships within the company.

Education

Interamerican University of Puerto Rico 1986-1990
San Juan, PR
Bachelor of Arts Degree in Business Administration with a major in Accounting

Computer Knowledge

IBM and Macintosh Computers and Compatibles. Software applications including Microsoft Excel, Microsoft Words, Microsoft Outlook, ACCPAC Plus Accounting Systems, Real World Accounting Systems, QuickBooks Pro, MAS 90 Accounting Systems, Sage Accounting Software cloud based.

Relevant Experience

Voces Coalición de Inmunización y Promoción de la Salud, Inc.
Administrator -2018 to Present

Bookkeeping responsibilities, tracks income, makes bank deposits and completes monthly bank reconciliation, prepare payroll, generate checks for vendor supplies and executive review and update financial records. Hiring personnel, maintaining personnel records and ensuring insurance policies are up to date. Review operating costs and suggest alternative, cost saving measures. Negotiate vendor pricing, contracts, and terms. Act as primary liaison with building landlord. Management of FEMA and Cares Act funds received in response to the Covid-19 pandemic. Preparation of financial reports in conjunction with the CPA firm related to the utilization of the received funds.

PdC Telecom, Inc.-Guaynabo, PR
Senior Accountant-1999 to 2003/ 2006 to 2018

In charge of complete accounting cycle, including A/R, A/P, Bank Reconciliation, etc.. Creates Financial Reports for President of the Corporation, a Company with gross sales of $ 8M yearly. Prepare of payroll, quarterly payroll reports ant taxes returns. *Building Manager* for an Office Rent Building with nine offices rented. In charge for the invoicing of the offices rented, common expenses distribution.

Century Small Business Solutions
Accountant-2003 to 2006

In charge of bookkeeping of assigned clients, bank reconciliation, financial statements, payroll tax deposits, quarterly payroll returns, payroll and all related accounting duties for each individual clients as per their requests.

Postdigit, Inc.-San Juan, PR
Senior Accountant-1997 – 1999

Complete accounting cycle. Creates financial reports for stockholders meetings and for the Commissioner of Financial Institutions of Puerto Rico, monthly and quarterly. Preparation of all quarterly payroll reports and taxes returns. Reports directly to Chief Operations.

Guede Films, Inc-Guaynabo, PR
Assistant Comptroller-1992-1997

Performed general accounting duties. Prepared payroll for our employees in Puerto Rico, Miami, New York and Los Angeles offices. Balanced all budgets for the productions inside and in the United States. Prepared monthly reconciliation for accounts payable/receivable and payroll accounts. Reports directly to Comptroller.

De Angel & Co.-Guaynabo, PR
Staff Auditor-1991-1992

Performed all accounts receivable/payable and payroll tests. Cash counts, Corporation and Individual Tax returns. Bankrupt analysis for distribution of cash. Compilations and Review reports.

References

References and other information available upon request.

Liana T. Clayton López

San Juan, PR ◆ 787-709-5436 ◆ taina0897@gmail.com

Educación

University of Puerto Rico, Rio Piedras campus August 2022- present day
Master's degree in Translation

University of Puerto Rico, Rio Piedras campus August 2015- December 2020
Bachelor's degree in Modern Languages (Italian and German)

Holy Rosary School May 2015
High school diploma

Experience

Voces: Coalition of Inmunization and Health Promotion

Administrative Assistant- Full Time January 2023- present day

- Assist in answering inbound phone calls.
- Enter vaccination and patient data to PREIS (Puerto Rico Electronic Inmunization System).
- Answer WhatsApp business messages. Answer questions about VOCES and current vaccination issues.
- Conduct outbound calls for the All of Us research program and recruit participants.
- Translate documents (proposals, presentations, guides) into English or Spanish.

Data Coordinator/ Call Center and Data Center Supervisor- Full Time August 2021- December 2022

- Enter vaccination and patient data to PREIS (Puerto Rico Electronic Inmunization System).
- Contact patients in order to identify any information that is not available in PREIS.
- Supervise the employees working in the Call Center and the duplicate vaccination card areas.
- Make a weekly employee work schedule and validate the number of hours that my employees worked.

Phone Operator- Full Time October 2020- July 2021

- Provide information about the latest COVID-19 vaccination updates and help clients identify a facility where they could be vaccinated.
- Transfer calls to a specific department.
- Help customers enroll in different virtual courses that we had available.

University of Puerto Rico, Mayagüez campus- Work and Study program August 2016 – June 2017

Administrative Assistant- Part Time

- Archive AmEx documents related to the university's faculty and staff.
- Assist the secretary in organizing documents on the computer.
- Take inventory of the items in the storage unit.

Copamarina Hotel June 2016- July 2016

Phone Operator- Full Time

- Orientate the guest about the hotel's services and answer any questions related to their visit.

- Transfer calls to a specific department.

American Field Service Program June 2014 – July 2014

Exchange student

- Take advanced italian language classes for two weeks.
- Take part of an emersive cultural experience in which I stayed with an Italian host family for 1 month.

Qualifications

Certifications: Sign language at an interpreting level
Associations: Treasurer of the UPR's Sign Language Association in Mayagüez (August 2016- August 2017)
Proficient in: Microsoft Office, Microsoft PowerPoint, Microsoft Excel, social media platforms, communication through email.
Languages: Spanish(C2), English (C2), Italian (C1), German (A2), Sign language (B1).

ISABEL M. CORRETJER PORRATA

Miami-Fort Lauderdale Area, FL | (787) 604.5791 | imcorretjer@outlook.com | linkedin.com/in/isabel-corretjer

SALES & MARKETING / BUSINESS CONSULTANT

High-caliber Sales & Marketing Executive with proven expertise in Strategic Planning, Sales & Business Development & Brand Marketing, and extensive experience within the healthcare industry. Effective leader with excellent interpersonal and communication skills, and a team build advocate. Strong communicator able to engage and influence diverse stakeholders, with a proven track record of delivering results and sales growth through cross-functional teamwork and strategic partnerships. Fully bilingual in Spanish & English. Proficient in Microsoft Office and Internet tools.

CORE SKILLS & COMPETENCIES

Pharmaceutical Sales	Business Planning	Communication Skills
Coaching & Development	Market & Competitive Analysis	Relationship Building
Team Leadership	Budgeting and Forecasting	Customer Relationships
Sales Strategy	Strategic Thinking	Product Launch

PROFESSIONAL EXPERIENCE

NATIONAL ACCOUNT MANAGER | Newell Brands - Boca Raton, FL **November 2019 - February 2023**

Developed and fostered a collaborative business partnership between Newell Brands and key national accounts, within the drugstore and wholesaler channels, to expand Sunbeam's Hot & Cold Therapy business in external pain relief.

- Through cross-functional teamwork and collaboration with key internal & external stakeholders, successfully launched five new items at CVS and restarted Sunbeam heating pad's business at Walgreens, exceeding 2022 sales budget by 40% and delivering triple-digit growth vs prior year.

STRATEGIC ADVISOR | VOCES, Immunization Coalition of PR - (Remote) **August 2018 – October 2019**

Led & facilitated the organization's strategic planning process for the 2020-2022 planning period.

STRATEGIC PLANNING & BUSINESS OPERATIONS DIRECTOR | Merck & Co., Inc. - Carolina, PR **April 2016 - May 2018**

Oversaw the development, implementation and monitoring of integrated sales & marketing support services including training, business intelligence, salesforce effectiveness and customers solutions. Effectively managed a $1.5M business operating budget. Facilitated business planning processes and strategic meetings.

- Contributed to 13% YOY growth among key promoted brands by effectively reshaping the business intelligence leader's role to encourage a proactive approach for innovation and strategic partnerships; enhancing the primary & secondary data offering; and leveraging market research studies with new & key stakeholders.
- Achieved 150% target for sales force effectiveness metrics in corporate scorecard by implementing new KPIs definitions, and rethinking customer & market segmentation.

STRATEGIC ACCOUNT MANAGER | Merck & Co., Inc. - Carolina, PR **July 2015 - March 2016**

Successfully implemented a new "customer centric" commercial model and led the Key Account Management Team, reaching across multiple stakeholder segments including Employers, Hospital Institutions, Specialty Pharmacies, Healthcare Insurance Plans & the Department of Health. Partnered with Walgreens to build a joint plan in strategic areas of mutual interest, including diabetes, vaccines, and HIV. Through top leadership engagement, achieved 8% sales growth for major brands within top strategic account.

MARKETING ASSOCIATE DIRECTOR VACCINES | Merck & Co., Inc. - Carolina, PR **December 2011 – June 2015**

Formulated the marketing strategy and business plan for the Pediatric, Adolescent and Adult Vaccines Portfolio in Puerto Rico achieving >$40M in sales and consistently delivering a balanced P&L, while growing the top and bottom lines.

- Achieved 51% and 68% YOY growth for Gardasil (2012 and 2013 respectively) at the private market sector, growing its contribution to total sales of HPV vaccine from 16% to 41% in a two-year period.
- Successfully managed the Zostavax vaccine's market relaunch. Achieved 107% and 72% YOY growth in Years 2 & 3 post launch, by leading a cross-functional team effort with key internal & external stakeholders to develop and foster an adult vaccination culture, and support & strengthen the adult vaccines market infrastructure.

BRAND LEADER CV – METABOLIC BUSINESS UNIT | Merck & Co., Inc. - Carolina, PR **January 2010 - November 2011**

Formulated the marketing strategy and business plan for the acute coronary syndrome (ACS) and hypertension franchises in Puerto Rico and eight Caribbean Countries.

- Maintained leadership in the Acute Coronary Syndrome (ACS) market and delivered 6% YOY growth in 2011, by leveraging updated guidelines, effectively managing formulary access & implementing new contracting strategy.
- Achieved 103% sales vs quota for the hypertension franchise in the Caribbean Countries, through cross-functional teamwork, prioritization, and optimized resource allocation in a multiple-copies/generic driven market.

PRODUCT / SALES MANAGER - CV DIVISON | Schering-Plough – Toa Baja, PR **December 2005 – December 2009**

Successfully performed as a sales and product manager, formulating the marketing strategy and business plan for the cholesterol & the acute coronary syndrome franchises and leading the specialists and institutional salesforces. Effectively managed a joint venture and co-promotion agreement with Merck.

- 2009 – Exceeded Integrilin's net sales plan by 4% and delivered a 17% growth vs PY by developing & implementing a message segmentation strategy, based on institutional setting characteristics & protocol
- 2008 - Exceeded Integrilin's sales objective by 9.8% and unit volume sales by 14.7% vs PY, by redefining the market and growth strategy, and developing key thought leaders into product advocates | Exceeded cholesterol franchise's OI target by $1.0M by successfully implementing a marketing & communication strategy to mitigate sales erosion from controversial scientific outcomes, and successfully managing operating expenses.
- 2007 – Exceeded the cholesterol franchise's sales objective by 25.5% and grew sales by 60.2% vs PY, by successfully executing the marketing strategy, instilling a culture of ownership & accountability, and leveraging business analytics to improve salesforce effectiveness. Exceeded OI goal by 25%.

DISTRICT SALES MANAGER | Schering-Plough – Toa Baja, PR **November 2004 – November 2005**

Successfully led the pharmaceutical sales force for the Allergy and Anti-infective franchises.

- Through rigorous IMS data analysis, improved salesforce effectiveness and increased focus on top pulmonologists, dermatologists, and ENTs, Clarinex product family achieved 9% growth vs PY, in a generic driven market.
- Avelox achieved a 115 Rx sales evolution index and a 230 market share basis points increase vs PY.

DIVISION SALES MANAGER | Bayer P.R. Inc. – Guaynabo, PR **January 2001 – October 2004**

Performed as a hybrid sales manager for Primary Care Representatives, Anti-infective Specialists, and Institutional Sales Specialists. Led the marketing strategy execution, conducted selling skills training sessions, implemented professional development plans, and oversaw budget allocation & expense management. Successfully implemented sales strategy for new product launches in the cholesterol, erectile dysfunction, and anti-infective markets. Bayer Premier Club Award Winner in 2001 & 2003.

EDUCATION

BSBA – Bachelor of Science & Business Administration / Marketing - University of Puerto Rico, Mayagüez Campus, PR

GIORMARY DÍAZ VÁZQUEZ

Urbanización La Hacienda 50 Calle A Comerio, PR 00782 · 787-631-7271
giormary@vocespr.org

OBJECTIVES

Be part of a team that offers me the opportunity to grow and achieve my established goals; and flourish in an environment in which I can put into practice all my acquired knowledge.

WORK EXPERIENCE

2013-2015

RECEPTIONIST, HAIR CLINIC

MANAGE THE SALON OWNER'S SCHEDULE, CHECK CLIENTS IN AND OUT OF APPOINTMENTS, PROVIDE HAIR COLORING SERVICES, PROCESS PAYMENTS, EMIT RECEIPTS AND PROVIDE GUIDANCE ON PRICING, TREATMENTS AND SERVICES.

2015-2016

SHIFT SUPERVISOR AND CASHIER, YOGURISIMO

SUPERVISE THE EMPLOYEES ON SHIFT, PROCESS PAYMENTS AND EMIT RECEIPTS, PREPARE BEVERAGES AND FOOD, PROVIDE ORIENTATIONS, SOLVE PROBLEMS AND PROVIDE QUICK RESOLUTIONS, PROVIDE OTHER CUSTOMER SERVICE DUTIES.

2016-2017

TITLE 1 TEACHER'S ASSISTANT, PUERTO RICO DEPARTAMENT OF EDUCATION

ASSIST A VISUALLY IMPAIRED CHILD WITH HIS PERFORMANCE AT SCHOOL: PREPARE THE NECESSARY MATERIAL FOR CLASSES, HELP WITH HOMEWORK, TAKE AND ACCOMPANY THE CHILD TO THE CAFETERIA AND TO HIS TREATMENT THERAPIES.

2018-2019

RECEPTIONIST AND ADMINISTRATIVE ASSISTANT, VOCES: COALITION OF IMMUNIZATION AND HEALTH PROMOTION.

PROVIDE UPDATED INFORMATION ON VACCINATION ISSUES; ATTEND CALLS, EMAILS AND VISITORS.

2019-

PROJECT COORDINATOR, VOCES: COALITION OF IMMUNIZATION AND HEALTH PROMOTION.

COORDINATE AND ORGANIZE THE LOGISTICS FOR VACCINATION EVENTS: CONTACTING CLIENTS; RESERVING SPACES; CONDUCTING FIELD INSPECTIONS AND COORDINATING THE SET-UP, DISMANTLING, PERSONNEL AND MATERIALS REQUIRED FOR THE EVENT.

EDUCATION

AUGUST 1998- MAY 2002
HIGH SCHOOL DIPLOMA, ESCUELA SUPERIOR VOCACIONAL OF CIDRA
Honor student

QUALIFICATIONS

- Management of Microsoft platforms (Word, PowerPoint, Excel).
- Proficiency in Spanish at an advanced level and English at a basic level.
- Ability to work well with other people, responsible, efficient, and able to learn.
- Good communication skills.

CERTIFICATES, SEMINARS AND VOLUNTEER WORK

- Certification in medical billing.
- Certification in infant care, obtained at the Escuela Superior Vocacional of Cidra.
- Volunteer in the municipalities of Comerío and Barranquitas and provide basic supplies to people in need.

Jivanny Díaz Vázquez

Urbanización La Plata, 4 calle 4, Comerío, PR 00782 Cel. (939) 242-6565 Email: jivannyd@gmail.com

Objectives

- Be a part of an organization in which I can offer my knowledge and experience through immense dedication and a high level of productivity. I hope to demonstrate my capabilities in order to achieve the company's objectives.

Skills and Abilities

- Respond to customer inquiries and resolve all issues while ensuring excellent customer service through fast and accurate order processing.
- Encourage relationships with customers, superiors, co-workers and other business professionals.
- Interact with customers and educate them about the company's products and services.
- Sales, customer needs assessments and negotiations
- Strategic planning and service training
- Efficient in office procedures and receptionist duties
- Highly motivated, a fast learner and a committed collaborator with a strong work ethic.

Education

OCTOBER 2019 – PRESENT DAY | BUSINESS ADMINISTRATION | NUC UNIVERSITY

- Bachelors in Business Administration with a concentration in Accounting

MAY 2014 | BUSINESS ADMINISTRATION | NATIONAL UNIVERSITY COLLEGE

- Associate's degree in Business Administration with a concentration in Accounting

Experience

VOCES: COALITION OF IMMUNIZATION AND HEALTH PROMOTION | OCTOBER 2019 – PRESENT DAY

PROJECT MANAGER/ PROJECT COORDINATOR

- Define the project's goals and establish task schedules to ensure that the project achieves all of its objectives.
- Analyze the type of expertise required to complete the project and determine which participants should be chosen to work on it.
- Perform supervisory functions and responsibilities in all stages of the project to ensure that the project is up to par with expected standards.
- Schedule meetings with clients and financial advisors to determine potential budget constraints for current or future projects.

- Assist the senior manager in dealing with critical situations and finding solutions to technical and non-technical problems.
- Capacitate team members to meet their individual objectives and to perform responsibilities that are up to company standard.

JUNIOR PROJECT COORDINATOR | SPECTRUM DMS | SEPTEMBER 2011 – OCTOBER 2019

Duties and Responsibilities:

- Define the project's goals and establish task schedules to ensure that the project achieves all of its objectives.
- Analyze the type of expertise required to complete the project and determine the participants who should be chosen to work on it.
- Perform supervisory functions and responsibilities in all stages of the project to ensure that the project is up to par with expected standards.
- Schedule meetings with clients and financial advisors to determine potential budget constraints for current or future projects.
- Assist the senior manager in dealing with critical situations and finding solutions to technical and non-technical problems.
- Capacitate team members to meet their individual objectives and to perform responsibilities that are up to company standard.

BOOKKEEPER | PUERTO RICO COLLEGE OF PHYSICIANS AND SURGEONS | JULY 2006 - 2011

Duties and Responsibilities:

- Analyze accounting statistics and prepare financial reports at the central level and for eleven (11) chapters that are defined in the calendar.
- Manage accounts payable, accounts receivable and payrolls.
- Produce budgets / forecasts for the management team.
- Prepare the company's annual financial reports and accounts.

Abilities

- Ability to work with the public and to communicate well orally and in writing.
- General knowledge of information systems: (Word, Power Point, Excel, Internet, Eventbrite).
- Knowledge of archiving documents and office equipment, such as: photocopiers, fax, scanners and telephone switchboards.

References: Available upon request

eFerrer

EDALIZ FERRER

LIC. R-036

Strategic public relations in support of brands marketing, companies and innovative initiatives. Business Consultant in Communications, Marketing, Advertising and Public Relations for the private and public sector, as well as, non-profit organizations.

Experienced and knowledgeable professional in the public relations and publicity arenas being public relations expert for many local advertising and public relations agencies.

Design, develop and administer the promotional and communication's strategies for the firm's account.
MBA, Organizational Behavior, Baruch College New York, MS Communications, Boston University, BA Communications, University of Puerto Rico and Advertising, University of Puerto Rico.

Specialties: Corporate Communications, Branding, Crisis Management, Event Planning, PR & Marketing, Media Relations, Technology, Health and Non Profits.
Active member of the Asociación de Relacionistas Profesionales de Puerto Rico (ARPPR), was part of the Board of Directors for five years.

Excel Award as Public Relations Professional of the Year 2004, and in Special Events in 2008. Named by Governor Luis Fortuño to the Regulatory Board for the Public Relations Profession (2011). Board member of Women Economic Forum Caribbean.

Professor at Sacred Heart University and the School of Public Communications at the University of Puerto Rico for 30 years. Active professor at Keiser University E- Campus , Florida for 17 years.

Natalia Gómez Suárez, MD

Contact

Phone
787-692-0224

E-mail
natalia@vocespr.org

Skills

- Leadership and excellent interpersonal skills
- Ability to multitask and work under pressure
- Ability to learn quickly
- Ability to work within a team
- Ability to speak in front of an audience

Software

- Knowledge of Statistical Software's Epi Info-CDC and SPSS
- Strong computer skills, knowledge of Microsoft Office Suite

Languages

Fully bilingual, oral and written in English and Spanish

Experienced and results-driven healthcare leader with a proven track record in clinical supervision, vaccine management, and research support. Demonstrated expertise in pandemic response, regulatory compliance, staff training, and data-driven decision-making. Proficient in educational program management, clinical affairs, and effective grant administration. Skilled in data analysis and fostering health education within multidisciplinary teams. Committed to advancing public health and patient education initiatives.

Work History

2020 Jan - Current

Vaccine Management Director: COVID-19 Pandemic/Clinical Supervisor

VOCES, Immunization and Health Promotion Coalition of Puerto Rico, Guaynabo

- **Pandemic Response Leadership:** Led a high-impact role in managing vaccine distribution and administration during the critical phases of the COVID-19 pandemic, contributing to community safety and public health.
- **Vaccine Distribution Strategy:** Developed and executed comprehensive vaccine distribution strategies, coordinating logistics, and ensuring efficient allocation to vaccination sites. Successfully orchestrated and executed a swift and efficient COVID-19 vaccine rollout plan within the organization, ensuring timely vaccinations for a large and diverse population.
- **Regulatory Compliance:** Ensured strict adherence to federal and state guidelines, maintaining compliance with all health and safety protocols and regulations.
- **Standardized Vaccines Management Protocols Establishment:** Implemented and standardized rigorous vaccine storage, handling, and distribution protocols, ensuring consistent compliance with federal and state regulations, and enhancing vaccine efficacy and safety across all vaccination sites.
- **Vaccine Access Equity**: Championed efforts to prioritize vulnerable communities and underserved populations, ensuring equitable access to vaccines and reducing health disparities.

conditions, demonstrating flexibility and adaptability in a dynamic environment.

- **Cross-Functional Collaboration/ Stakeholder Engagement:** Collaborated with government agencies, healthcare providers, and community organizations to streamline vaccine distribution, leveraging multidisciplinary teamwork for a unified pandemic response.
- **Data-Driven Decision-Making**: Utilized data analytics to monitor and optimize vaccine distribution and to maximize vaccination rates.
- **Staff Training and Supervision:** Conducted comprehensive training sessions and supervising healthcare personnel, equipping them with up-to-date COVID-19 guidelines, and closely supervised vaccine management procedures to maintain strict adherence to safety protocols, ultimately enhancing the efficiency and safety of vaccine administration.
- **Supervision of Vaccine Distribution Department:** Provided effective leadership and oversight to the vaccine distribution department, ensuring seamless coordination, timely deliveries, and meticulous inventory management, contributing to the successful and equitable distribution of COVID-19 vaccines to the community.
- **Public Health Education**: Implemented educational campaigns to inform the public about COVID-19 vaccines, addressing concerns, and promoting vaccine acceptance and understanding.
- **Resource Management:** Managed budgets, supplies, and personnel to optimize vaccine distribution and healthcare delivery.

2018 March - Current

Women's & Children' Program Coordinator/Clinical Assessor

VOCES, Immunization and Health Promotion Coalition of Puerto Rico, Guaynabo

- **Educational Program Management:** Designed and managed targeted educational programs for diverse populations, fostering awareness and adherence to health and safety protocols.
- **Immunization Strategy Leadership:** Developed and

vaccine access and coverage.

- **Clinical Affairs Oversight:** Provided leadership in clinical matters related to healthcare services, ensuring adherence to standardized operations and the development of protocols to follow federal and local health department guidelines. Played a pivotal role in maintaining and enhancing the quality of care while consistently ensuring compliance with established protocols.
- **Data Analysis and Reporting** : Analyzed data to assess performance metrics, identify areas for improvement, and facilitate evidence-based decision-making.
- **Community Engagement:** Established partnerships with community organizations, spearheading outreach initiatives and promoting public health awareness.
- **Policy Advocacy:** Advocated for healthcare policy changes, working with governmental bodies and associations to shape pro-health legislation.
- **Interdisciplinary Collaboration:** Collaborated with cross-functional teams to enhance healthcare outcomes, leveraging expertise from various fields.

2015 Jan-
2019 Sept

Physician's Assistant

Advanced Hematology & Oncology Group Of Puerto Rico, Hospital HIMA San Pablo Caguas, Puerto Rico, Caguas

-Patient Evaluation and Treatment: Conducted comprehensive patient assessments, including medical history reviews, physical examinations, and diagnostic evaluations, to formulate accurate diagnoses and treatment plans for individuals with hematological and oncological conditions.

- Treatment Coordination: Collaborated closely with oncologists and hematologists to coordinate patient care, administer treatments, and monitor treatment responses, ensuring seamless and effective healthcare delivery.

-Clinical Procedures: Proficiently performed various clinical procedures with oncologists, such as bone marrow aspiration, to support accurate diagnosis

communication to patients and their families, explaining treatment options, potential side effects, and self-care instructions to promote informed decision-making and improve overall patient outcomes.

- **Medical Records Management:** Proficiently maintained both electronic and physical medical records, ensuring accurate documentation of patient encounters, treatment plans, and progress notes. This included meticulous organization, storage, and retrieval of physical records, in compliance with healthcare regulations and privacy standards.
- **Collaborative Care**: Collaborated with a multidisciplinary team of healthcare professionals, including nurses, pharmacists, and social workers, to optimize patient care plans, enhance treatment outcomes, and address holistic patient needs.

2013 Jan-
2015-Jan

Professor's Research Assistant

Iberoamerican University (UNIBE), School Of Medicine, Academic Research Department, Santo Domingo

Encompassed a wide array of responsibilities aimed at facilitating research initiatives, enhancing the learning environment, and advancing the knowledge base within the academic institution.

- **Research Support** : Conducted literature reviews, gathered and analyzed data, and assisted in experimental design and execution, contributing significantly to research projects and publications.
- **Data Management:** Maintained and organized research data, ensuring accuracy, accessibility, and compliance with ethical and institutional guidelines.
- **Experimentation Assistance** : Collaborated in laboratory settings, assisting with experiments, equipment setup, and data collection, demonstrating strong laboratory skills and attention to detail.
- **Technical Proficiency:** Demonstrated proficiency in various research tools, software, and methodologies, including statistical analysis

- **Documentation and Reporting** : Prepared research reports, presentations, and manuscripts, facilitating the dissemination of research findings through academic publications and presentations.
- **Collaborative Research:** Collaborated with fellow research assistants, students, and faculty members, promoting a collaborative and innovative research environment.
- **Continuing Education:** Kept abreast of the latest developments in the field through regular participation in research seminars, conferences, and workshops, enhancing my research skills and knowledge.

2013 May – 2013 Nov

Data Entry & Analysis/General Transcriptionist

Iberoamerican University (UNIBE), International and Interinstitutional Affairs Department, Santo Domingo

- **Data Entry:** Proficiently entered and managed large volumes of data into databases, ensuring accuracy, consistency, and confidentiality in handling sensitive information.
- **Data Analysis:** Conducted data analysis using relevant software tools and diverse platforms, generating reports, charts, and summaries to assist in decision-making processes and research initiatives.
- **Transcription Services** : Transcribed audio recordings and interviews, demonstrating a keen ear for detail and adherence to transcription guidelines.
- **Documentation Management:** Organized and maintained departmental records, research files, and reports, facilitating easy retrieval and reference for departmental projects and initiatives.
- **Research Support:** Assisted in research projects by compiling and formatting research data, contributing to the generation of research reports and publications.
- **Collaboration:** Collaborated with departmental colleagues to meet project deadlines and support departmental goals, fostering a cooperative and

2012 Jan-
2013 May

Grants Coordinator/ Administrative Assistant

Iberoamerican University (UNIBE), Academic Research Department, Santo Domingo

Played an integral role in facilitating the department's research activities and grant management processes.

- **Grants Management:** Coordinated the grants application process, including researching funding opportunities and preparing grant proposals.
- **Administrative Support:** Assisted departmental staff with administrative tasks, including scheduling meetings, managing calendars, and handling communications, enhancing overall efficiency and organization.
- **Documentation and Reporting:** Prepared and maintained accurate records of grant-related activities, generating reports, and summaries for departmental use and external reporting.
- **Team Collaboration:** Collaborated closely with research teams and project leaders, providing support and coordination to ensure the successful execution of research initiatives.

2010 Oct-
2012 Jan

Professor's Laboratory Assistant

Iberoamerican University (UNIBE), Biology and Environmental Sciences Laboratories, Santo Domingo

- **Laboratory Management:** Assisted in the management and organization of the laboratory, ensuring the availability of necessary equipment, supplies, and resources for experiments and research projects.
- **Experiment Assistance:** Proficiently conducted laboratory experiments, prepared materials, and operated scientific instruments, contributing to the success of research projects and academic coursework.
- **Student Mentorship:** Provided guidance and mentorship to students, helping them with experimental procedures, data analysis, and research project development, fostering their

to laboratory safety protocols, promoting a safe and secure working environment for both students and faculty members.

- **Data Collection and Analysis** : Collected and analyzed research data, meticulously recording observations and results, and assisting in the interpretation of findings.
- **Collaboration:** Collaborated closely with professors, researchers, and fellow laboratory assistants to ensure the successful execution of experiments and research projects.

Education

2009 Sept – 2015 June

M.D.: Doctor in Medicine

Iberoamerican University (UNIBE) - Santo Domingo, Dominican Republic

Doctor in Medicine with a minor in Research, Magna Cum Laude

Dissertation Title: "Characterization of Chikungunya virus infection in patients immunocompromised by HIV/AIDS and immunocompetent individuals from the Dominican Institute of Virological Studies and General Hospital Plaza de la Salud, Santo Domingo, Dominican Republic, 2014."

Adviser: Robert Paulino Ramírez, MD, HIVS, DTM&H

Research Participations and Publications

UNIBE School of Medicine & Dominican Institute of Virological Studies (IDEV)/
Research Department

2015 Paulino, R; Gomez, N; Lockhart, P; Koenig, E; Puello, A. Clinical
manifestations of Chikungunya Virus Infection in HIV-Infected Individuals:
Experiences during the Dominican Republic's 2014 outbreak. J Int AIDS Soc (2015), 18 (suppl 2).
Available at:

2015 Paulino, R; Lockhart, P; Gomez,N; Puello, A. Specific Neutralizing antibody detection against Chikungunya Virus in HIV-Positive and HIV-negative individuals, Dominican Republic 2014. J Int AIDS Soc (2015), 18 (suppl 2). Available at: http://dx.doi.org/10.7448/IAS.18.3.20134

2014 Paulino, R; Garrido, LE; Fernandez, A; Gomez, N; Tejada, JC. High-risk HPV Genotypes and Anal and Cervical Dysplasia among HIV (+) Women, Dominican Republic. J Int AIDS Soc (2014), 17 (suppl 1). Available at: http://dx.doi.org/10.7448/IAS.17.2.19136

2014 Paulino, R; Tejada, JC; Peña, J; De La Paz, L; Gomez, N; Belen, J; Diaz, D; Koenig, E. High-risk human papillomavirus infection in anal epithelium among HIV-1(+) and (-) trans-women and Men who have sex with men in the Dominican Republic. AIDS 2014 TUPE072. Available at: http://pag.aids2014.org/Abstracts.aspx?AID=4359

2014 Paulino, R; Tejada, JC; Benitez, A; Garrido, L; Peña, J; De la Paz, L; Gomez, N; Koenig, E. Anal intraepithelial neoplasia among HIV-1 infected men who have sex with men and high-risk HPV, Dominican Republic. HPV 2014 CS.PP01.10. Available at: http://ipvsoc.org/sites/default/files/news/HPV-2014-Abstract-eBook.pdf

2014 Paulino, R; Tejada, JC; Benitez, A; Peña, J; De la Paz, L; Gomez, N; Hernandez, S; Koenig, E. Comparison of anal dysplasias and high-risk human papillomavirus infection among HIV-1 (+) and (-) trans-women and men who have sex with men, Dominican Republic. HPV 2014 CS.PP01.11. Available at: http://ipvsoc.org/sites/default/files/news/HPV-2014-AbstracteBook.pdf

Dacron tipped versus cytobrush sampling in anal screening in men who have sex with men and trans-women, Dominican Republic. HPV 2014 CS.PP01.12. Available at: http://ipvsoc.org/sites/default/files/news/HPV-2014-Abstract-eBook.pdf

2013 Data collection and digitalization of the study "Student Mobility Impact: UNIBE case in the Dominican Republic 2005-2012" Iberoamerican University (UNIBE). Dominican Republic.

2012 Logistics Coordination of training for data collection and digitalization of the study "Adaptation and evaluation of the psychometric properties of psychological scales on working life and welfare of teachers in the city of Santo Domingo, Dominican Republic." Iberoamerican University (UNIBE). Dominican Republic.

2010 Research Assistant /Data Collection: "Dengue Mosquito: Aedes Aegypti". Iberoamerican University (UNIBE). Dominican Republic.

Trainings & Certifications

2023-April	9Th Immunization and Health Promotion Congress
2023-Feb	CDC Immunization: You Call the Shots-Module Sixteen-Vaccines for Children Program- 2023 (WB4627) CME1
2023-Feb	CDC Immunization: You Call the Shots-Module Ten-Storage and Handling-2023 (Web Based) (WB4626) CME1
2023-Feb	CDC Immunization: You Call the Shots-Module One-General Best Practice Guidelines for Immunization-2023 (Web Based) (WB4650) CME1.5
2021-July	"Vaccines Administration, Handling and Storage"

2021-March	Curso Virtual del Para el Manejo y Administración de la Vacuna de COVID- 19
2021-Feb	Uso del Nuevo Registro de Inmunización de Puerto Rico (PREIS). Adiestramiento para Proveedores de Vacunación
2020-Nov	HIPAA OMNIBUS-HITECH, HEALTH INSUARANCE PORTABILITY AND ACCOUNTABILITY ACT H2001
2018-June	7Mo Congreso de Inmunización (IMCO). Estrategia de Excelencia en Salud Pública. Preparados ante Desastres, Epidemias y Pandemias.

References

Lilliam Rodríguez, CEO
CEO & Founder
VOCES, Immunization Coalition of Puerto Rico
Guaynabo, Puerto Rico
+ 787-607-2323/ lilliam@vocespr.org

Yazmín Corujo Sánchez, MD
Hematology & Oncology
Hospital HIMA San Pablo,
Caguas, Puerto Rico
+ 787-744-8686/ yazmin_corujo@yahoo.com

Robert Paulino, MD, HIVS, DTMH
Microbiology and Molecular Genetics Research Department
School of Medicine
Universidad Iberoamericana
Santo Domingo, Dominican Republic
+1 809-986-3667/ r.paulino@unibe.edu.do

Please Note: Other professional references and letters of recommendations available upon request.

IRIS M. MALAVÉ CRUZ

Calle Flamboyán #10 Bo. Santa Rosa 3 Guaynabo Puerto Rico
irism@vocespr.org
787-446-1830

OBEJTIVE

Epidemiology specialist nurse with experience in multiple areas of health, focused on prevention and patient education, with the ability to offer quality health services to patients, applying strategies and actions that address the identified needs of communities to maintain optimal holistic health.

SKILLS

Experience in nurse clinical supervision. Oriented in teamwork, promoting healthy interpersonal relationships, with interdisciplinary staff, patients, family, and communities. Knowledge and excellent management of digital platforms. Quick adaptation skills, adjusting to the needs of projects and functions required in the company. Experience in health education offering training of specifics health topics focused on health prevention and treatment, virtual and in-person.

EXPERIENCE

Voces/ Immunization and Health Promotion Coalition - 2019-Present

Recruiter Supervisor /All of Us Program/ Centro Comprensivo de Cáncer / 2023

- Coordination of program training and privacy requirements protocols of recruiters
- Supervision and daily reporting of people recruited in the project and daily goals achieved
- Orientation, education and recruitment about the Program and its offers to participants

Nurse Supervisor/PR-CEAL/2023

- Responsible for clinical supervision of the nursing team in vaccination clinics
- Research and literature review of guidelines updated by the CDC and the Department of Health
- Responsible for protocols compliance and processes performance according to established guidelines

Nurse Director and Clinical Supervisor/ Proyecto Covid1 y Covid2/ 2021-2022

- Supervision and training of the clinical team and non-clinical staff at the COVID-19 and Influenza vaccination clinics throughout the island including Vieques and Culebra.
- Responsible for protocols compliance according to established guidelines and training in person and virtual modality to the clinical team
- Clinical nursing reports related to vaccination clinics.
- Post-vaccination Adverse Events protocols reporting
- Patients' education in media about vaccination guidelines as they were recommended.
- Patients' eligibility consults, education, vaccination, and evaluation in COVID-19 vaccination as necessary, according to age and immunological status
- Management, monitoring and supervision of functions in vaccine cold chain protocols.
- Schedules for Nursing leaders, depending on locality and need of the clinic.

Project Coordinator/ "Actuemos a tiempo"/ 2021

- Communication with school directors and school nurses of private schools to identify needs in relation to vaccination levels after the pandemic.
- Coordination of vaccination clinics with providers to private schools throughout the island according to the identified need

Virtual Health Education/ Voces Virtual/ 2020

- Literature review and content creation on health and prevention topics of interest to the population during the quarantine of COVID-19 pandemic.
- Development, recording and broadcast of educational videos explaining to the audience about health issues during COVID-19 pandemic for the maintenance of health at the individual and communities, according to CDC and Health Department guidelines through "Todos somos responsables" initiative.

Health Educator/ "Puerto Rico libre de Influenza" / 2019

- Conferences and health education on Seasonal Influenza in Day Centers for the Elderly
- Coordination of influenza vaccination clinics with pharmacies according to the Elderly Centers' interest

Colegio Rosa-Bell/ 2016-2019

School Nurse

- Creation and compliance of infectious disease control protocols
- Epidemiological monitoring of infection control and preparation of the requested reports in this regard
- Development of patient care plans for students with chronic illnesses adjusted to the school environment.
- Coordination of trainings on health issues for school teaching staff adjusted to the needs of the school population and documentation as required.
- Vaccination records audit and active communication with the Vaccination Program of Health Department about cases that needed attention.

EDUCATION

Epidemiology Certification | 2022 |NUC UNIVERSITY
Certification as an Epidemiologist Nurse-360 approved contact hours I GPA: 4.0

Bachelor of Sciences in Nursing | 2014 | Universidad Ana G. Méndez
Magna Cum Laude

PROFESSIONAL ORGANIZATION

- Active member of the "Colegio de Profesionales de Enfermería" of Puerto Rico
- Active member de la Association of Epidemiologists of Puerto Rico

CERTIFICATIONS

- Cardiopulmonary Resuscitation (CPR) Valid until 2025
- Advanced Cardiovascular Life Support (ACLS) Valid until 2024
- Pediatric Advanced Life Support (PALS) Valid until 2023
- Immunization Nurse Certification/ Department of Health-2022
- Basic Sign Language Certificate

TRAINING, CONFERENCES AND SYMPOSIUMS

- Geriatric Mental Health: Depression, Dementia and Delirium-2023
- First Health Promotion Symposium-2023
- First PR-CEAL Community Scientific Symposium- 2023
- 7th Conference on Comprehensive Care of Chronic Diseases
- 9th Immunization Congress

REFERENCES

- References as requested

Taisha Meléndez Larroy, MPH

taishamlarroy@yahoo.com | (787) 688-2161 or 273-0537
Caparra Terrace #1601 Calle 4 SO
San Juan, PR 00921

EDUCATION

UPR Medical Science Campus, Faculty of Biosocial Sciences & Graduate School of Public Health
Rio Piedras, PR June 2007
Masters in Public Health, Gerontology Specialty

- Excellence distinction in academic performance.
- Courses in administration theories, program evaluation, planning, in addition to specific courses geared to gerontology.

Universidad de Puerto Rico, Rio Piedras Campus – Rio Piedras, PR May 2005
Bachelor of Natural Sciences

- Elective courses: Group dynamics, cycle of life, human development, introduction to public health, bioethics, introduction to gerontology, populations, censuses and demography.

EXPERIENCE

VOCES Coalición de Inmunización y Promoción de la Salud June 2014 to present
Project Coordinator; Educative Program on Adults' Immunizatin

- Jivanny Díaz, Programs Director (787) 789-4008
- Coordinated projects for the Educational Program in vaccination dedicated to the education and promotion of vaccines and health promotion as an essential strategy towards prevention as well as the development of public policy.
- Developed the Vaccination Promoter Program (organization volunteering). Specialized and excelled in promoting and health orientation through presentation and educational talks among community activities, professional meetings, radio programming and conventions.
- Coordinated events, facilitated strategic alliances, offered talks, and developed informative pieces and press articles, wrote proposals, managed social media, among other chores.

Puerto Rico Merkc Childhood Asthma Network of Puerto Rico – Rio Piedras, PR October 2011 – June 2014
Project Coordinator

- This project was part of the Department of Biostatistics and Epidemiology, Graduate School of Public Health, Medical Science Champus – Universidad de Puerto Rico (RCM-UPR).
- Gilberto Ramos-Valencia, Ph.D. (787) 758-2525 X 1482, 4211
- Served as bridge/liason between the Program and other organizations chosen (partnerships). Coordinated and supervised field operations, health operations, and at the homes of the participants. Developed and implemented training material for health promoters in the subject of management and patient care specific to asthmatic children.
- Performed reports, presentation and edited education material. Participated and coordinated the logistic pertaining professional meetings. Represented the Program on external evaluation meetings.

UPR Center for Public Health Preparedness – Rio Piedras, PR April 2008 – June 2011
Research Associate and Research Project Coordinator

- Part of the Graduate School of Public Health, RCM-UPR
- Ralph Rivera Gutierrez, Ph.D. (787) 758-2525 X 7015
- As Research Associate: Contacted the selected people and conducted interviews. Did interviews island-wide to study the needs related to the preparation and emergency response in public health. Coordinated

the documentation process while in the field of observation (target area). Reviewed literature (research). Developed the coordination between agencies required to disseminate and share information.

- As Research Project Coordinator: collaborated on the evaluation design. Contacted the people chosen for the project and performed interviews. Participated in professional meetings, including important people in government agencies and other entities. Served as an analyst in evaluative investigation in various projects. Organized data management to facilitate its interpretation and analysis of the results. Collaborated in the drafting of reports and reporting of results. Also collaborated in other stages as it was needed such as the evaluation on the quality of the auto-instructional CDs, recruitment of health professionals for educational activities, data entry…

UPR, Center for Socio-medical Research and Evaluation– Rio Piedras, PR April 2005 – November 2007
Data Evaluator/Analyst

- Angela Pattatucci Aragon, Ph.D. (787) 758-2525 X 4213
- Interviewer and data analyst on evaluative research of qualitative methodology in various projects. Contacted chosen people and coordinated/performed interviews. Did island-wide interviews for the study of the needs related to the preparation and response towards public health emergencies. Organized the way data was managed to facilitate the interpretation and analysis of such data. Collaborated in the drafting of reports and presentation of results. Also collaborated in other phases of the project as it went and was necessary.

Bioethics Advisory Board of Puerto Rico – San Juan, PR January 2008 – June 2008
Research and Operations Assistant

- Department of Health, Commonwealth of Puerto Rico
- Dr. Ernesto A. Fronteras juntaasesorabioteicapr@gmail.com
- Coordinated research performed by the Committee, distributed materials, served as liason between members, convened meetings, performed interviews on the field, data analist and . Also, excelled at being Administrative assistant to the president of the advisory board.

Urban Networks Associates – Caguas, PR November 2007 – November 2008
Consulting Associate

- Marizaida Sanchez Cesareo, Ph.D.; PO Box 372390. Cayey, PR 00737; urbanetwks@yahoo.com
- Consulter in developing strategic plan for the Board of Directors of Shalom Elderly Christian Center a Day Care Community Center. Evaluated the community activities of Major Leage Baseball Winter Training Program.

Job Connection Center, Inc. – Rio Piedras, PR September 2004 – December 2004
Professor

- Lisette Acevedo, Executive Director; Calle Arizmendi Esq. Vallejo #1121 Rio Piedras, (787) 767-9211/767-4689/Fax 767-9210
- Collaborated in the curricular design, content development and as professor of the Intensive Training for Better Auxiliary Occupational Home Aid.

Legal Office of Lic. Myriam Gonzalez Perez – San Juan, PR April 2003 – September 2003
Administrative assistant – legal office

- PO Box 360138 San Juan, PR 00936-0138; (787) 781-7605
- Receptionist duties, key holder, administered legal files, redacted declared jurisdictions, among other duties.

Arturo Medina Ruiz, MD Office – San Juan, PR January 1997 – January 2014
Administrative assistant – medical office

- Internal Medicinal and Cardiology medical office located at 1018 Jesus T. Piñero Ave. Puerto Nuevo, PR 00920; (787) 781-7600/ Fax 781-9210
- Receptionist duties, EKG technician, health insurance billing, among others.

CERTIFICATIONS

Cancer Comprehensive Center of the University of Puerto Rico Passed May 2017
- Course: Healthy Company

Continual Education University Sagrado Corazon August 2016 – October 2016
- Course: **Public Relations for Digital Media**

Vaccination Program – Health Department of Puerto Rico September 2016
- Participation on the 4th Annual Influenza conference

Vaccination Program – Health Department of Puerto Rico September 2015
- Participation on the 3rd Annual Influenza conference

DECEP University of Puerto Rico, Carolina February 2011 – March 2011
- Certification on: **Security Systems Management**

Participation in Expo Statistics – San Juan, PR October 20, 2010
- Celebrating the National Day of Statistics at the Statistics Institute of Puerto Rico

1st Summit on Preparation for Public Health Emergencies April 30th – May 1st 2009
- Participation

3rd ACEI Annual Conference. December 2008
- Participation on the course Collaborative Evaluations presented by Dr. Lilliam Rodriguez.

Annual Conference of Epidemiology 2007: Leadership and Action in Public Health August 2007
- Participation

Participation April 2006
- Course: Qualitative Methods by Dr. Michael Quinn Patton; organized by ACEI

Emergency Management Institute
- IS-00700, IS-00100, IS-00275

North Carolina Center for Public Health Preparedness
- Public Health Agency Response Plans Part 1 & 2, Incident Command Systems for Public Health

Johns Hopkins Bloomberg School of Public Health February 2006
- Public Health Emergency Preparedness: Local Health Departments Perspectives, The Role of Sanitarians in Disasters.

Participation (education material) March 2005
- Family Management and Therapeutically Managing Alzheimer Patients.

COMMUNITY EXPERIENCE

Feed the Word Foundation April 2017

Board Collaborator

Lady Messenger of the Lord Association, IDDP, Bayamon District June 2017
Vice-President

Healthcare Professionals Chapter, IDDP February 2017
Treasurer

"Dadles Vosotros de Comer" Foundation 2016 - 2017
Collaborator

Department of Christian Education and Family District – Bayamon, PR April 2012 - present
Sector Leader and Secretary

- International movement, Pentecostal Church

Strategic Prevention Framework-State Initiative Grand December 2010 – January 2011
Member of Evaluation Panel

- Collaboration between ASSMCA and CIES

Pentecostal Church January 2010 – January 2015
Member of the Local Board

Summit: Lets build Clinical Research – Health Department October 2006
Volunteer

PRESENTATIONS, CONVENTIONS, FORUMS

5 IMCO Congress Prevention is Action – Sheraton Hotel, PR April 2017
Moderator

4 IMCO Congress Prevention is Action – Sheraton Hotel, PR April 2016
Moderator; Panel Assesso

140th Annual Meeting: Prevention and Wellness Across Lifespan – San Francisco, CA October 2012
Presentation

- "Improvement in Asthma Related Health Status Among Children in Two Housing Projects in Puerto Rico After Clinical and Home Based Interventions." Gilberto Ramos-Valencia, Dr PH., Jesus Gonzales Gavillan, PhD, Mario H. Rodriguez Sanchez, PhD, Fernando Lopez Malpica, MD, Marielena Lara-Greenberg, MD, **Taisha Melendez Larroy, MPH.**

XXXII Annual Research and Education Forum, RCM-UPR – San Juan, PR March 2012
Presentation

- "The volunteering organizations and their role in emergency and disaster management in Puerto Rico, 2010." V. Molina, **T. Melendez,** R. Rivera, H. Marin, P. Monserrate, L. Millan.

APHA Annual Meeting Healthy Communities Promote Healthy Minds & Bodies–Washington, DC Nov2011
Presentation

- "An Intervention to improve access and quality of asthma health care services in two communities in San Juan, Puerto Rico." G. Ramos-Valencia, J. Gonzalez-Gavillan, **T. Melendez,** M. Lara. 2011

XXX Annual Research and Education Forum, RCM-UPR – San Juan, PR March 2010
Presentation

- "Communication mechanisms as strategies for emergency preparation in organizations that serve adults with mental retardation in Puerto Rico." V. Molina, **T. Melendez,** N. Jordan, R. Rivera, M. Peña, P. Monserrate, N. Padilla, S. Rodriguez, M. Rosario.

Educational Talk – Bayamon, PR July 2009
Educator

- "Pandemic Influenza AH1N1". IDDP, MI

Educational Talk – Carolina, PR March 2005
Educator

- "Aging: myths, stereotypes and right terminology" and "How to Properly care for the elderly population: physical, mental and emotional changes of the elderly."
- Pastoral Program of Adults and Voluntary body of Visitation, First Baptist Church of Carolina

Educational Talk – Guaynabo, PR May 2004
Educator

- "The care of Alzheimer patients."
- Part of the Alzheimer Prevention Week in the Municipality of Guaynabo, PR. CAMPEA Bo. Guaynabo.

RESEARCH PROJECT

- Evaluation of the level of preparedness and response capacity to emergencies and disasters with victims on emergency rooms at the Puerto Rican hospitals, CPSP-UPR; 2011.
- Study of volunteering organizations and their role in the emergency and disaster management in Puerto Rico; 2010.
- Evaluation of the level of preparedness and response capacity to emergencies and disasters of the establishments that offer services to the elderly and tourists in Puerto Rico, CPSP-UPR; 2008.
- Evaluation of the response capacity and epidemiologic surveillance of the Health Department in Puerto Rico, CIES; 2007.
- NIMS-CAST Adaptation to the Workforce of the regions of the Health Department of Puerto Rico, CIES; 2006.
- Integrated Assessment of Public Health Infrastructure and Capacity Needs for Response to Bioterrorism Infectious Disease Outbreaks and Other Public Health Emergencies, CIES; 2005.

PUBLICATIONS

- Potential dangers to stalking, Imagen Magazine; Anniversary Edition, April 2017.
- Meningitis: Dangerous infection, Supplements El Nuevo Dia #VaccinesAreSafeAndEffective, April 2017.
- The doctor told me I can not get vaccines. Supplements El Nuevo Dia #VaccinesAreSafeAndEffective, April 2017.
- Pulmonary Infection on Adults. Vejez al Dia, March-April 2017.
- Vaccinate yourself Against Influenza, Supplements El Nuevo Dia, December 2016.

- Encouraging adult vaccination, School of Pharmaceuticals of Puerto Rico, November 2016.
- 'Todas a cuidarnos,' Supplements El Nuevo Dia, November 2016.
- One out of three adults will suffer from shingles, Supplements El Nuevo Dia, September 2016.
- Season 2015-16: hurricanes vs. influenza, Supplements El Nuevo Dia, October 2015.
- The vaccine is the only way to prevent shingles. Supplements El Nuevo Dia, April 2015.
- Protect yourself from Penumonia: New guidelines for vaccination. Supplement 'Un Junte de Generaciones Honrando a la Vejez': Primera Hora, May 2015.
- People with Diabetes; A Priority Group For Vaccination. Supplement from the Puerto Rican Society of Endocrinology and Diabetes; El Nuevo Dia, November 2014.

PERSONAL AND LABOR REFERENCES

- Brenda T. Padilla Perez – brenda.vocespr@gmail.com; (787) 789-4008; Executive Director, Voces: Vaccination Coalition of Puerto Rico, Inc.

- Heriberto Marin Centeno – heriberto.marin@upe.edu; Associate professor and Director, Department of Health Services Administration, Graduate School of Public Health RCM-UPR.

- Sr. Hector Villanueva – drhvillanueva@healthpromed.org; (787) 387-9879; Medical Director HealthproMed, Inc.

- Mario H. Rodriguez Sanchez, Ph.D. – Mario.rodriguez5@upr.edu; (787) 758-2525 X 1437; Professor at the Department of Health Services Administration, Graduate School of Public Health RCM-UPR. Member of the board of director Hospital Episcopal San Lucas, Ponce PR.

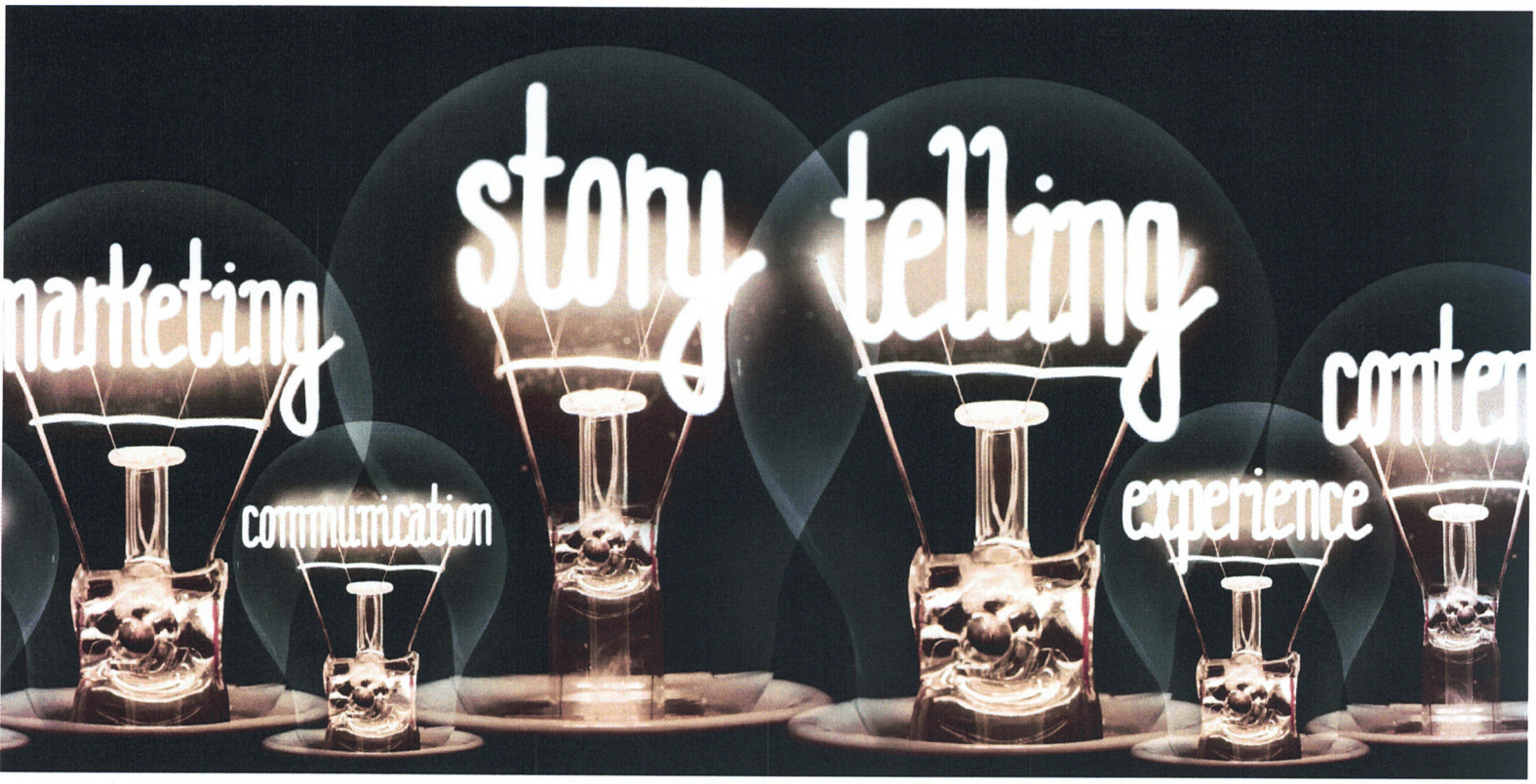
- Marlene H. Rodriguez Sanchez, Ed.P. – marlene.liver@upr.edu; (787) 758-2525 X 1448; Director Department of Human Development, Graduate School of Public Health RCM-UPR.

- Rev. Aureo Gonzalez Rodriguez – (787) 288-3513; Pastor and President of the local board Iglesia de Dios Pentecostal, MI de Lomas Verdes. Urb. Lomas Verdes 3k 25 Calle Manzanilla, Bayamon, PR 00936.

MP STUDIO

INTRODUCTION GUIDE

Let us help you connect with your audience



READY TO TAKE IT TO THE NEXT LEVEL?

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We believe in the power of design to elevate brands and create immersive experiences

At MP Design Studio, our mission is to bring your vision to life through innovative and captivating design solutions. We are driven by a passion for creativity and a commitment to excellence. Our purpose is to empower businesses and individuals by providing them with exceptional digital marketing, graphic design, website design, and now, creative staging and decoration services. Join us on this exciting journey of transforming ideas into extraordinary realities.

MP STUDIO

Each story is unique.

Get to know our CEO

BACKGROUND

BA degree: 2008 | Business Administration | Universidad Sagrado Corazon, PR

AAS degree: 2013 | Fashion design | Parsons The New School , NYC

MA degree: 2015 | Womenswear Fashion Design | Instituto Marangoni, Milan

MP Grid Design, the digital marketing agency, was established in 2020.

MY HISTORY AND EXPERIENCE

Meet Mari Padilla, the founder of MP Grid Design | MP Studios. It all began in 2015 in Italy when Mari made the decision to launch a personal blog, sharing her unique perspective on fashion and travel experiences. Through a process of trial and error, she honed her skills in photo style, photo editing, composition, and staying updated on Instagram trends. Beyond this, she mastered the art of storytelling, skills that would prove invaluable in the business aspect of social media.

However, what truly captured Mari's heart was the interaction on social media platforms. She reveled in sharing stories and, as a result, she cultivated her own niche community of like-minded individuals.

In 2017, Mari returned to NYC and began her journey with a small fashion brand, taking on roles in both the marketing and PR departments. Here, she refined her skills as a brand social media manager. Her responsibilities included photo direction, graphic design, feed layout, copyrighting, and influencer networking. These valuable experiences ultimately inspired her to establish her own digital agency, where she could fully embrace her unique vision.

The story is what makes you different from the rest.

DIGITAL MARKETING IS WHAT WE DO FOR A LIVING

After COVID-19

When COVID-19 emerged, it sparked a social media revolution. In 2020, MP Grid partnered with non profit **VOCES PR** to launch a digital campaign introducing telemedicine to older generations and caregivers, a new way of accessing healthcare through technology now known as TELESALUD.

When the COVID-19 vaccine became available in Puerto Rico, we actively supported our client's new mission to educate and vaccinate the entire population of Puerto Rico. Over 2.5 years as a social media manager, Mari Padilla led the development of **19 digital campaigns** across their social media platforms. These strategies had an overwhelmingly positive impact, making VOCES the second-largest provider of the COVID-19 vaccine in Puerto Rico during the pandemic emergency.

Accomplishments:

Digital Organic Campaigns: **19 campaigns**

Digital Paid Campaigns: **5 campaigns**

Management of Team: **5 people**

Reach: **2,346,239**

Num. of Vaccines: **835,566**

GET IN TOUCH

REACH OUT TO ME ANY TIME FOR MORE INFORMATION ABOUT DESIGN AND MARKETING.

WEBSITE	**MPGRIDDESIGN.COM**
EMAIL	**MARIP@MPGRIDDESIGN.COM**
PHONE	**787-619-8931**
SOCIAL	**@MPDESIGNSTUDIOS**

thank you so much

THANK YOU

Lilliam Rodriguez Capó
Dorado , Puerto Rico
7876072323
lilliam@vocespr.org

Lilliam Rodríguez Capó, born in Puerto Rico, is a community leader who is prominent in social advocacy for the prevention of vaccine-preventable diseases. She is the founder of VOCES, the Immunization and Health Promotion Coalition of Puerto Rico, and currently serves as its chief executive officer.

She is an advocate for coalition work models, patient rights, and health access. She possesses communication and leadership skills, with a focus on results and strategic goals. She is characterized by determination, consistency, and advocacy for patients' rights to access and coverage of health services.

In 2013, she founded the VOCES Vaccination Coalition of Puerto Rico, which was later renamed the VOCES Immunization and Health Promotion Coalition of Puerto Rico. The organization's mission is to educate the general population about the importance of vaccination, improve access to necessary vaccines, and advocate for public policy updates on vaccination issues, prevention of vaccine-preventable diseases, and health promotion.

Lilliam has led the development of an educational platform with the creation of the Immunization and Health Promotion Congress, known as IMCO. This event is held annually with participation from over 1,200 professionals specializing in vaccination and public health emergency management. She also created the VOCES Awards to recognize the work of vaccination heroes.

In 2014, she advocated for public policy in Puerto Rico regarding first aid licenses, improving vaccine access for hundreds of providers and impacting the community. In 2015, VOCES stood out as a coalition that brought together more than 100 organizations or groups with the common goal of promoting vaccination as the most effective public health strategy.

Among VOCES' most notable achievements is the Advisory Panel on Human Papillomavirus (HPV), composed of over 22 medical and health components that have guided the outcome for Puerto Rico to have the most robust public policy in cancer prevention. This positioned Puerto Rico among the top four states/territories in the U.S. in terms of vaccination level. To date, articles and best practice models about PR have been published in different sources such as the Pan American Association of Health, among others.

Rodríguez Capó's experience in coordinating multiple simultaneous events allowed for the largest vaccination event in Puerto Rico, where around 10,000 people were vaccinated in one day called OneShot. More than 25 simultaneous vaccination events were held in different parts of the Island. VOCES contributed more than $6.5 million dollars in education about the COVID-19 virus and against misinformation to citizens.

With the creation of the program Sella Tu Compromiso con Puerto Rico uniting the main Associations of P.R., support was given to their education, access to vaccines and that 100 percent of their people were vaccinated. With the support of collaboration agreements with municipalities, shopping centers, media, medical organizations, among others, extraordinary reach was achieved.

Lilliam was a member of the Scientific Coalition appointed by the Honorable Governor of P.R., Pedro Pierluisi, as a representative of the community. She continues to develop campaigns on HPV, Influenza, Pneumonia, Telemedicine, and Hepatitis C.

In 2017, I led with VOCES, the mitigation of the crisis created by Hurricane Maria, maintaining the vaccination system in Puerto Rico, even without power, when more than 80% of the vaccines in P.R. were lost due to lack of energy. We managed to prevent a public health crisis, guarantee and offer services to communities by administering more than 88,000 doses of influenza, tetanus and pneumonia vaccines throughout the 78 municipalities, achieving a donation valued at more than 4 million dollars in vaccines for P.R. In a crisis where the biggest challenge was communication, through her leadership and good communication skills all the vaccination stakeholders in P.R. were activated to prevent an influenza epidemic, cases of tetanus and hepatitis A and B.

In 2018, VOCES received recognitions from various organizations for the actions led by Lilliam after Hurricane Maria. Among them are the Puerto Rico Chamber of Commerce and the University of Sagrado Corazón, the Center Disease Control Foundation, Department of Health, P.R. Chamber of Commerce, House of Representatives, Senate of Puerto Rico, Governor of Puerto Rico, Dr. Antonia Novello and the Ángeles de María award.

In 2019, she led the influenza vaccination when earthquakes occurred in the southern area of Puerto Rico, even when some schools and vaccination centers had to cease their function due to damage, VOCES brought more than 8,000 doses of vaccines to the refugees. This feat was recognized by the Department of Health and by the CDC.

In March 2019 with VOCES Lilliam led more than 6 educational campaigns on the importance of prevention against COVID-19 and vaccination in the midst of the pandemic.

Recognized campaigns such as Todos Somos Responsables (campaign to raise awareness among citizens about the importance of staying at home), which generated more than 50,000 visits to the vocespr.org website, and about $350,000 in free dissemination in public service education. More than 22 organizations joined to carry the message. The awareness message from VOCES for general vaccination reached the people of P.R. and served as a preamble for the arrival of the COVID-19 vaccine. With the arrival of the vaccine her role was critical at times when she served as a community leader bringing a message of trust in vaccines to the people of P.R. On the other hand, she had the mission to design events for up to 10,000 people, opening spaces that gave access and equity to receive the vaccine in the most vulnerable communities, administering more than 650,000 doses. The agile movement through communities and municipalities was a very effective strategy for Lilliam so that VOCES could reach every corner of the island.

In 2020-2021, she developed the group Los Pacientes Primero at the beginning of the pandemic, uniting seven non-profit organizations, focused on patients and seeking to be the VOICE for the benefit of patients. Among them are the American Cancer Society, Puerto Rico Kidney Council, Puerto Rican Lung Association, ARRP, Coalition of Chronic Diseases of PR and Puerto Rican Diabetes Association. Together they created a telemedicine project with a grant from the Department of Health under the CARES Act funds, creating the page telesaludpuertorico.com, an educational campaign, delivery of equipment and education to long-term care centers, and managing a project with the Department of Health of $4.2 million dollars.

In this year 2020, Flu marathon events were held to train and fine-tune the strategy for mass vaccinations by training the National Guard team to prepare for mass vaccination against COVID-19. In addition, in this year, she developed educational campaigns about Hepatitis C, focused on early diagnosis in P.R. and in search of the declaration of a Country free of Hepatitis C.

In 2021-2022, Lilliam led the implementation of the COVID-19 program for VOCES and the Department of Health. Leading the strategy and implementation of vaccination against COVID-19. She managed to lead the team to administer more than 850,000 doses, carry out over 11,000 vaccination events, enter more than 850,000 data and activate more than 18 civic entities to integrate into the private and philanthropic vaccination process. Achieving that more than 600,000 people attended the 16 permanent centers and activities of VacuTour de VOCES. Managing a budget of more than 25 million dollars and achieving an operational cost of approx. $14 dollars per dose, she led a work team of over 550 people and achieved a free exposure cost of more than $3 million dollars in media to provide education to citizens serving as an operational arm of the P.R. Department of Health.

Rodríguez Capó's experience in coordinating multiple simultaneous events allowed for the largest vaccination event in Puerto Rico, where around 10,000 people were vaccinated in a day called OneShot. More than 25 simultaneous vaccination events were held in different parts of the Island. VOCES contributed more than $6.5 million dollars in education about the COVID-19 virus and against misinformation to the citizens. With the creation of the program Sella Tu Compromiso con Puerto Rico, uniting the main Associations of P.R., support was given to their education, access to vaccines, and ensuring that 100 percent of their people were vaccinated. With the support of collaboration agreements with municipalities, shopping centers, media, medical organizations, among others, extraordinary reach was achieved. Lilliam was a member of the Scientific Coalition appointed by the Honorable Governor of P.R., Pedro Pierluisi, as a representative of the community. She continues to develop campaigns on HPV, Influenza, Pneumonia, Telemedicine, and Hepatitis C.

Lilliam Rodríguez Capó

Dorado Beach East, Dorado Puerto Rico 157 ● 00646

787-607-2323 ● lilliam@vocespr.org

Experience

2013- present

CEO and founder of VOCES Puerto Rico Vaccination Coalition

Founder and president of the Board of Directors ad-honorem.

2015- Present

Chief Officer of the Organization.

1999 - Present

CEO, SDMS Group

Founder and president of an event coordination company, specialized in the health industry, Spectrum Direct Marketing Solution. Clients such as GSK, MERCK, ABBOTT, Bristol Myers, and Sanofi, supporting them in strategic initiatives with health

professionals. Self-taught in planning topics, contract management, budgets, logistics and planning.

Training with Meeting Planner International. In a single year she managed a fund of around $1.2 million dollars. Then the company transformed into supporting other organizations in planning medical congresses for small groups and groups of 5,000 local and international people such as Congress of Puerto Rican Society of Pediatricians, Latin American Society of Pediatric Infectology (SLIPE), Family Doctors, HIV Treaters, College of Dental Surgeons, College of Nutritionists of PR, Department of Health, American Academy of Pediatrics, PROGYN and Woman Health and Society.

Recognitions

- **Awards Woman Award** - granted by Plaza Las Américas - 2023
- **Honorary Doctorate in Health** - awarded by Ana G. Méndez University 2022
- **Woman of Valor** - PR Spokesperson, 2021
- **Recognition Women of the Americas** - Leadership and Response to the **Pandemic, 2021**
- **Recognition Civic Club of Ladies Chapter of Ponce** - Philanthropic Work, 2021
- **Recognition Civic Club of Ladies of Puerto Rico**, 2021
- **Sor Isolina Ferrer Award** - Solidarity Heroine, 2019
- **Rookie Representative of the Year** - Borshow Hospital Supply, 1995
- Miss Lares for Miss Puerto Rico, Puerto Rico,1980

Achievements for VOCESpr.org

- Rotary Club of PR - Quadruple Award, 2022
- Julio Monagas Recognition Award - PR Olympic Committee, 2021
- Excel Award Fernando Valverde, 2021
- PR Heroes - PR House of Representatives, 2021
- Excel Award - Fernando Valverde, 2021
- Work done post Hurricane Maria Recognition Chamber of Commerce Post Hurricane Maria, 2020
- Recognition from Bill Clinton Foundation, 2020
- Recognition from the Department of Health, 2019
- Recognition from the Governor of PR, 2019 Recognition from the CDC Foundation, 2019 Angels of Maria - Award from Dr. Antonia Novello, 2019
- Distinguished Representative - Dupont Merck, 1998

Education

- Ana G. Méndez University - BA Administration- in progress

- Interamerican University of Puerto Rico –124 credits in marketing
- Regional College of Aguadilla CORA – 2 years
- José Aponte Collazo High School, Lares, PR

Professional Development

- Professional Development Certification in Public Health - Public Health Region 2.
- Trained in Sales and Fundraising.
- Developed as an Event Planner and Congresses and conventions.
- Self-taught in fundraising events.
- Self-taught in massive events aimed at the community.
- Self-taught in creating non-profit organizations.
- Self-taught in the development of health coalitions.

Affiliations

- Member of The María Judith Oquendo Foundation 2023
- Member of the Smart Island PR Sub Committee - 2023
- Member of the Governor of Puerto Rico's Scientific Coalition 2020 – 2023
- Member of the Dialogue Table Group, Women Leaders of Puerto Rico 2019 – present
- Member of the ASES Board representing the community 2021 - 2022.
- Member of the Patients First Alliance 2020-
- Present Member of the Puerto Rico Cancer Coalition – 2018- present
- Member of Puerto Rico's Civic Ladies Club – 2019 – Present
- Member of Puerto Rico's Altrusas Club – 2019 – Present
- Member of Women of the Americas 2021- present
- Advisory Panel Member HPV 2013 – Present
- Member of PIVAC – CCC 2018 – present Past
- Member -Meeting Planner International – 1999
- Past Member of Puerto Rico Convention Bureau Past Leader of troop 88 of the boy scouts of PR

Jo Ann Sueiro, JD
e-mail: claimsjs@adjusters-pr.com

Quintas de Cupey, B-4, Street 15, San Juan, P.R. 00926
(787) 438-0350

Claims Legal Adjuster, Juris Doctor, Compliance Advisor

Claims Adjusters Services, Inc. 2007 to present
President

President for this Multi-line services company, who provides clientele with the highest quality insurance adjustment, investigative services and compliance advisory in Puerto Rico being characterized for my professionalism and fast response.

- *Professional liability*
- *Commercial General Liability*
- *Human Resources*
- *Claims Litigation Management*
- *Claims Mitigation*
- *Compliance Advisor*

Responsibilities:

Within Insurance Legal Adjustment:

- Direct all office operations, manage employees, contractors and field adjusters.
- Oversee operations to meet professional development goals, procedures, finance, and service requirements.
- Named Representative to perform all professional medical liability litigation management in PR for these Surplus Lines Insurance Companies in the local and federal jurisdiction: Admiral Insurance, Renaissance Re (Lloyds of London).
- Provide adjusting services to Insurance Companies and Third-Party Administrators with proven positive results, among these are: Cooperativa de Seguros Multiples, Liberty, Gallagher Basset, Travelers Insurance and Continental Claims Services.
- Upon the receipt of claims (judicial and extrajudicial), review and ensure they are processed in a timely and respectable manner (including care, custody and control) as to comply with the Office of The Insurance Commissioner and The Insurance Code of PR (Title 26).
- Provide guidance, interpret, analyze and resolve insurance claims coverage issues for all lines of insurance policies through the comprehensive understanding of ISO forms and others.
- On legal suits brought against policy holders, select legal firms for a keen defense. Preparation of suit transmittals and retention letters according to Insurance companies' protocols.

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- Determine and prepare policy limits excess letters for primary coverage and reinsurance, denial of coverage, reservation of rights, among others.
- Lead a large team of claim consultants to execute proper coverage analysis and accurately perform investigations and adjustment in all lines of the insurance industry.
- Manage and audit a panel of medical malpractice defense legal counsels (14 law firms) to represent policyholders and efficiently handle and approve their litigation costs, both fees and expenses.
- Perform quarterly claims audits of legal cases as per policy contract conditions.
- Prepare and manage the execution of large loss reports according to insurance companies' requirements.
- Vast experience, strong understanding and keen ability for recognizing meritorious cases in the medical malpractice industry and CGL. Assistance to defense counsels in the strategy development during discovery process of legal defense.
- Establish daily procedures designed to mitigate claims by implementing effective strategies that minimize potentially large payouts utilizing strategic thinking.
- Incisive decision making to resolve legal and extrajudicial cases through settlement, dismissal, or trial.
- Proficiency in seeking expert witnesses in legal cases to include Inland and overseas.
- Appearance to mediations in the Federal District Court of Puerto Rico. To include argumentative hearings, federal mediations and 1rst Circuit Court, pre-trial hearings, settlement conferences, and trials, among others.
- Proven negotiation and management skills, along with the ability to build productive relationships with professionals in the Insurance Industry.
- Built strong trust and successful relations with producers, brokers and Insureds.
- Proficiency with loss runs to include liability exposure and depth analysis in the value of damages.
- Post timely and accurate reserves for loss and allocated loss expenses to include quarterly reviews for amendment determinations.
- Ample experience with the examination of professional medical insurance policy contracts and its endorsements: conditions, self-insured retention, deductibles, exclusions, among others.
- Judicial and extrajudicial assistance and consultancy to Claims Superintendents and Representatives in the execution of their functional objectives.
- Aid Legal Corporate Management Committee in the decision making to continue to trial or proceed with settlement.
- Among the Hospitals and Medical industry insureds serviced throughout 13 years are:

- Mennonite General	- Auxilio Mutuo	- Ashford Presbyterian
- Hermanos Melendez	- San Cristóbal	- Episcopal Services, Inc.

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- 78 Municipalities of PR-Hospitals and CDT	- Ponce School of Medicine (Arist)	- San Antonio
- Correctional Health Services	- Interamerican University School of Medicine	- Multiple Ambulance Service
- Emergency Room Service Groups	- Oncologic Hospital	- Pediatric Medical Groups & All In-Hospital contractors.

- Extensive experience in Commercial General Liability, Product Liability, Personal Property, Commercial Property.
- Expertise in financial lines: Errors and Omissions, Directors and Officers, Cyber and Business Interruption.

Within Compliance Consulting Services:

- specialize in helping companies evaluate their compliance functions, prevent breaches, and respond appropriately.
- Investigations to help clients identify wrongdoers, recover assets and seek legal remedies.
- helping companies identify and mitigate the risks that can be fostered by inappropriate behavior and hidden weaknesses in the organizational culture.
- Providing a picture of the company's reputation risk as it may be perceived by potential counterparties.
- Providing clients with the facts and insights they need to respond confidently to regulatory issues.

Within Human Resources Services:

- help regulate, audit, track, and monitor company's actions to verify they are acting within the local and federal laws.
- recruitment and staffing, training and development, compensation and benefits, employee relations, legal compliance, and corporate image.
- manage workforce labor, company policies, and ensure legal compliance
- manage reputation crisis -management of crisis through a process that seeks to correct the impacts caused by adversity, avoiding, or minimizing damage to the organization, preserving its reputation in the market.

Skills

- Substantial exposure to medical liability claims.
- Empathetic and effective Supervisor.
- Analytical skills, objective judgment, and strong leadership, including ability to coach and mentor consultant personnel.

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- Expertise in policy coverage provisions and issues.
- Professional and technical knowledge of medical legal litigation.
- Solid- oral and written communication skills.
- Recognition and ability to provide exceptional customer service.
- Effective collaborator and team player to reach aimed goals.
- Fluent English and Spanish: Oral and written.
- Computer proficient.
- Project management/time management.
- Ability to train and teach large groups.

Education

- **Juris Doctor (2016),** *cum laude*
  Interamerican University of PR

- **Insurance Claims Adjuster License (2009)**
  Insurance Institute of PR

- **MA – Criminal Justice (2009),** *suma cum laude*
  MBA
  Interamerican University of PR

- **Bachelor of Science- Management**
  Florida International University

- **Business School- Management**
  Louisiana State University

Continued Education Courses

- Professional Liability 2019
- Cyber Edge 2019
- Employment Practices Liability (EPL) 2019
- Directors and Officers 2019
- Errors and Omissions 2019
- Earthquake Seminar 2020

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- Insurance Ethics Course 2017
- Medical Records Course 2012
- Business Interruption Course 2023
- Property Insurance Course 2023

Affiliations

- Insurance Association of Insurance Professionals
- PR Insurance Claims Managers Association
- Ladies Civic Club 2012
- UMA- American Women's Union 2022

References and additional experience will be furnished upon request.

Layra Zapata

(787) 610-8269 lzapata1415@gmail.com Chalet de La Plata 104, Vega Baja, PR 00693

PROFESSIONAL PROFILE

I am an executive with extensive experience in project management and commercial direction for the Telecommunications and Health industry. I have been Commercial Vice President in several companies, where I have designed and implemented sales, marketing, and business development strategies, managing to increase income, market share and customer satisfaction. As a Top Executive, I have led and coordinated multidisciplinary and multicultural teams, applying agile and traditional methodologies to deliver high added value projects, meeting quality, cost, and time standards. I have a strategic and analytical vision, great negotiation and communication skills, and a strong commitment to innovation and excellence. My professional objective is to contribute to the growth and transformation of organizations through the management of projects that generate a positive impact on society.

CORE COMPETENCIES

- Leadership & Team Building
- Strategic thinking
- Commercial Management
- Product Management & Development
- Strategic Oversight
- Crisis Management
- Project Star Up
- Innovation Planning
- Client Outreach
- ERP Management
- Budget Management
- Negotiation

EXECUTIVE EXPERIENCE

ZAC Group, LLC| San Juan, PR
President **2018– Present**

Understand the needs and reality of companies to transition their conventional administrative and managerial processes to automated, collective, and more cost-efficient processes (ERP). Design and implement the necessary processes for the training of existing personnel and/or new resources.

- Assess the client's situation and needs through various methods of data collection and analysis.
- Provide recommendations and solutions based on the client's goals, capabilities, and limitations.
- Develop and implement business plans to drive change and improvement.
- Provide training and support for the client and the end-users.
- Install and integrate ERP software/apps and design user-friendly interfaces and functionalities.
- Write scripts and technical and training manuals.
- Start-Up and Management Project.
- Digital Marketing and Communication Tools Design and Development.
- Crisis Project Management.

KEY ACHIEVEMENTS

I have successfully delivered business projects for clients in organizations in science and healthcare. Some of my notable achievements are:

- Increased sales revenue for a science company by 50% in 12 months by implementing a new marketing and business development strategy based on ERP data analysis.
- Developed, implemented, and supervised for a non-profit organization the processes and tools for the digital collection of 1 million data. I coordinated and trained staff in the use of these processes and tools for multiple projects.
- I developed, implemented, and supervised more than 10 100% live and VOD digital educational events for a Continuing Education event production company for Specialized Health professionals.
- I developed, implemented, and supervised interactive digital platforms for the exchange of specialized information for several educational companies and organizations.
- Reduction of costs and operational risks for a Healthcare organization through the development and execution of a business continuity plan using ERP tools and best practices.

Clients: Escalate Sciences, GVS Solutions, Changes Opportunities, AVCO Televisión, Centro Comprensivo del Cáncer, el Recinto de Ciencias Médicas y Voces Coalición de Inmunización y Promoción de la Salud, , among other clients and projects.

ERP Platform: Zoho One.

OPEN MOBILE | Guaynabo, PR
VICE PRESIDENT OF SALES **2015 – 2017**

Reorganizer and leader of the internal and external sales department with more than 10 years of experience in the sector. Expert in conceptualizing and implementing effective sales strategies, especially in crisis situations. Able to increase sales by 20% and exceed established goals.

- I led the sales strategy of products and services for a company with more than $240 million in assets, using direct and indirect sales channels throughout the island.
- I supervised a sales team of more than 700 people, including 2 directors, 200 direct employees and 500 indirect representatives.
- I designed and implemented compensation, incentive, recognition, and training programs for the sales team, as well as the commission structure, sales chart and special offers.
- I increased postpaid sales by 10% in 2016 and 22% in 2017, and productivity per representative by 20%.
- I achieved that more than 50% of the sales team exceeded their annual objectives.
- I analysed data and competitive intelligence to determine and execute new market approaches.
- I implemented a new sales strategy to recapture lost customers and increase sales of core customers.
- I redefined the sales profile and created a new training program, positively impacting performance.
- I led the key strategy to drive sales during the hurricane Maria crisis.

Key Achievements

- I increased postpaid sales by 10% in 2016 and 22% in 2017, and productivity per representative by 20%.
- I achieved that more than 50% of the sales team exceeded their 2018 annual objectives during the Hurricane María crisis.

Vision Solutions| San Juan, PR
President

2012 – 2014

I conceptualized, developed, and implemented a company that sold designer prescription frames online to direct clients and optical stores in Puerto Rico and the Dominican Republic.

- Directed company selling products, such as for contact lenses and designer frames with clients, including optical stores, laboratories, and medical offices, with clients in Puerto Rico and the Caribbean.
- Travelled to several countries in Europe to source and identify brands for resale.
- Developed e-commerce platform, achieving clients in Dominican Republic, Puerto Rico, and US.
- Conceptualized an outlet model to sale overstock frames in four optical stores.
- Established the entire business: concept, branding, marketing plan, sales, promotions, budget and market research, direct creation of the website, and other tools.

KEY ACHIEVEMENTS

- Developed an e-commerce platform that reached clients in the Dominican Republic, Puerto Rico and the United States.
- I conceptualized an outlet model to all surplus frames in four optical stores.

One Link Communications | San Juan, PR
SALES & MARKETING DIRECTOR

2001 – 2012

Planned and executed sales and marketing strategies for residential division with 150,000 clients, 20 products and multiple categories.

- Led a team of 100+ employees.
- Developed and coordinated direct selling programs, incentive plans, marketing mix, feasibility analysis, forecasts, policies and procedures, promotional programs, and advertising campaigns.
- Managed a budget of $40MM.
- Spearheaded business models aligning resources and technology ensuring cost effectiveness and optimum customer service: 360 Multimedia Platform, Sales Channels and Customer Service Tools.
- Drove a reduction of $1.5MM in marketing budget optimizing operational performance.
- Attained an increase in all portfolio products by 18-28% in 2010-2012.
- Developed all marketing strategies and campaigns for three divisions: residential, commercial and media selling with a portfolio of 20+ products.
- Launched the first multimedia sales infrastructure.
- Attained an increase by 1.25% in video products, 9% in internet products and 22% in phone products. (2008-2009)
- Recognized as the "Most Influenced Woman in the Communications Industry" in 2009 and the "Most Outstanding Woman" in the 2010 Caribbean Business magazine.
- Directed public relation and communication strategies for three divisions in initiatives such as sales promotions, new products, and community affairs programs.
- Created inhouse advertising agency eliminating extra costs, revamped branding after Adelphia's acquisition.
- Reduced DACO and Board of Telecommunications claims by 80%.
- Recognized by the Chamber of Commerce of Puerto Rico in 2007.
- Negotiated and coordinated special music and sport events and promotional contents.
- Launched Channel 85 successfully in 2006.
- Created and implemented an internal advertising department for the creation of multimedia campaigns and the conversion process of the Traffic and Production Department for more advanced models.
- Recognized by different public organizations and foundations: the Red Cross in 2005 and the Paediatric Diabetes Foundation in 2006.
- Adelphia's Administered the internal and external operations of Channel 10 and 85.
- Supervised and implemented the Student Practice Program of Sacred Heart University and Cablevision.
- Obtained recognition in 2002 and 2003 from the House of Representatives.

PRIOR EXPERIENCE

People Television| San Juan, PR
Production Manager
1998 – 2000

Pomotores Latinos| San Juan, PR
Asistan Production Manager
1996 – 1998

EDUCATION

MBA, International Business Administration
Polytechnic University -, San Juan, PR
2015

BS, Communications,
University of Puerto Rico, Arecibo, PR
1996

PROFESSIONAL AFFILIATIONS

PR Chamber of Commerce
Member
2006 - 2012

PR Red Cross
Member
2004 - 2012

References Reference Available as requested.
https://www.linkedin.com/in/layra-zapata-58816229/

Languages
Bilingual in English and Spanish

E. References - Attachment C

Attachment C

Subcontractor Reference Form

Subcontractor Information		
Vendor Name: AJ Hernández & Co., CPA, PSC	Contact Name:	Andrés J. Hernández-Concepción
	Contact Phone:	787-758-4416
Customer Information		
Customer Organization: VOCES, Coalición de Inmunización y Promoción de la Salud	Contact Name:	Wanda Betancourt Vilá
	Contact Title:	Administrator
Customer Address: PMB 290, 35 Juan C Borbon St 67 Guaynabo PR 00969	Contact Phone:	787-789-4008
	Contact Email:	wanda@vocespr.org

Project Information	
Total Vendor Staff:	**6 persons**
Project Objectives: Provide professional services related to accounting, management of federal funds, consulting, and support with the objective of guiding the Organization in the management and correct use of federal funds through the use of tools and the establishment of controls and procedures.	
Project Description: Work hand in hand with the Organization to establish controls and procedures. In addition, develop tools for budget management, work with the review and evaluation of the budget prepared by the Organization and determine the viability of the budget items assigned to each area subject to the project.	
Vendor's Involvement: The staff of AJ Hernández & Co. carried out tasks related to the development of the accounting policies necessary for the management and proper functioning of the assigned funds. This staff was responsible for working using electronic templates and other tools, managing the budget, accounting records, collecting, and reviewing supporting documents, sending monthly fiscal reports required by the Department of Health, and managing the platform established by the Department. of Health, complying with the deadlines established for the submission of reports, preparation and submission of closing reports, and financial and accounting assistance and consulting.	
Project Benefits: The experience that AJ Hernández & Co. has had for the past 31 years providing various accounting and consulting services to non-profit entities and audits of federal funds contributed greatly to the Organization achieving the objectives proposed for compliance with this project.	

Key Personnel	
Name: Andrés J. Hernández Concepción Name: Frances L. Rodríguez Varela Name: Suhail M. Rosario Salgado	Role: Partner Role: Manager Role: Manager
Name: Yamaris Villanueva Morales	Role: Staff in Charge

Project Measurements:	
Estimated one-time costs: N/A	Actual one-time costs: N/A
Reason(s) for change in one-time cost: N/A	
Original Value of Vendor's Contract:	Actual Total Contract Value: $94,745.08 (CRF) / $442,434.81 (FEMA)

Attachment C

Reason(s) for change in value: Extensions of time for the use of funds and new funds allocations by the federal government.				
Estimated Start & Completion Dates:	From:	March 3, 2021 (CRF) July 1, 2021 (FEMA)	To:	June 30, 2021 (CRF) September 30, 2021 (FEMA)
Actual Start & Completion Dates:	From:	March 3, 2021 (CRF) July 1, 2021 (FEMA)	To:	December 31, 2021 (CRF) December 29, 2022 (FEMA)
Reason(s) for difference between Estimated and Actual dates: Extensions of time for the use of funds and new funds allocations by the federal government.				
If the vendor performed the work as a Subcontractor, the vendor should describe the scope of subcontracted activities:				

Attachment C

Subcontractor Reference Form

Subcontractor Information		
Vendor Name: CLAIMS ADJUSTERS SERVICES, INC.	Contact Name:	**Jo Ann Sueiro**
	Contact Phone:	**787-438-0350**
Customer Information		
Customer Organization: VOCES, COALICIÓN DE INMUNIZACIÓN Y PROMOCIÓN DE LA SALUD	Contact Name:	LILLIAM RODRIGUEZ
	Contact Title:	DIRECTOR
Customer Address: PMB 290 #35 Juan C Borbón Ste 67 Guaynabo, PR 00969-5375	Contact Phone:	787-789-4008
	Contact Email:	lilliam@vocespr.org

Project Information	
Total Vendor Staff:	1
Project objectives: Serve as Director of Compliance and Human Resources. To establish compliance procedures and develop organizational strategies to ensure the company complies with all federal, state, and local regulations. Promote a safe environment by addressing any safety concerns between employees. Enforcing workplace policies regarding employees and contractors' relationships. Management of Employees' benefits.	
Project Description: I served as an outside agent for Voces to monitor Compliance of the Code of Federal Rules and Regulations as the funds awarded came from a federal grant managed by the Department of Health. I also served as Human Resources advisor for this project.	
Vendor's Involvement: Made sure that all employees and contractors of Voces adhered to the company's specific requirements for doing business, according to the established tasks for each one.	
Project Benefits: Voces benefited from my services inasmuch as it completed its goals without any breaches of contract with the Department of Health.	

Key Personnel	
Name: Jo Ann Sueiro	Role: DIRECTOR OF COMPLIANCE
Name:	Role:

Project Measurements:	
Estimated one-time costs: N/A	Actual one-time costs: N/A
Reason(s) for change in one-time cost: N/A	

Attachment C

Original Value of Vendor's Contract: $3,900.00		Actual Total Contract Value: $ 111,921.75		
Reason(s) for change in value: Contract extensions due to CDC vaccines recommendations and funds use extension by federal government				
Estimated Start & Completion Dates:	From:	07-2021	To:	09-2021
Actual Start & Completion Dates:	From:	07-2021	To:	12-2021
Reason(s) for difference between Estimated and Actual dates: Contract extensions due to CDC vaccines recommendations and funds use extension by federal government				
If the vendor performed the work as a Subcontractor, the vendor should describe the scope of subcontracted activities:				

Attachment C

Subcontractor Reference Form

Subcontractor Information		
Vendor Name: Edaliz Ferrer Quiñones	Contact Name:	**Edaliz Ferrer**
	Contact Phone:	**787-306-2096**
Customer Information		
Customer Organization: VOCES Coalición de Inmunización y Promoción de la Salud de PR	Contact Name:	Lilliam Rodriguez
	Contact Title:	CEO & Founder
Customer Address: Edificio Nildet #9, 2ndo Piso. Barrio Los Frailes Guaynabo, PR 00969	Contact Phone:	787-607-2323
	Contact Email:	Lliiam@vocespr.org
Project Information		
Total Vendor Staff:	**2**	
Project Objectives: Our goal is to tailor strategic and innovative ideas to fulfill our customers' communication needs. We offer our clients the opportunity to increase awareness, position and market share of any product or service in the local and international market. We design, develop and administer promotional and communication strategies.		
Vendor's Involvement: Increase the intended audience's knowledge and awareness of an issue, problem or solution. Increase the intended audience's awareness of a project, department or organization. Influence perceptions, beliefs, and attitudes that may change social norms. Prompt action. Demonstrate or illustrate skills or best practice. Reinforce knowledge, attitudes or behavior. Show the benefit of behavior change. Advocate a position on a health issue or policy. Increase demand or support for health services. Refute myths and misconceptions.		
Project Description: Communications tactics can vary depending on the specific goals and target audience. This involves getting free media coverage for your campaign or organization through press releases, media relations, and other efforts. Purchasing advertising time or space in various media channels such as radio, TV, print, and outdoor. Organizing events or activities that attract media attention and provide an opportunity to communicate our message. The specific tactics you choose will depend on your goals, target audience, and available resources. Other, video productions,press releases, articles, press events, product events.		
Project Benefits: Experienced and knowledgeable professional in the public relations and publicity arenas being public relations expert for many local advertising and public relations agencies, health and Non profit Organizations. We provide our clients with the optimum results managing a strategic plan that best suits their needs. With over 40 years of experience and exceptional media relations in diversified areas, and more than 10 years in the health, technology and business industry providing extensive experience working with bloggers, influencers and reporters with optimum results. The reputation of our clients is our success. We will increase your brand credibility, attract target market, provide added values, help to generate short- and long-term leads, build brand image, strategic partnerships and crisis mitigation.		
Key Personnel		

Attachment C

Name: (Add more rows as needed) Edaliz Ferrer			Role: (Add more rows as needed) Communications Director	
Name: (Add more rows as needed) N/A			Role: (Add more rows as needed)	
Project Measurements:				
Estimated one-time costs: N/A			Actual one-time costs: N/A	
Reason(s) for change in one-time cost: N/A				
Original Value of Vendor's Contract: $45,500 (Telemedicine) $25,000 (COVID-19)			Actual Total Contract Value: $45,500 (Telemedicine) $ 165,000 (COVID-19)	
Reason(s) for change in value: In COVID-19 project extensions of time for the use of funds and new funds allocations by the federal government.				
Estimated Start & Completion Dates:	From:	Oct. 2020 (TeleHealth) July 16, 2021 (COVID-19)	To:	December. 2020 (TeleHealth) September 30,2021 (COVID-19)
Actual Start & Completion Dates:	From:	Oct. 2020 (Telemedicine) July 2021 COVID19	To:	December. 2020 (Telemedicine) December 2022 COVID19
Reason(s) for difference between Estimated and Actual dates: The project suffers variable amendments including extension of time. A project that should have finished in June 2021 was extended until December 2022.				
If the vendor performed the work as a Subcontractor, the vendor should describe the scope of subcontracted activities:				

Attachment C

Subcontractor Reference Form

Subcontractor Information		
Vendor Name: Expert Marketing / Grafik Arte	Contact Name:	Yamilette Torres Perez
	Contact Phone:	787-648-9216
Customer Information		
Customer Organization: VOCES Coalición de Inmunización Y Promotion de la Salud de PR, Inc.	Contact Name:	Lilliam Rodriguez
	Contact Title:	CEO
Customer Address: Ave. Lopategui #9, Edf. Nildet Guaynabo, PR 00969	Contact Phone:	787-789-4008/787-607-2323
	Contact Email:	Torres.yamilette@yahoo.com

Project Information	
Total Vendor Staff:	**30**

Project Objectives:

1. Design, develop and implement permanent centers of COVID19 Vaccination Centers.
2. Equipment rent
3. Printing al rotulation, signages for the all centers and community event
4. Response as per request to serve on time

Project Description: The objective of the COVID-19 project was to coordinate and manage the setup and teardown of multiple events across the island, tailored to specific niche groups/ regions. The aim was to facilitate access to the COVID-19 vaccine during the pandemic in Puerto Rico. This initiative enabled VOCES to fulfill its mission as a community vaccine provider and to advance healthcare in Puerto Rico throughout the two and a half years of this emergency.

Vendor's Involvement:

The Staff of Expert Marketing and Graphic Art carried out COVID19 project, designed layouts with Fema requirements and implemented the Assembly details, signages. The staff has the responsibility to deliver hours of services on time to proceed to the event or center. Visiting the site with a coordinator to determine the logistics of the event depends on the sites.

On the Flumaraton project we have the sale role.

Project Benefits:

Our team's performance to serve and exceed the services. Maintenance the quality of the signage request for VOCES. Cost effective product, and response immediately upon request. The years of experience permite to manage the budgeting, regulation and guidance. Our structure permite to implement in this project simultaneous events in different municipalities at the same time.

Key Personnel	
Name: Francisco Rios	Role: Promo & Events Director
Name: Omar Perez	Role: Signage Director
Project Measurements:	
Estimated one-time costs: N/A	Actual one-time costs: N/A
Reason(s) for change in one-time cost: Extended the contract and services.	

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Original Value of Vendor's Contract: $555,500.00		Actual Total Contract Value: $1,169,478.22		
Reason(s) for change in value: The project expanded as the federal government's instructions were changing and the CDC's recommendations regarding COVID-19 vaccine guidelines were evolving.				
Estimated Start & Completion Dates:	From:	JULY 2021	To:	SEPT 2021
Actual Start & Completion Dates:	From:	JULY 2021	To:	DEC 2022
Reason(s) for difference between Estimated and Actual dates: The project expanded as the federal government's instructions were changing and the CDC's recommendations regarding COVID-19 vaccine guidelines were evolving.				
If the vendor performed the work as a Subcontractor, the vendor should describe the scope of subcontracted activities: The assembly and disassembly of shopping centers used as temporary vaccination clinics and at community events to achieve the goal of vaccinating the population against COVID-19.				

Attachment C

Subcontractor Reference Form

Subcontractor Information		
Vendor Name: **Felix Correa Rivera**	Contact Name:	**Felix Correa Rivera**
	Contact Phone:	**787-459-5453**
Customer Information		
Customer Organization: Voces Coalición de Inmunización y Promoción de la Salud	Contact Name:	Lilliam Rodríguez
	Contact Title:	Director
Customer Address: Ave Lopategui #9 Edificio Nildet, Guaynabo PR 00969	Contact Phone:	787-607-2323
	Contact Email:	lilliam@vocespr.org
Project Information		
Total Vendor Staff:	**1**	

Project Objectives:

Provide services as a mobile unit driver and responsible of maintenance to the VOCES mobile unit, before and after the activities to participate. The VOCES mobile unit is used as a mobile immunization clinic. Also I provide support in the assembly and disassembly of the area where the clinic is parked, ensure their timely arrival at designated locations and facilitate smooth operations and provide exceptional service to support the objectives of the organization.

Project Description:

Working in collaboration with the coordination department to bring vaccination to areas with limited access, as the driver of a mobile unit that is properly equipped for this service. Maintaining the unit in optimal condition to achieve the assigned objectives."

Vendor's Involvement:

Responsible for driving the VOCES mobile unit, which could be a vehicle equipped for conducting a vaccination clinic inside the unit.

- Assist in loading and unloading equipment, supplies, or materials needed for the mobile unit's purpose, ensuring they are securely stored.
- Interact with patients in a professional and courteous manner.
- Provide information and answer questions related to VOCES mission and purpose
- Collaborate with a team of professionals within the mobile unit to ensure smooth operations and service delivery.

Project Benefits:

Being able to take the mobile unit to hard-to-reach communities helped many individuals with mobility issues to get vaccinated against COVID. This was achieved thanks to my experience as a heavy vehicle driver.

Key Personnel	
Name: (Add more rows as needed) Felix Correa	Role: (Add more rows as needed) Mobile Unit Driver
Name: (Add more rows as needed)	Role: (Add more rows as needed)
Project Measurements:	
Estimated one-time costs: N/A	Actual one-time costs: N/A
Reason(s) for change in one-time cost: N/A	

Attachment C

Original Value of Vendor's Contract:		Actual Total Contract Value: $41,250		
Reason(s) for change in value: Extensions of time by the Federal Government for the use of funds and additional allocations of funds.				
Estimated Start & Completion Dates:	From:	July 2021	To:	September 2021
Actual Start & Completion Dates:	From:	July 2021	To:	December 2022
Reason(s) for difference between Estimated and Actual dates: Extensions of time by the Federal Government for the use of funds and additional allocations of funds.				
If the vendor performed the work as a Subcontractor, the vendor should describe the scope of subcontracted activities:				

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Subcontractor Reference Form

Subcontractor Information		
Vendor Name: **Gloria Soto Capo**	Contact Name:	**Gloria Soto Capo**
	Contact Phone:	
Customer Information		
Customer Organization: Voces Coalición de Inmunización y Promoción de la Salud	Contact Name:	Lilliam Rodríguez
	Contact Title:	Director
Customer Address: Ave Lopategui #9 Edificio Nildet, Guaynabo PR 00969	Contact Phone:	787-607-2323
	Contact Email:	lilliam@vocespr.org
Project Information		
Total Vendor Staff:	1	
Project Objectives: Maintaining cleanliness, hygiene, and overall tidiness within a designated area or facility.		
Project Description: • Perform routine cleaning tasks such as sweeping, mopping, vacuuming, dusting, and surface disinfection to maintain a clean and sanitary environment. • Clean and sanitize restrooms, kitchens, common areas, and other designated spaces as needed. • Empty trash bins and replace liners		
Vendor's Involvement: Maintain a clean, hygienic, and pleasant environment that meets or exceeds cleanliness standards and guidelines. Perform cleaning tasks efficiently, optimizing resource use and time management.		
Project Benefits: Contributing to a healthier, safer, more efficient, and more enjoyable project environment.		
Key Personnel		
Name: (Add more rows as needed) Gloria Soto	Role: (Add more rows as needed)Cleaning Person	
Name: (Add more rows as needed)	Role: (Add more rows as needed)	
Project Measurements:		
Estimated one-time costs: N/A	Actual one-time costs: N/A	
Reason(s) for change in one-time cost: N/A		

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Original Value of Vendor's Contract: $1,500		Actual Total Contract Value: $1,581		
Reason(s) for change in value: Some extra hours worked.				
Estimated Start & Completion Dates:	From:	October 2022	To:	December 29,2022
Actual Start & Completion Dates:	From:	October 2022	To:	December 29,2022
Reason(s) for difference between Estimated and Actual dates:				
If the vendor performed the work as a Subcontractor, the vendor should describe the scope of subcontracted activities:				

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Subcontractor Reference Form

Subcontractor Information		
Vendor Name:HUGO HERNANDEZ & ASSOC.	Contact Name:	**HUGO HERNANDEZ**
	Contact Phone:	**787.244.9211**
Customer Information		
Customer Organization: VOCES Coalición de Inmunización y Promoción de la Salud	Contact Name:	Jivanny Díaz
	Contact Title:	Project Manager
Customer Address: QC Plaza Building, Ave Lopategui #9, Guaynabo PR	Contact Phone:	787-789-4008
	Contact Email:	JIVANNY@VOCESPR.ORG

Project Information	
Total Vendor Staff:	4

Project Objectives:

To facilitate and enable seamless communications across the organization between service centers, call centers and management. To enable tools to effectively manage allocation of resources such as materials, promotion materials, medical supplies and medical personnel required to meet changing demand in different geographic areas

Project Description:

Configure, install and deploy computer networks, complete with pc's, software and internet in contracted offices around Puerto Rico. Also, configure, install and deploy call centers, complete with telephone systems, digital receptionist, voicemail to email service, after hours messaging and call accounting reports and statistics

Vendor's Involvement:

Our involvement in the project included training, configuration, service and support of all systems installed and contracted.

Project Benefits:

Because of the fast and reliable services provided to the project, all communications flowed easily and management had the most recent data available every day. This enabled them to make fast decisions in order to allocate their personnel and resources more effectively.

Key Personnel	
Name: (Add more rows as needed) Hugo Hernandez	Role: (Add more rows as needed) Technician
Name: (Add more rows as needed)	Role: (Add more rows as needed)

Project Measurements:

Attachment C

Estimated one-time costs: N/A			Actual one-time costs: N/A	
Reason(s) for change in one-time cost: N/A				
Original Value of Vendor's Contract: $ 250.00 monthly charge			Actual Total Contract Value: $ 500.00	
Reason(s) for change in value: There has been a monthly telephone service contract with Voces since 2010, and it is currently still in effect in the amount of 500.00. This amount does not include equipment rentals. The cost varies due to the services requested, which vary from project to project				
Estimated Start & Completion Dates:	From:	2010	To:	Actual
Actual Start & Completion Dates:	From:	2010	To:	
Reason(s) for difference between Estimated and Actual dates:				
If the vendor performed the work as a Subcontractor, the vendor should describe the scope of subcontracted activities:				

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Subcontractor Reference Form

Subcontractor Information		
Vendor Name: Isabel Corretjer Porrata	Contact Name:	**Isabel Corretjer Porrata**
	Contact Phone:	**787-604-5791**
Customer Information		
Customer Organization: VOCES, Coalición de Inmunización y Promoción de la Salud	Contact Name:	Lilliam Rodríguez Capó
	Contact Title:	CEO & Founder
Customer Address: Ave. Lopategui #9, Edf. Nildet Guaynabo, PR 00969	Contact Phone:	787-789-4008
	Contact Email:	lilliam@vocespr.org

Project Information	
Total Vendor Staff:	1
Project Objectives: Provide professional consulting services with the objective of conducting a comprehensive assessment of the organization's performance and objectives, as well as formulate its strategic plan moving forward.	
Project Description: Work hand in hand with VOCES CEO, key staff and stakeholders, and its Board of Directors to guide them through a strategic planning process and help 1) develop a better understanding of the organization's internal & external environment to identify opportunities, drivers and barriers. 2) Reexamine VOCES mission, vision and value statements. 3) Define strategic pillars 3) Establish organizational goals, SMART objectives, and action plans.	
Vendor's Involvement: As the project lead I engaged in the following activities 1) Conduct environmental and internal assessments through primary and secondary data research and key stakeholders' engagement 2) Set strategic direction 3) Establish goals to be accomplished over the next two-three years and formulate strategy 4) Develop strategic objectives and consolidate action plans 5) Present consolidated action plans to CEO and Board of Directors for feedback and concurrence 6) Write strategic plan final document for Board of Directors ratification.	
Project Benefits: Because of my 25-year experience within the healthcare industry, my expertise in corporate strategic planning and marketing, and understanding of vaccines, we were able to: 1) actively engage key stakeholders and strengthened VOCES partnerships and alliances, 2) redefined VOCES mission to expand its focus on prevention and health promotion, beyond immunization, 3) expanded its organizational goals and action plans to include Pandemic & Emergency Response and Community Engagement, which proved critical during the COVID-19 pandemic.	

Key Personnel	
Isabel Corretjer Porrata	Role: (Add more rows as needed)
Name: (Add more rows as needed)	Role: (Add more rows as needed)

Project Measurements:	
Estimated one-time costs: N/A	Actual one-time costs: N/A
Reason(s) for change in one-time cost: N/A	

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Original Value of Vendor's Contract: $13,200		Actual Total Contract Value: $17,070		
Reason(s) for change in value: Increase in total number of meetings and activities to engage with stakeholders & community leaders, leading to an increase in invoiced hours.				
Estimated Start & Completion Dates:	From:	August 2018	To:	February 2019
Actual Start & Completion Dates:	From:	October 2018	To:	September 2019
Reason(s) for difference between Estimated and Actual dates: 1. Proposal review & approval 2. Change in original dates for meetings with Board of Directors due to schedule conflicts 3. Change in original dates for working sessions with stakeholders due to VOCES/stakeholders events and/or previous commitments				
If the vendor performed the work as a Subcontractor, the vendor should describe the scope of subcontracted activities:				

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Subcontractor Reference Form

Subcontractor Information			
Vendor Name: **Lennys Rebeca Vielma**	Contact Name:	**Lennys Rebeca Vielma**	
	Contact Phone:	**787-361-6070**	
Customer Information			
Customer Organization: Voces Coalición de Inmunización y Promoción de la Salud	Contact Name:	Lilliam Rodríguez	
	Contact Title:	Director	
Customer Address: Ave Lopategui #9 Edificio Nildet, Guaynabo PR 00969	Contact Phone:	787-607-2323	
	Contact Email:	lilliam@vocespr.org	
Project Information			
Total Vendor Staff:	**1**		
Project Objectives: To provide professional services related to event planning and logistics to coordinate immunization clinics secure necessary resources, and ensure the successful implementation of various activities that aligned with the municipality's strategic priorities and enhance the overall quality of life for its residents to achieve the goal of vaccinating the residents against COVID19.			
Project Description: Work with the organization to plan, coordinate, implement and oversee a wide range of community activities and events within the municipality (including immunization clinics), coordinate with the communications team, promote community engagement and cultural enrichment and collaborate with various stakeholders to ensure the successful execution of these events.			
Vendor's Involvement: I carried out tasks related to the development, coordination, promotion, and implementation of community events. 1) I gathered all contact details, directly engaged with mayors and community leaders to set dates, and identify locations and resources needed to implement the vaccination clinics. 2) I also managed all the logistic aspects of the event, including securing event venues, obtaining necessary permits, arranging for equipment and supplies, and coordinating event staffing. 3) I was also responsible for using electronic templates and other tools to send daily and monthly reports required by the project manager complying with the deadlines established for report submission, managing the budget, providing support on the day of the event, and reporting the quantity of impact.			
Project Benefits: The experience acquired for over 20 years providing various coordination and logistic services to a non-profit contributed greatly to the Organization achieving the objectives proposed for compliance with this project. The experience and good communication skills to contact the mayors, communities leaders and stakeholders to achieve the goals. The knowledge of budget utilization helps the organization to keep a good use of funds."			
Key Personnel			

Attachment C

Name: (Add more rows as needed) Rebeca Vielma			Role: (Add more rows as needed) Project and Logistic Coordinator		
Name: (Add more rows as needed)			Role: (Add more rows as needed)		
Project Measurements:					
Estimated one-time costs: N/A			Actual one-time costs: N/A		
Reason(s) for change in one-time cost: N/A					
Original Value of Vendor's Contract: $20,000			Actual Total Contract Value: $132,000		
Reason(s) for change in value: The original Contract completion time was extended by the Federal Government for the use of funds and additional allocations of funds until December 2022.					
Estimated Start & Completion Dates:	From:	July 2021	To:	September 2021	
Actual Start & Completion Dates:	From:	July 2021	To:	December 2022	
Reason(s) for difference between Estimated and Actual dates: Extensions of time by the Federal Government for the use of funds and additional allocations of funds.					
If the vendor performed the work as a Subcontractor, the vendor should describe the scope of subcontracted activities: Coordinating municipal vaccination activities, promoting vaccine safety, and collaborating with stakeholders to work alongside the government and the Department of Health to ensure that the public, especially in underserved communities, received their vaccines."					

Attachment C

Subcontractor Reference Form

Subcontractor Information		
Vendor Name: **ManpowerGroup, Inc.**	Contact Name:	**Vialys Rivera-Ruiz**
	Contact Phone:	**787-391-5926**
Customer Information		
Customer Organization: Optum Puerto Rico	Contact Name:	Legna Colon
	Contact Title:	Country Lead, Optum Global Advantage Puerto Rico
Customer Address: 9615 Av. Montehiedra Ste 101 San Juan, PR 00926	Contact Phone:	
	Contact Email:	legna.colon@optum.com
Project Information		
Total Vendor Staff:	400	
Objectives: Provide temporary personnel to support the operational units of Healthcare, Engineering, Information Technology and Administrative personnel		
Description: Optum Health provides care directly through local medical groups and ambulatory care systems, including primary, specialty, urgent and surgical care to 103 million consumers.		
Vendor's involvement: ManpowerGroup manages the interview process, recruitment of project personnel, payroll and employee relations complying with the local and federal law requirements active at the time.		
Project Benefits: Help the client achieve company goals and objectives		
Key Personnel		
Name: Carol Navarro	Role: Market Manager	
Name: Alfredo Alvarez	Role: Market Manager	
Name: Designated Staffing Specialist	Role: Recruiter	
Project Measurements:		
Estimated one-time costs: Contract does not have an assigned value. Client is charge based on Manpower Associates hours worked multiplied by Hourly Markup %.	Actual one-time costs: Contract does not have an assigned value. Client is charge based on Manpower Associates hours worked multiplied by Hourly Markup %.	
Reason(s) for change in one-time cost: n/a		

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Original Value of Vendor's Contract: Contract does not have an assigned value. Client is charge based on Manpower Associates hours worked multiplied by Hourly Markup %.			Actual Total Contract Value: Contract does not have an assigned value. Client is charge based on Manpower Associates hours worked multiplied by Hourly Markup %.	
Reason(s) for change in value: N/A				
Estimated Start & Completion Dates:	From:	08/2019	To: 12/2023	
Actual Start & Completion Dates:	From:	08/2019	To: Present	
Reason(s) for difference between Estimated and Actual dates: Ongoing project based on client's need.				
If the vendor performed the work as a Subcontractor, the vendor should describe the scope of subcontracted activities: N/A				

Attachment C

Subcontractor Reference Form

Subcontractor Information		
Vendor Name: MP Grid Design	Contact Name:	Maria Padilla
	Contact Phone:	787-619-8931
Customer Information		
Customer Organization: VOCES PR	Contact Name:	Lilliam Rodríguez
	Contact Title:	CEO
Customer Address: Calle Juan C. Borbón Suite 67, Guaynabo, PR 00969	Contact Phone:	787-789-4008
	Contact Email:	lilliam@vocespr.org
Project Information		
Total Vendor Staff:	1	

Project Objectives

- Increase social media presence.
- Create and share relevant content.
- Analyze metrics and adjust strategies.
- Align activities with project goals.
- Develop a robust strategy.
- Follow social media trends.
- Build customer loyalty and grow the social media community.

Project Description

Working together with the organization to establish consistent marketing strategies across all communication channels. Furthermore, develop tools for each campaign marketing plan, implementation, and best practices on social media to enhance engagement on the organization's platforms. This helped establish a trustworthy relationship within communities for active projects, including initiatives, campaigns, and events.

Vendor's Involvement:

MP Grid Design handles a wide range of responsibilities focused on campaign development, all geared towards amplifying participation and engagement. These responsibilities involve collaborating with the communication team to ensure seamless project development, developing social media post calendar, facilitating staff meetings and consulting for digital campaigns, managing the creative department to develop digital artwork, managing and budgeting for paid campaigns, acting as the community manager across all social media platforms, implementing branding strategies in the realm of social media, and crafting a unique digital voice for the organization as a non-profit entity.

Attachment C

Project Benefits:

The benefits of our services for social media managers include:

1. Enhancing the presence and growth of social media platforms and communities.
2. Facilitating direct communication with all social media participants, fostering engagement.
3. Building a trustworthy relationship with Puerto Rican communities invested in healthcare improvements.
4. Documenting and showcasing Voces' active participation and proactive strategies within the assigned projects.
5. To optimize organic social media reach and engagement, effectively channeling all communications related to the organization's projects, campaigns, and events.
6. The growth of social media communities and VOCES databases for future contact.

Key Personnel	
Name: Maria Padilla	Role: Social Media Manager

Project Measurements:	
Estimated one-time costs: N/A	Actual one-time costs: N/A
Reason(s) for change in one-time cost: N/A	
Original Value of Vendor's Contract: $15,000	Actual Total Contract Value: $99,000
Reason(s) for change in value: Extensions of time for the use of funds and new funds allocations by the federal government.	

Estimated Start & Completion Dates:	From:	JULY 2021	To:	SEPTEMBER 2021
Actual Start & Completion Dates:	From:	JULY 2021	To:	DECEMBER 2022

Reason(s) for difference between Estimated and Actual dates:

Extensions of time for the use of funds and new funds allocations by the federal government.

If the vendor performed the work as a Subcontractor, the vendor should describe the scope of subcontracted activities:

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Subcontractor Reference Form

Subcontractor Information		
Vendor Name: **Rosa I Correa Rivera**	Contact Name:	**Rosa I. Correa Rivera**
	Contact Phone:	**787-438-0671**
Customer Information		
Customer Organization: Voces Coalición de Inmunización y Promoción de la Salud	Contact Name:	Lilliam Rodríguez
	Contact Title:	Director
Customer Address: Ave Lopategui #9 Edificio Nildet, Guaynabo PR 00969	Contact Phone:	787-607-2323
	Contact Email:	lilliam@vocespr.org

Project Information	
Total Vendor Staff:	**1**

Project Objectives:

Provide services related to events planning & logistics, staffing, supervision, and meeting coordination with municipalities and/or commercial centers, to ensure the successful implementation of various immunization clinics and/or events that align with the municipality's strategic priorities and enhance the overall quality of life for its residents to achieve the goal of vaccinating the residents against COVID19.

Project Description:

Work daily with VOCES to plan, organize, implement and oversee a wide range of community activities and immunization events within municipalities and/or commercial centers to ensure the successful execution of these events. Work with multiple internal & external stakeholders, includingVOCES communications team, local government agencies, community groups, and businesses to promote community engagement and cultural enrichment.

Vendor's Involvement:

I was responsible for all tasks related to the development, coordination, promotion, and implementation of vaccination clinics and events: 1) Developed all contact details, directly engaged with mayors and community leaders to identify location, schedule dates, and identify needed resources to implement the vaccination clinics 2) I also managed all logistical aspects of the event, including securing event venues, obtaining necessary permits, arranging for equipment and supplies, and coordinating event staffing. 3) Implemented controls and procedures. 4) I was responsible for working using electronic templates and other tools, managing the budget, providing support on the day of the event, and reporting the quantity of impact. 5) I also prepared daily and monthly reports required by the project manager, complying with the deadlines established for report submission.

Project Benefits:

With my experience for more than 10 years in coordination, logistics. and implement services supporting the organization to achieve the goals and over expected and compliance. We serve more than 11,000 events. 16 permanent centers. The experience and good organization and communication to contact the municipalities, communities leaders and stakeholders to exceed the goals. The experience with management budget helps the organization to keep a good use of funding.

Key Personnel	
Name: (Add more rows as needed) Rosa I Correa	Role: (Add more rows as needed) Project and Logistic Coordinator
Name: (Add more rows as needed)	Role: (Add more rows as needed)

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Project Measurements:				
Estimated one-time costs: N/A		Actual one-time costs: N/A		
Reason(s) for change in one-time cost: N/A				
Original Value of Vendor's Contract: $20,000		Actual Total Contract Value: $132,000		
Reason(s) for change in value: The Original project was for 3 months and the Extensions of time by the Federal Government for the use of funds and additional allocations of funds results in an extension of my services.				
Estimated Start & Completion Dates:	From:	July 2021	To:	September 2021
Actual Start & Completion Dates:	From:	July 2021	To:	December 2022
Reason(s) for difference between Estimated and Actual dates: The Original project was for 3 months and the Extensions of time by the Federal Government for the use of funds and additional allocations of funds results in an extension of my services to meet the project goals.				
If the vendor performed the work as a Subcontractor, the vendor should describe the scope of subcontracted activities:				

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Subcontractor Reference Form

Subcontractor Information		
Vendor Name: SARA M. CAMILO	Contact Name:	**SARA M. CAMILO**
	Contact Phone:	**787-528-1033**
Customer Information		
Customer Organization: VOCES, Coalición de Inmunización y Promoción de la Salud	Contact Name:	Lilliam Rodríguez Capó
	Contact Title:	CEO & Founder
Customer Address: Ave. Lopategui #9, Edf. Nildet Guaynabo, PR 00969	Contact Phone:	787-789-4008
	Contact Email:	lilliam@vocespr.org
Project Information		
Total Vendor Staff:	**2**	
Project Objectives: PROVIDE SIGN LANGUAGE INTERPRETATION FOR DEAF AND HARD OF HEARING INDIVIDUALS WHEN REQUESTED.		
Project Description: WHEN THE PROGRAM REQUIRES THE NEED OF A SIGN LANGUAGE INTERPRETER TO PROVIDE HEALTHCARE INFORMATION OR SERVICES THE FEDERAL LAW REQUIRES THAT A REASONABLE ACCOMMODATION HAS TO BE MADE. FOR THE DEAF COMMUNITY THEIR ACCOMODATION ARE SIGN LANGUAGE INTERPRETERS.		
Vendor's Involvement: PROVIDE REMOTE INTERPRETATION, OR WHEN NEEDED AN INTERPRETER ON-SITE CAN BE COORDINATED FOR SPECIAL EVENTS		
Project Benefits: . PROVIDE ACCESSIBILITY FOR MINORITY. DEAF AND HARD OF HEARING INDIVIDUALS WILL HAVE THE SAME TREATMENT AND ACCESS AS ANY OTHER HEARING PERSON.		
Key Personnel		
SARA M. CAMILO	Role: COORDINATOR – SIGN LANGUAGE INTERPRETER	
JOEL SALVA	Role: COORDINATOR – SIGN LANGUAGE INTERPRETER	
Project Measurements:		
Estimated one-time costs:	Actual one-time costs:	
Reason(s) for change in one-time cost:		

Attachment C

Original Value of Vendor's Contract: $1,920.00 $60 PER HOUR/PER INTERPRETER REMOTE (1 HR BILLABLE) $60 PER HOUR/PER INTERPRETE ON SITE (2 HR MIN BILLABLE)			Actual Total Contract Value: $23,725.00	
Reason(s) for change in value: Extensions of time by the Federal Government for the use of funds and additional allocations of funds.				
Estimated Start & Completion Dates:	From:	July 16, 2021	To:	Sept. 30, 2021
Actual Start & Completion Dates:	From:	July 16, 2021	To:	Dec. 29, 2022
Reason(s) for difference between Estimated and Actual dates: Extensions of time by the Federal Government for the use of funds and additional allocations of funds.				
If the vendor performed the work as a Subcontractor, the vendor should describe the scope of subcontracted activities:				

Attachment C

Subcontractor Reference Form

Subcontractor Information		
Vendor Name: Yolimarian Andreina Torres Sánchez	Contact Name:	**Yolimarian Andreina Torres Sánchez**
	Contact Phone:	**787-340-4672**
Customer Information		
Customer Organization: VOCES Coalición de Inmunización y Promoción de la Salud	Contact Name:	Lilliam Rodriguez
	Contact Title:	Director
Customer Address: Ave Lopategui #9 QC Plaza Building, Guaynabo PR	Contact Phone:	787-607-2323
	Contact Email:	lilliam@vocespr.org
Project Information		
Total Vendor Staff:	**1**	
Project Objectives: To strategically develop, maintain, and strengthen the brand's identity, market presence, and equity, ensuring it resonates with the target audience, establishes brand loyalty, and drives business growth. This involves brand strategy development, creative execution, marketing campaigns, and consistent brand messaging across all touchpoints to achieve a competitive advantage and long-term success in the market.		
Project Description: MEDIA COORDINATOR/BRAND MANAGER I managed the newsroom and marketing area with the objective of increasing visits on social networks, the website and search engine positioning. We also worked to ensure that the information was timely and important for both patients and health professionals. Working hand on hand with the media manager.		
Vendor's Involvement: Determining the project's branding goals, target audience, messaging, and positioning in joint with the communications team. Provide creative direction and input for project materials, ensuring that they align with the brand's identity and guidelines. Responsible for ensuring that all project communications and materials convey a consistent brand message and tone. be involved in the initial project planning stages, helping to identify how the project will support overall brand objectives. oversee the quality of project deliverables to ensure they meet brand standards and guidelines provide feedback and suggestions for improving project materials and strategies to better align with the brand and assess the project's impact on the brand's equity and reputation and use data and insights to inform future branding decisions.		
Project Benefits: Project Benefits: *Brand positioning *Increase in visits to social networks and website *Better recognition of doctors and companies that trusted the work of the team of the Journal of Medicine and Public Health		
Key Personnel		
Yolimarian Torres	Role: Content writer, editor and social media manager	
Name: (Add more rows as needed)	Role: (Add more rows as needed)	

Attachment C

Project Measurements:				
Estimated one-time costs: N/A		Actual one-time costs: N/A		
Reason(s) for change in one-time cost: N/A				
Original Value of Vendor's Contract $10,000		Actual Total Contract Value: $11,250		
Reason(s) for change in value Project actually continues as per objectives required.				
Estimated Start & Completion Dates:	From:	April 15, 2023	To:	August 31, 2023
Actual Start & Completion Dates:	From:	April 15, 2023	To:	Actually
Reason(s) for difference between Estimated and Actual dates: Project actually continues as per objectives required.				
If the vendor performed the work as a Subcontractor, the vendor should describe the scope of subcontracted activities:				

Attachment C

Subcontractor Reference Form

Subcontractor Information		
Vendor Name: ZAC GROUP, LLC	Contact Name:	**Layra Zapata**
	Contact Phone:	**1 787 610-8269**
Customer Information		
Customer Organization: Voces Coalición de Inmunización y Promoción de La Salud	Contact Name:	Lilliam Rodríguez
	Contact Title:	CEO
Customer Address: Ave Lopategui, Guaynabo, 00969	Contact Phone:	(787) 789-4008
	Contact Email:	lilliam@vocespr.org

Project Information	
Total Vendor Staff:	**1**

Project Objectives:

Provide professional services related to understanding the needs and reality of the organization in the transition from its conventional administrative and managerial processes to automated, collective and more cost-efficient processes (ERP). Design, coordinate, implement and supervise the processes necessary for the training of existing personnel and/or new resources.

Project Description:

Work collaboratively with the organization to establish controls and procedures for their ERP needs. Additionally, develop and implement the necessary technical and digital tools, and participate in the review and evaluation of these tools during their implementation and use. Provide training and support to the personnel necessary to perform these tasks within the organization.

Vendor's Involvement:

ZAC GROUP staff carried out tasks related to the development and evaluation of the organization's ERP needs by implementing various data collection and analysis methods. They provided recommendations and solutions based on the analysis of this data, taking into account the objectives, capabilities and limitations of the organization. They developed and implemented digital marketing tools to drive change and improvement in the organization's administrative processes. They also provided training and support to the required resources and end users, installed and integrated the necessary ERP software/applications, and designed and implemented user-friendly interfaces and functionalities for the organization's resources. They designed scripts, technical manuals and training materials. They worked on projects from start to finish, including the design and development of communication tools and digital marketing strategies.

Project Benefits:

The experience that ZAC Group has acquired over the last 6 years with various companies and organizations has allowed us to understand the needs and realities of organizations in the transition from conventional administrative and management processes to automated, collective and more profitable processes (ERP). This knowledge allows us to custom design and implement the processes necessary to train existing staff and/or new resources. Our contributions have significantly helped the organization achieve the proposed objectives for the implementation of various projects.

Key Personnel	
Name: Layra Zapata	Role: Project Manager
Name: Layra Zapata	Role: ERP Manager

Attachment C

Project Measurements:				
Estimated one-time costs: N/A		Actual one-time costs:N/A		
Reason(s) for change in one-time cost: N/A				
Original Value of Vendor's Contract: $50,000		Actual Total Contract Value: $50,000		
Reason(s) for change in value:				
Estimated Start & Completion Dates:	From:	Oct. 2020 (TeleHealth)	To:	December. 2020 (TeleHealth)
Actual Start & Completion Dates:	From:	Oct. 2020 (TeleHealth)	To:	December. 2020 (TeleHealth)
Reason(s) for difference between Estimated and Actual dates:				
If the vendor performed the work as a Subcontractor, the vendor should describe the scope of subcontracted activities:				

F. Government Documents

Gobierno de Puerto Rico

Administración de Servicios Generales

Registro Único de Proveedores de

Servicios Profesionales

CERTIFICADO ÚNICO DE PROVEEDORES

FECHA DE EXPEDICIÓN	NÚMERO DE CERTIFICACIÓN	FECHA DE VENCIMIENTO
4 *de* septiembre *de* 2023	202332655	4 *de* septiembre *de* 2024

Nombre del Proveedor: VOCES COALICION DE INMUNIZACION Y PROMOCION DE LA

Número de Proveedor: 29061

Dirección Postal: PMB 290 #35 JUAN C BORBON STE 67 Guaynabo, PR 00969

Teléfono: (787) 789-4008

Correo Electrónico: WANDA@VOCESPR.ORG

PERSONAS AUTORIZADAS A FIRMAR	
NOMBRE Y APELLIDOS	TÍTULO QUE OSTENTA
LILLIAM RODRIGUEZ	DIRECTOR EJECUTIVO
IVAN LUGO	VICEPRESIDENTE

Será responsabilidad de cada Agencia Ejecutiva, Corporación Pública o Municipio validar la elegibilidad del proveedor antes de otorgar cualquier contrato. Así como el de garantizar que el proveedor pueda ofrecer los servicios profesionales conforme a las normas que lo regulan.

ADVERTENCIA: Cualquier alteración anula este certificado y podría ser sancionado criminalmente conforme a las disposiciones aplicables del Código Penal de Puerto Rico.

Validación: https://validacion.pr.gov/, debe usar el número de certificado como código de validación

RV20220729

GOBIERNO DE PUERTO RICO
DEPARTAMENTO DE HACIENDA

Modelo SC 2918
Rev. 14 feb. 22

CERTIFICADO DE REGISTRO DE COMERCIANTE

Nombre de localidad:

VOCES: COALICION DE INMUNIZACION Y PROMOCION DE LA SALUD INC.

AVE LOPATEGUI #9
QC PLAZA SEGUNDO PISO
GUAYNABO PR 00970

Nombre legal:

VOCES COALICION DE INMUNIZACION Y PROMOCION DE LA SALUD INC

AVE LOPATEGUI #9
QC PLAZA SEGUNDO PISO
GUAYNABO PR 00970

0548759-0019

Agente retenedor

Fecha de emisión:

30-ago.-2023

Fecha de expiración:

31-oct.-2024

Tipo de certificado: Comerciante

Código NAICS:

54199

Actividad comercial:

Otros Servicios Profesionales, Científicos y Técnicos

Certifico que este comerciante está inscrito en el Registro de Comerciantes del Departamento de Hacienda.

Secretaria Auxiliar
Área de Rentas Internas

Este certificado no es transferible y deberá exhibirse en todo momento en un lugar visible al público en la localidad indicada.
Para verificar si este certificado es válido, acceda a https://suri.hacienda.pr.gov y presione el enlace "Valide certificados y licencias".

L1851142336

Modelo SC 4203
Rev. 31 oct 15

Gobierno de Puerto Rico
DEPARTAMENTO DE HACIENDA
Área de Rentas Internas

Certificación de Vigencia de Exención Contributiva de Entidad Sin Fines de Lucro

Fecha:	01 diciembre 2022
ID de Contribuyente:	16530-88256
ID de Correspondencia:	L0149334336

VOCES: COALICION DE VACUNACION DE PUERTO RICO
JARD REALES SHOPPING
35 CALLE JUAN C BORBON
PMB 290 STE 67
GUAYNABO PR 00969-5375

Número de caso: 2014-1101.01-151

De acuerdo a lo establecido en la Sección 1101.01 del Código de Rentas Internas de Puerto Rico de 2011, según enmendado y conforme a los requisitos establecidos en dicha Sección, se emite esta Certificación de Vigencia para la entidad con el número de caso arriba indicado.

Esta Certificación sólo establece que la exención contributiva otorgada a la entidad, no ha sido revocada y continua vigente. Por tanto, la misma no le exime del pago del Impuesto sobre Ventas y Uso ni de cualquier deuda contributiva.

Para aclara cualquier duda u obtener información sobre este particular, puede llamar a la División de Incentivos Contributivos al (787) 729-0110.

Deberá entregar copia de este documento en los lugares que así lo soliciten.

Expedido el 01 de diciembre de 2022.

Roxanna Santiago Ortiz

Secretario Auxiliar
o Representante Autorizado
Áreas de Rentas Internas y
Política Contributiva

Vence el 31 de diciembre de 2023

Periodo de Conservación: Seis (6) años o una intervención del Contralor, lo que ocurra primero.

mL049
3

Modelo SC 2942 A
Rev. 01 mar. 17

Gobierno de Puerto Rico
DEPARTAMENTO DE HACIENDA
Área de Rentas Internas

Certificación de Radicación de Planillas

Fecha: 14 septiembre 2023
ID de Contribuyente: 16530-88256
ID de Correspondencia: L1314031808

VOCES COALICION DE INMUNIZACION Y PROMOCION D
JARD REALES SHOPPING
35 CALLE JUAN C BORBON
PMB 290 STE 67
GUAYNABO PR 00969-5375

Este Comerciante **ha cumplido** con la radicación de sus Planillas Mensuales de Impuesto sobre Ventas y Uso y/o Planilla Mensual de Impuesto sobre Importaciones.

ADVERTENCIA:

De no estar de acuerdo con esta información, deberá presentar su reclamación acompañada de la evidencia correspondiente en uno de nuestros Centros de Servicio al Contribuyente (SAC). Para conocer la localización de los SAC, puede acceder a www.hacienda.pr.gov. Si tiene preguntas relacionadas a este documento, puede comunicarse al Centro de Contacto Hacienda Responde al (787) 622-0123.

VALIDACIÓN

Para verificar si este Certificado es válido, acceda https://suri.hacienda.pr.gov y presione el enlace de "Validar Certificados y Licencias".

Vigencia: Este Certificado es válido hasta 30 días después de la fecha de emisión.

Periodo de Conservación: Seis (6) años o una intervención del Contralor, lo que ocurra primero.

tL009
11

Modelo SC 6088
Rev. 07 ene. 21

Gobierno de Puerto Rico
DEPARTAMENTO DE HACIENDA
Área de Rentas Internas

Certificación de Radicación de Planillas

Fecha: 14 septiembre 2023
ID de Contribuyente: 16530-88256
ID de Correspondencia: L1618380992

VOCES COALICION DE INMUNIZACION Y PROMOCION D
JARD REALES SHOPPING
35 CALLE JUAN C BORBON
PMB 290 STE 67
GUAYNABO PR 00969-5375

Contribución sobre Ingresos - Entidad Jurídica

Año Contributivo	Estatus
2022	Planilla no vencida
2021	Planilla no radicada
2020	Planilla radicada
2019	Planilla radicada
2018	Planilla radicada

Advertencia:

De no estar de acuerdo con esta información, deberá presentar su reclamación acompañada de la evidencia correspondiente en uno de nuestros Centros de Servicio al Contribuyente (SAC). Para conocer la localización de los SAC, puede acceder a www.hacienda.pr.gov. Si tiene preguntas relacionadas a este documento, puede comunicarse al Centro de Contacto Hacienda Responde al (787) 622-0123.

VALIDACIÓN

Para verificar si este Certificado es válido, acceda a https://suri.hacienda.pr.gov y presione el enlace de "Validar Certificados y Licencias".

Periodo de Conservación: Seis (6) años o una intervención del Contralor, lo que ocurra primero.

tL027
6

Formulario 480.7(OE) Rev. 04.21

Liquidador: | Revisor:

Investigado por:

Fecha ____/____/____

R | M | N

2021 GOBIERNO DE PUERTO RICO 2021
DEPARTAMENTO DE HACIENDA

Planilla Informativa de Organización Exenta de Contribución sobre Ingresos

BAJO LA SECCIÓN 1101.01 DEL CÓDIGO DE RENTAS INTERNAS DE PUERTO RICO DE 2011, SEGÚN ENMENDADO

AÑO CONTRIBUTIVO COMENZADO EL 01 de ene. de 2021 Y TERMINADO EL 31 de dic. de 2021

Número de Serie

☐ PLANILLA ENMENDADA

AÑO CONTRIBUTIVO: 1 ☒ NATURAL 2 ☐ ECONÓMICO
3 ☐ 52-53 SEMANAS: Año contributivo comenzado el ____/____/____ y terminado el ____/____/____
4 ☐ PERÍODO CORTO: Comenzado el ____/____/____ y terminado el ____/____/____

Sello de Recibo

Gobierno de Puerto Rico
DEPARTAMENTO DE HACIENDA
Oficina de Correspondencia y Conservación
RECIBIDO
15 DIC. 2022
CORRESPONDENCIA GENERAL SIN PAGO
SECRETARÍA DE HACIENDA

Nombre de la Organización
VOCES COALICION DE INMUNIZACION Y PROMOCION DE LA SALUD

Dirección Postal **PMB 290**
35 JUAN C BORBON STE 67
GUAYNABO **PR** Código Postal

Localización de la Organización - Número, Calle, Pueblo
PMB 290
35 JUAN C BORBON STE 67 GUAYNABO PR

Naturaleza de las Actividades (ej. Educativa, Caritativa, etc.)
SERVICIOS DE VACUNACION A LA COMUNIDAD DE

Código NAICS **54199**

Correo Electrónico de la Persona Contacto (E-mail)
lilliam@vocespr.org

Número de Identificación Patronal
66-0798610

Núm. de Registro del Dept. de Estado
322405

Código Municipal
16

Núm. de Registro de Comerciante
05487590019

Núm. de Teléfono
(787) 789 4008

Fecha de Incorporación
Día **20** Mes **02** Año **2013**

Lugar de Incorporación
PUERTO RICO

Caso Núm. **2014-1101.01-15**
Número de párrafo de la Sección 1101.01 bajo el cual se le otorgó la exención **019(A) (2) (IV)**
Fecha de la carta de Hacienda otorgando la exención **9/15/2014**

Tipo de organización:
☒ 1. Corporación ☐ 3. Asociación no incorporada
☐ 2. Fideicomiso ☐ 4. Otros (Indique) ____

Fecha de comienzo de operaciones
Día **01** Mes **01** Año **2014**

Solicitó Prórroga:
☒ Sí ☐ No

Parte I Resumen

Actividades y Requisitos

1. **Resuma brevemente la misión de la organización y las actividades y programas más significativos:**
APOYAR Y PROMOCIONAR LA SALUD Y EL ACCESO A LA INMMUNIZACION ATRAVES DE LA EDUCACION Y POLITICA PUBLICA.
2. Marque aquí si sometió copia del estado de ingresos y gastos para el año contributivo ☐
3. Número de miembros con derecho al voto en la junta directiva de la entidad (3) **7**
4. Número de miembros independientes con derecho al voto en la junta directiva (4) **7**
5. Número de individuos contratados durante el año contributivo corriente (5) **17**
6. Total de voluntarios durante el año contributivo corriente (6) **200**
7. Indique el total de ingreso comercial no relacionado a la actividad exenta, si aplica (Someta Anejo A Organización Exenta) (7) **0.00**

		Año Anterior	Año Corriente
Ingresos			
8. Ingresos, cuotas, donativos (Parte II, línea 8)	(8)	4,651,521.00	21,260,186.00
9. Ingresos de Programas de Servicios (Parte II, línea 9(f))	(9)	81,247.00	0.00
10. Ingreso de inversión (Parte II, línea 14)	(10)	582.00	1,630.00
11. Otros ingresos (Parte II, línea 19)	(11)	89,670.00	46,600.00
12. Total de ingresos (Sume las líneas 8 a la 11)	(12)	4,823,020.00	21,308,416.00
Gastos			
13. Total de gastos relacionados con el ingreso (Parte III, línea 30)	(13)	4,812,289.00	21,785,661.00
14. Donativos, regalos y concesiones pagados (Parte III, línea 31(d))	(14)	0.00	0.00
15. Dividendos y otras distribuciones a miembros, accionistas o depositantes	(15)	0.00	0.00
16. Otros gastos (Parte III, línea 34)	(16)	0.00	0.00
17. Total de gastos (Suma de las líneas 13 a la 16)	(17)	4,812,289.00	21,785,661.00
18. Ingresos menos gastos (Línea 12 menos línea 17)	(18)	10,731.00	-477,245.00
Activos Netos		A Principio del Año Corriente	A Final del Año
19. Total de Activos (Parte IV, línea 10)	(19)	4,015,292.00	5,473,340.00
20. Total de Pasivos (Parte IV, línea 14)	(20)	3,639,830.00	5,575,123.00
21. Activos Netos (Línea 19 menos línea 20)	(21)	375,462.00	-101,783.00

Contribución y Pagos

22. Total contribución especial determinada (Parte VIII, línea 3)	(22)	0.00
23. Contribución determinada sobre ingreso comercial no relacionado a la actividad exenta de la organización (Anejo A Organización Exenta)	(23)	0.00
24. Menos: (a) Contribución retenida en el origen sobre pagos por servicios prestados, intereses o dividendos para el año contributivo (Véanse inst.)	(24a)	0.00
(b) Otros pagos, retenciones y créditos (Someta detalle)	(24b)	0.00
(c) Total de pagos, retenciones y créditos (Sume líneas 24(a) y 24(b))	(24c)	0.00
25. Balance de contribución a pagar por la organización (Si la suma de las líneas 22 y 23 es mayor que la línea 24(c), anote aquí el resultado de la suma de las líneas 22 y 23 menos la línea 24(c). De lo contrario, anote cero en esta línea y continue con la línea 26)	(25)	0.00
26. Balance a reintegrar (Si la línea 24(c) es mayor que la suma de las líneas 22 y 23, anote el resultado de la línea 24(c) menos las líneas 22 y 23. De lo contrario, anote cero)	(26)	0.00

JURAMENTO

Declaro bajo penalidad de perjurio que esta planilla (incluyendo los anejos y estados que la acompañan) ha sido examinada por mí, y según mi mejor conocimiento y creencia es cierta, correcta y completa, hecha de buena fé, de acuerdo con el Código de Rentas Internas de Puerto Rico de 2011, según enmendado, y sus reglamentos.

Lilliam Rodríguez Capó — Firma del Oficial

Directora Ejecutiva — Título

14/dic./2022 — Fecha

Para Uso del Especialista Solamente

Declaro bajo penalidad de perjurio que esta planilla (incluyendo los anejos y estados adjuntos) ha sido examinada por mí, y a mi mejor conocimiento y creencia, los datos en la misma son ciertos, correctos y constituyen en conjunto una planilla exacta y completa. La declaración de la persona que prepara esta planilla es con relación a la información recibida y ésta puede ser verificada.

Nombre del especialista (Letra de molde)
ANDRES J HERNANDEZ CONCEPCION

Núm. de registro **0006247**

Marque si es especialista por cuenta propia ☐

Nombre de la firma
AJ HERNANDEZ & CO CPA PSC

Firma del especialista

Dirección **PO BOX 191529**
SAN JUAN PR

Fecha 14-diciembre-22

Código postal **00919-1529**

NOTA AL CONTRIBUYENTE: Indique si hizo pagos por la preparación de su planilla: ● Si ○ No. Si contestó "Sí", exija la firma y el número de registro del Especialista.

Período de Conservación: Diez (10) años

Parte II Ingresos, Cuotas, Donativos, etc.

Ingresos, Cuotas, Donativos, etc.	1. Cuotas, imposiciones, etc. provenientes de miembros, excluyendo cargos por servicio y otros cargos propiamente incluibles bajo la línea 17. (Véanse instrucciones Partes II y III)	(1)	0 00
	2. Cuotas, imposiciones, etc. provenientes de organizaciones afiliadas (Véanse instrucciones Partes II y III)	(2)	0 00
	3. Concesiones y donativos legislativos	(3)	80,046 00
	4. Donativos, regalos, concesiones, etc. recibidos (Véanse instrucciones Partes II y III)	(4)	15,801,223 00
	5. Dividendos por patrocinio (o reembolso de patrocinio) recibidos (Véanse instrucciones Partes II y III)	(5)	0 00
	6. Ingreso por concepto de actividades de recaudación de fondos	(6)	0 00
	7. Otros donativos no monetarios	(7)	5,378,917 00
	8. Total de ingresos, cuotas, donativos, etc. (Sume las líneas 1 a la 7. Traslade esta cantidad a la línea 8 de la Parte I	(8)	21,260,186 00
Ingresos de Programas de Servicio	9. Ingreso de Programas de Servicios que lleva a cabo la organización (Someta detalle de necesitar líneas adicionales)		
	(a)	(9a) 0 00	
	(b)	(9b) 0 00	
	(c)	(9c) 0 00	
	(d)	(9d) 0 00	
	(e)	(9e) 0 00	
	(f) Total de ingresos de los programas de servicios que lleva a cabo la organización (Sume las líneas 9(a) a la 9(e). Traslade esta cantidad a la línea 9 de la Parte I)	(9f)	0 00
Ingreso de Inversión	10. Intereses	(10)	1,630 00
	11. Dividendos	(11)	0 00
	12. Ganancias (pérdidas) generados en la venta de activos de capital (Someta Anejo D Corporación)	(12)	0 00
	13. Ingreso exento (Someta Anejo IE Corporación)	(13)	0 00
	14. Total de ingresos de inversión (Sume las líneas 10 a la 13. Traslade esta cantidad a la línea 10 de la Parte I)	(14)	1,630 00
Otros Ingresos	15. (a)Rentas brutas	(15a) 0 00	
	(b)Menos: Gastos de actividades de renta	(15b) 0 00	
	(c)Ingreso (pérdida) en actividades de renta	(15c)	0 00
	16. Regalías	(16)	0 00
	17. Ingreso bruto de actividades comerciales incluyendo el ingreso exento de una compañía inscrita de inversiones o un fideicomiso de inversiones en bienes raíces (Especifique cuál)	(17)	0 00
	18. Ingreso misceláneo (Someta detalle)	(18)	46,600 00
	19. Total de otros ingresos (Sume las línea 15(c) a la 18. Traslade esta cantidad a la línea 11 de la Parte I	(19)	46,600 00
	20. Ingresos Totales (Sume líneas 8, 9(f), 14 y 19)	(20)	21,308,416 00

Parte III Disposición de los Ingresos, Cuotas, Donativos, etc. (Ver inst.)

		(A) Programas de Servicios	(B) Recaudación de Fondos	(C) Generales y Administrativos	(D) Total
Gastos Relacionados con el Ingreso Declarado	21. Compensaciones a oficiales, directores, fiduciarios y empleados que ocupen puestos claves (Complete Parte V) (21)	334,667 00	0 00	13,945 00	348,612 00
	22. Salarios, jornales y comisiones a empleados. Número de Empleados 17 (22)	306,441 00	0 00	9,605 00	316,046 00
	23. Intereses (23)	0 00	0 00	0 00	0 00
	24. Contribuciones (Tales como propiedad, ingresos, seguro social, seguro por desempleo, etc.) (24)	51,496 00	0 00	2,332 00	53,828 00
	25. Rentas (25)	1,976,070 00	0 00	4,288 00	1,980,358 00
	26. Servicios Profesionales (26)	15,285,828 00	0 00	86,615 00	15,372,443 00
	27. Depreciación (27)	0 00	0 00	62,296 00	62,296 00
	28. Cuotas, imposiciones, etc. a organizaciones afiliadas (28)	0 00	0 00	0 00	0 00
	29. Gastos misceláneos (Someta detalle) (29)	3,537,873 00	0 00	114,205 00	3,652,078 00
	30. Total de gastos relacionados con el ingreso declarado (Sume las líneas 21 a la 29. Traslade el total de la Columna (D) a la línea 13 de la Parte I) (30)	21,492,375 00	0 00	293,286 00	21,785,661 00
Donativos	31. Donativos, regalos y concesiones pagados (Incluya el nombre y número de seguro social de a quien fueron pagados). Someta detalle de necesitar líneas adicionales.				
	(a) (31a)	0 00	0 00	0 00	0 00
	(b) (31b)	0 00	0 00	0 00	0 00
	(c) (31c)	0 00	0 00	0 00	0 00
	(d) Total de donativos, regalos y concesiones pagados (Sume las líneas 31(a) a la 31(c). Traslade a la línea 14 de la Parte I) (31d)	0 00	0 00	0 00	0 00
Otros Gastos	32. Pagos de beneficios a miembros o sus dependientes:				
	(a) Beneficios por muerte, enfermedad, hospitalización, incapacidad, seguro de vida o pensiones (32a)				0 00
	(b) Otros beneficios (32b)				0 00
	33. Adiciones al sobrante y reservas (Someta anejo con desglose) (33)				0 00
	34. Total de Otros Gastos (Sume líneas 32 y 33. Traslade a la línea 16 de la Parte I) (34)				0 00
	35. Gastos Totales (Sume líneas 30, 31(d) y 34) (35)				21,785,661 00
	36. Exceso (déficit) para el año (Línea 20 menos línea 35) (36)				-477,245 00
	37. Balance de fondos al comienzo del año (37)				375,462 00
	38. Otros cambios en el balance de fondo (Someta detalle) (38)				0 00
	39. Balance de fondos al finalizar el año (39)				-101,783 00

Gobierno de Puerto Rico
DEPARTAMENTO DE HACIENDA
Oficina de Correspondencia y Conservación
RECIBIDO
15 DIC. 2022
CORRESPONDENCIA GENERAL SIN PAGO

Período de Conservación: Diez (10) años

SECRETARIA DE HACIENDA

VOCES COALICION DE INMUNIZACION Y PROMOCION DE LA SALUD INC

66-0798610

GOBIERNO DE PUERTO RICO

DETALLE ADJUNTO DEL FORMULARIO 480.7(OE)

PLANILLA INFORMATIVA DE ORGANIZACIÓN EXENTA DE CONTRIBUCIÓN SOBRE INGRESOS

PARA EL AÑO TERMINADO EN 31/12/2021

Página 2, Parte II, Línea 7 - Otros Donativos no Monetarios

Descripción	Cantidad
In-Kind	$5,378,917
Total	**$5,378,917**

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PARA EL AÑO TERMINADO EN 31/12/2021

Página 2, Parte II, Línea 18 - Ingreso Misceláneo

Descripción	Cantidad
SBA PAYCHECK PROTECTION PROGRAM (EXENTO)	$46,600
Total	**$46,600**

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PARA EL AÑO TERMINADO EN 31/12/2021

Página 2, Parte III, Línea 29 - Gastos Misceláneos (Programas de Servicio)

Descripción	Cantidad
MATERALES Y SUMINISTROS	$557,196
GASTO DE EQUIPO	$337,605
SUMINISTROS DE OFICINA	$91,609
GASTOS DE OFICINA	$20,564
GASTO DE VOLUNTARIOS	$333,210
REPARACIONES Y MANTENIMIENTO	$80,565
TELEFONO E INTERNET	$174,634
UTILIDADES	$15,318
SEGUROS	$17,265
PROMOCIONES Y MERCADEO	$806,353
COMIDA Y ENTRETENIMIENTO	$167,123
VIAJES	$11,744
OTROS GASTOS	$924,687
Total	**$3,537,873**

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PARA EL AÑO TERMINADO EN 31/12/2021

Página 2, Parte III, Línea 29 - Gastos Misceláneos (Generales y Administrativos)

Descripción	Cantidad
MATERIALES Y SUMINISTROS	$877
GASTO DE EQUIPO	$10,825
SUMINISTROS DE OFICINA	$29,257
GASTOS DE OFICINA	$6,317
REPARACIONES Y MANTENIMIENTO	$1,754
TELEFONO E INTERNET	$4,206
UTILIDADES	$33
SEGUROS	$11,042
PROMOCIONES Y MERCADEO	$1,446
COMIDA Y ENTRETENIMIENTO	$1,431
VIAJES	$3,087
OTROS GASTOS	$43,930
Total	**$114,205**

Parte IV Estado de Situación Financiera

		Al comenzar el año		Al terminar el año	
Activos			Total		Total
1. Caja	(1)		3,322,464 00		4,320,831 00
2. Obligaciones y cuentas a cobrar	(2)	466,969 00		826,501 00	
Menos: Reserva para cuentas incobrables		(0 00)	466,969 00	(0 00)	826,501 00
3. Inventarios	(3)		0 00		0 00
4. Inversiones en obligaciones gubernamentales	(4)		0 00		0 00
5. Inversiones en bonos no gubernamentales	(5)		0 00		0 00
6. Inversiones en acciones de corporaciones (Véanse instrucciones Parte IV)	(6)		0 00		0 00
7. Otras inversiones (Someta detalle)	(7)		0 00		0 00
8. Activos de capital:					
(a) Activos depreciables o sujetos a agotamiento (Acompañe anejo con desglose)	(8a)	258,739 00		451,778 00	
Menos: Reserva para depreciación (o agotamiento)		(95,314 00)	163,425 00	(157,610 00)	294,168 00
(b) Terreno	(8b)		0 00		0 00
9. Otros activos (Someta detalle)	(9)		62,434 00		31,840 00
10. **Total de Activos**	(10)		4,015,292 00		5,473,340 00
Pasivos					
11. Cuentas a pagar	(11)	550,020 00		1,513,459 00	
12. Bonos, obligaciones e hipotecas a pagar					
(a) con vencimiento original de menos de 1 año	(12a)	786,600 00		915,718 00	
(b) con vencimiento original de 1 año o más	(12b)	0 00		0 00	
13. Otras obligaciones (Someta detalle)	(13)	2,303,210 00		3,145,946 00	
14. **Total de Pasivos**	(14)		3,639,830 00		5,575,123 00
Capital					
15. Capital en acciones					
(a) Acciones preferidas	(15a)	0 00		0 00	
(b) Acciones comunes	(15b)	0 00		0 00	
16. Certificados de participación	(16)	0 00		0 00	
17. Capital pagado o sobrante de capital (capital donado si fuere un fideicomiso)	(17)	0 00		0 00	
18. Reserva del sobrante (Detallar)	(18)	0 00		576,424 00	
19. Sobrante de operaciones y beneficios no distribuidos	(19)	375,462 00		-678,207 00	
20. **Total de Fondos**	(20)		375,462 00		-101,783 00
21. **Total de Pasivos y Capital**	(21)		4,015,292 00		5,473,340 00

Parte V Lista de los Oficiales, Directores o Empleados que Ocupen Puestos Claves

Nombre y título	Número de seguro social	Núm. de horas semanales que le dedican a la institución	Compensación	Aportación a planes de pensión o compensación diferida	Concesiones o cuenta de gastos
SRA. LILLIAM RODRIGUEZ - DIRECTORA	**581-47-8670**	**40**	**164,662 00**	**0 00**	**0 00**
SRA. WANDA BETANCOURT - ADMINISTF	**583-97-9624**	**40**	**87,850 00**	**0 00**	**0 00**
SRA. JIVANNY DIAZ VAZQUEZ	**598-22-4622**	**40**	**96,100 00**	**0 00**	**0 00**
			0 00	0 00	0 00
			0 00	0 00	0 00
			0 00	0 00	0 00
			0 00	0 00	0 00
			0 00	0 00	0 00
			0 00	0 00	0 00

Período de Conservación: Diez (10) años

VOCES COALICION DE INMUNIZACION Y PROMOCION DE LA SALUD INC

66-0798610

GOBIERNO DE PUERTO RICO

DETALLE ADJUNTO DEL FORMULARIO 480.7(OE)

PLANILLA INFORMATIVA DE ORGANIZACIÓN EXENTA DE CONTRIBUCIÓN SOBRE INGRESOS

PARA EL AÑO TERMINADO EN 31/12/2021

Página 3, Parte 4, Línea 9 - Otros Activos (Al Comenzar el Año)

Descripción	Cantidad
PREPAGOS	$41,802
CERTIFICADO DE DEPOSITO	$20,597
DEPOSITOS	$35
Total	**$62,434**

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PARA EL AÑO TERMINADO EN 31/12/2021

Página 3, Parte 4, Línea 9 - Otros Activos (Al Terminar el Año)

Descripción	Cantidad
PREPAGOS	$11,095
CERTIFICADO DE DEPOSITO	$20,710
DEPOSITOS	$35
Total	**$31,840**

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PARA EL AÑO TERMINADO EN 31/12/2021

Página 3, Parte 4, Línea 13 - Otras Obligaciones (Al Comenzar el Año)

Descripción	Cantidad
INGRESOS DIFERIDOS	$2,303,210
Total	**$2,303,210**

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PLANILLA INFORMATIVA DE ORGANIZACIÓN EXENTA DE CONTRIBUCIÓN SOBRE INGRESOS

PARA EL AÑO TERMINADO EN 31/12/2021

Página 3, Parte 4, Línea 13 - Otras Obligaciones (Al Terminar el Año)

Descripción	Cantidad
INGRESOS DIFERIDOS	$3,145,946
Total	**$3,145,946**

Parte VI **Compensación en Exceso de $5,000 Pagada a Contratistas Independientes por Servicios Profesionales**

Nombre y dirección	Número de seguro social o identificación patronal	Tipo de servicio	Compensación
SEE STATEMENT ATTACHED			0 00
			0 00
			0 00
			0 00
			0 00

Parte VII **Cuestionario**

Sección A. Junta de Directores y Gerencia		Sí	No
1. (a) Indique el número de miembros con derecho al voto en la junta de directores al final del año contributivo ..... (1a) 7			
(Si hay una diferencia significativa en los derechos al voto entre los miembros de la junta, o si la junta de directores delega autoridad suficiente a un comité ejecutivo o comité de naturaleza similar, someta explicación)			
(b) Provea el número de miembros con derecho al voto incluidos en la línea 1(a), arriba, que son independientes ..... (1b) 7			
2. Indique si algún oficial, director, fideicomisario o empleado clave mantiene una relación familiar o comercial con cualquier oficial, director o empleado clave	(2)	X	
3. Indique si la organización delega el control de los aspectos gerenciales de la entidad, generalmente desempeñados por y bajo la supervisión directa de oficiales, directores, fideicomisarios o empleados claves, a compañías administradoras u otras personas ajenas a la entidad	(3)		X
4. Indique si la organización realizó cambios significativos a los documentos constitutivos de la entidad luego de que radicara la planilla informativa de organización exenta de contribución sobre ingresos del año contributivo anterior	(4)	X	
5. Indique si la organización se percató durante el año de algún desvío de los activos de la organización	(5)		X
6. ¿La organización tiene miembros o accionistas?	(6)		X
7. (a) ¿La organización tiene miembros, accionistas u otras personas que tengan poder para designar o elegir uno o más miembros de la junta de directores?	(7a)		X
(b) ¿Se reserva algún tipo de decisión gerencial a (o sujeto a la aprobación de) miembros, accionistas o personas ajenas a la junta de directores?	(7b)	X	
8. Indique si la organización documenta contemporáneamente las reuniones o acciones acordadas durante el año por los siguientes cuerpos:			
(a) La junta de directores	(8a)	X	
(b) Cada comité con autoridad para actuar en representación de la junta de directores	(8b)	X	
9. Indique si hay algún director, oficial, fideicomisario o empleado clave que no se pueda contactar en la dirección de correo electrónico de la entidad (De contestar en la afirmativa, provea el nombre y dirección de correo electrónico)	(9)		X
Sección B. Políticas de la Organización			
10. (a) Indique si la organización cuenta con capítulos locales, sucursales o afiliadas	(10a)		X
(b) Si marcó "Sí", indique si la organización cuenta con políticas y procedimientos escritos que rijan las actividades de dichos capítulos, afiliadas y sucursales para asegurar que sus operaciones son consistentes con los propósitos de la organización exenta	(10b)	N/A	
11. (a) Indique si la organización le suministró una copia completa del Formulario **480.7(OE)** a todos los miembros de la junta de directores antes de radicar el mismo	(11a)		X
(b) Provea una descripción del proceso, si alguno, que sigue la organización para la revision del Formulario 480.7(OE): **EL FORMULARIO 480.7(OE) ES PREPARADO A BASE DE ESTADOS FINANCIEROS AUDITADO S. LOS MISMOS SON CIRCULADOS A LOS MIEMBROS DE LA JUNTA DE DIRECTORES PARA SU REVISION Y APROBACION.**			
12. (a) Indique si la organización cuenta con una política escrita sobre conflicto de intereses	(12a)		X
(b) Indique si se le solicita anualmente a los directores, oficiales, fideicomisarios y empleados claves que indiquen si tienen algún interés que pueda estar en conflicto con la organización	(12b)	N/A	
(c) Indique si la organización monitorea y refuerza regularmente el cumplimiento de esta política. De contestar en la afirmativa, provea ejemplos de como se hace este monitoreo	(12c)	N/A	
13. Indique si la organización cuenta con una política de denuncias (*whistleblowing*)	(13)		X
14. Indique si la organización cuenta con una política escrita de destrucción y retención de documentos	(14)		X
15. Indique si el proceso de determinación de la compensación de las siguientes personas incluye la revisión y aprobación por una persona independiente, la revisión de información comparativa y la deliberación de fundamentación contemporánea:			
(a) Principal Oficial Ejecutivo *(CEO)*, Director Ejecutivo y gerenciales	(15a)		X
(b) Otros oficiales y empleados claves de la organización	(15b)		X
(Si marcó "Sí", describa el proceso para determinar la compensación de estos oficiales)			
16. (a) Indique si la organización invierte o contribuye sus activos para, o participa en alianzas o acuerdos similares con una entidad tributable durante el año	(16a)		X
(b) Si marcó "Sí", indique si la organización siguió un procedimiento o política escrita que requiera la evaluación del acuerdo bajo las leyes contributivas aplicables, y si se tomaron las salvaguardas para no afectar la exención contributiva de la organización en dichas alianzas	(16b)	N/A	

Período de Conservación: Diez (10) años

VOCES: COALICION DE INMUNIZACION Y PROMOCION DE LA SALUD, INC.

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Página 4, Parte VI: Compensación en Exceso de $5,000 Pagada a Contratistas Independientes por Servicios Profesionales

Nombre del Contratista	Dirección del Contratista	Número de Seguro Social	Tipo de Servicio	Compensación
Changes Opportunities	Paseo Los Corales 1 Calle Mar Caribe 576 Dorado PR, 00646	660881845	Servicios Profesionales	2,785,312.87
EXPERT MARKETING COMMUNICATONS	PO BOX 69001 ARECIBO PR, 00659	660751040	Servicios Profesionales	2,553,405.03
MANPOWER	100 ManPower Place Milwakee, Wisconsin 53212	461140696	Servicios Profesionales	1,629,815.98
MEDSolution Consulting Group LLC	PMB 306 PO Box 607071 Bayamón PR 00961	660798421	Servicios Profesionales	1,522,346.16
AUNIL HEALTH SOLUTION	Vistas del Oceano Calle Jazmín 8158 Loíza PR 00772	660983758	Servicios Profesionales	812,006.25
AJ HERNANDEZ & CO, CPA, PSC	PO Box 191529 San Juan PR 00919	660699931	Servicios Profesionales	311,370.80
Sora and Company	PO Box 9020208 San Juan PR 00902	660908223	Servicios Profesionales	222,479.90
RTR AMBULANCE CORP	HC 83 BOX 6111 VEGA ALTA PR 00692	660979373	Servicios Profesionales	203,000.00
Pharmacon	100 Carretera 165 Centro Internacional de Mercadeo Torre 1 Suite 711 Guaynabo PR 00968	660584374	Servicios Profesionales	180,000.00
Edaliz Ferrer	ARCOS DE CUPEY APT 1401 650 AVE CECILIANA SAN JUAN PR 00926	583216919	Servicios Profesionales	125,742.77
CHANGE MAKER CONSULTANTS LLC	352 Ave San Claudio PMB 250	660881845	Servicios Profesionales	115,799.50
Señorial Medical Service	BDA BORINQUEN 212 PAULINO PEREZ PONCE PR 00730	581511738	Servicios Profesionales	92,474.00
Lennys Vielma	2606 WINTWRTHUR MAIN NW GA 30144	597722122	Servicios Profesionales	78,264.50
Ana Rodríguez	PO BOX 482 SABANA SECA PR 00952	583825070	Servicios Profesionales	75,000.00
Rosa Correa	URB ROYAL PALM CALLE AZALEA 1A-14 BAYAMON PR 00956	583853056	Servicios Profesionales	67,500.00
LinkActiv, Inc.	PO Box 366398 San Juan PR 00936	660505713	Servicios Profesionales	64,399.20
Conwaste	Saban Seca Ind Ward Calle A Lote 12 Toa Baja PR 00956	660606712	Servicios Profesionales	63,013.29
Maria Padilla	PMB 290 35 Juan C Borbon Suite 67 Guaynabo PR 00969	596343465	Servicios Profesionales	62,277.64
Japhet C. Rivera	LLANOS DE GURABO A25 CALLE MIRAMELINDA GURABO PR 00778	582151115	Servicios Profesionales	55,000.00
Rodriguez y Maldonado Velez	COSVI Office Complex Ave. Americo Miranda Piso 4 San Juan PR 00927	660807315	Servicios Profesionales	48,405.80
ZAC Group LLC	Jardines de Casa Blanca Toa Alta PR 00953	660955436	Servicios Profesionales	42,500.00
UP FRONT COMMUNICATIONS	PASEO REAL D1 CALLE B SAN JUAN PR 00926	660644285	Servicios Profesionales	38,556.24
Felix Correa	35 CALLE JUAN C BORBON PMB SUITE 67 GUAYNABO PR 00969	581010015	Servicios Profesionales	37,370.52
Linnette Sánchez	576 AVE CESAR GONZALEZ SUITE 507 SAN JUAN PR 00920	581956534	Servicios Profesionales	35,000.00
Layra Zapata	JARDINES DE CASA BLANCA WASHINGTON 178 TOA ALTA PR 00953	599123639	Servicios Profesionales	33,563.10
Miguel Nieves	338 Camino Miramelinda Urb Sabanera del Rio Gurabo PR 00778	581818223	Servicios Profesionales	31,609.05
Med Code Ambulance	HC 01 BOX 6168 GUAYNABO PR 00971	581475547	Servicios Profesionales	24,710.00
Julio Rivera Rivera	Cond Santa Ana Apt 24 F 10 27 Ave. Luis Vigoroux Guaynabo PR 00966	584876652	Servicios Profesionales	24,008.00
Griselle Vila Ramírez	Villas de San Francisco Calle 3B20 San Juan PR 00927	599281159	Servicios Profesionales	22,936.39
Edgar Rivera	URB LEVITTOWN CALLE MARGINAL OESTE 3616 TOA BAJA PR 00949	598584539	Servicios Profesionales	22,085.00
FARO LLC	35 Calle Juan C Borbon PMB Suite 67	660853672	Servicios Profesionales	21,343.75
Jorge Santiago	Urb Las Terrenas Calle Rocio 178 Vega Baja PR 00693	581651451	Servicios Profesionales	20,253.07
Luis Chevere	RR 5 Box 7866 Toa Alta PR 00953	582757007	Servicios Profesionales	20,050.00
South Caribbean Financial Services Corp.	P O Box 801209 Coto Laurel Ponce PR 00780	660735662	Servicios Profesionales	19,240.00
Héctor Castillo Negrón	Apartado PO Box 704 Arecibo PR 00613	583614617	Servicios Profesionales	18,915.75
Tracy M. Vélez Serrano	479 Calle Maximino Barbosa Bario Rio Hondo Mayaguez PR 00680	599366096	Servicios Profesionales	18,254.96
YuzziEvents Corporation	PO Box 79453 Carolina PR 00987	660927458	Servicios Profesionales	18,183.00
Sandra Melendez	PASEO LOS CORALES I, 576 MAR CARIBE DORADO PR 00696	583049539	Servicios Profesionales	17,466.25
JASON LUGO	U-29 Leila Central Levittown Lakes Toa Baja PR 00949	584272076	Servicios Profesionales	16,900.00
ASHLEY ORTEGA	Paseo Los Corales 1 Calle Mar Caribe 576 Dorado PR, 00646	597380613	Servicios Profesionales	16,537.50
Gretchen Diaz	QUINTAS DE CUPEY GARDENS APTO F208 SAN JUAN PR 00926	596144606	Servicios Profesionales	15,950.00
Andrea D. Marchena García	1671 Calle Santa Luisa Altamesa San Juan PR 00921	598448247	Servicios Profesionales	15,625.00
Sociedad Puertorriqueña de Pediatria	PMB 175 Calle Calaf 400 San Juan PR 00918	660610102	Servicios Profesionales	15,000.00
Claims Adjusters Services, Inc.	Urb Quintas de Cupey Calle 15 B4 San Juan PR 00926	660791490	Servicios Profesionales	14,543.75
De Angel & Compañia	PO BOX 5460 CAGUAS PR 00726	660434187	Servicios Profesionales	14,315.00
C.A.S. Inc.	PMB 498, 100 Gran Bulevar Paseos, Suite 112 San Juan PR 00926	660791490	Servicios Profesionales	14,000.00
Luis Falu	220 20TH S 1012 VA 22202	598304123	Servicios Profesionales	13,800.00
Marisol Cedeño	Villa Fontana II J L 443 Via 13 Carolina PR 00983	570593660	Servicios Profesionales	13,544.74
Antonia Novello	1110 SW IVANHOEL BLVD APT 14 FL 32804	581869027	Servicios Profesionales	13,500.00

VOCES: COALICION DE INMUNIZACION Y PROMOCION DE LA SALUD, INC.

66-0798610

Página 4, Parte VI: Compensación en Exceso de $5,000 Pagada a Contratistas Independientes por Servicios Profesionales

Nombre del Contratista	Dirección del Contratista	Número de Seguro Social	Tipo de Servicio	Compensación
Marta T. Irizarry Egipciaco	P O Box 367021 San Juan PR 00936	583914563	Servicios Profesionales	13,475.00
Spectrum Direct Marketing Solutions	PMB 290 35 Juan C Borbon Suite 67 Guaynabo PR 00969	660579400	Servicios Profesionales	13,300.00
DAYNALEE CARDONA	126 Alturas Sabaneras Sabana Grande PR 00637	583797100	Servicios Profesionales	13,207.50
Zambrana EMS Services	CALLE 7 H4 URB STA RITA VEGA ALTA PR 00692	660981404	Servicios Profesionales	13,080.00
Dulce P. Barrera Padrón	Bo. Mameyal Calle Central 32D Dorado PR 00246	598825162	Servicios Profesionales	12,365.00
Lisbeth Báez González	RR 5 Box 7866 Toa Alta PR 00953	599034591	Servicios Profesionales	12,325.00
Liana Clayton	PO BOX 1324 GUANICA PR 00653	418479253	Servicios Profesionales	12,161.00
Jossan R. Gómez Consuegra	P O Box 367021 San Juan PR 00936	597163810	Servicios Profesionales	11,781.00
Jose Nogueras	PASEO LAS BRISAS, 64 IBIZA, SAN JUAN PR 00926	583407052	Servicios Profesionales	11,000.00
JORGE SANTIAGO	Urb Las Terrenas Calle Rocio 178 Vega Baja PR 00693	581651451	Servicios Profesionales	10,590.87
Hugo Hernandez	PO BOX 11901 SAN JUAN PR 00922	584655128	Servicios Profesionales	10,543.00
WANDA TORRES	P O Box 3384 Guaynabo PR 00970	582852013	Servicios Profesionales	10,500.00
Jorge Luis Santiago García	Urb Las Terrenas Calle Rocio 178 Vega Baja PR 00693	581651451	Servicios Profesionales	9,662.20
DIGITAL VIEW COMM	Urb Jardines de Country Club Calle 10 Q15 Carolina PR 00983	660872644	Servicios Profesionales	9,300.00
LABORATORIO CLINICO TOLEDO	51 Calle Palma Suite 101 Arecibo PR 00612	660543982	Servicios Profesionales	8,845.00
Noriela Cruz	PO BOX 362693 San Juan PR 00936	597307428	Servicios Profesionales	8,800.00
Diego Sala	15 SONATA MUNOZ RIVERA GUAYNABO PR 00969	599647293	Servicios Profesionales	8,515.00
ANGELICA GARAYALDE	2017 Calle Gustavo Becquer Urb El Señorial San Juan PR 00926	596443479	Servicios Profesionales	7,835.60
Rebeca Zavala	HC 5 BOX 57857 CAGUAS PR 00725	582673873	Servicios Profesionales	7,781.25
Michelle Vélez Alvarez	Calle Aniceto Diaz E 1 Golden Hills Trujillo Alto PR 00976	596053148	Servicios Profesionales	7,210.00
Carmen E. Burgos Raldiris	URB APOLO CALLE ACROPOLIS #QQ5 GUAYNABO PR 00969	584987807	Servicios Profesionales	7,040.00
Yo Soy Un Papi	500 Ave Pinero Apt 605 San Juan PR 00918	660923232	Servicios Profesionales	7,000.00
Gloria Soto Capo	Urb Las Lomas Calle 47 S0 806 San Juan PR 00921	582178526	Servicios Profesionales	6,900.00
Nohely Hernandez	MOUNTAIN VIEW, A9 CALLE 1 CAROLINA PR 00987	599484309	Servicios Profesionales	5,950.00
Joel L. Salva	PO Box 2843 Guaynabo PR 00970	597147981	Servicios Profesionales	5,880.00
Angel De Leon	PARQUE DE PUNTAS DE SALINAS TRUJILLO ALTO PR 00950	582775022	Servicios Profesionales	5,750.00
Juan R. Manso Rivera	Vistas del Oceano Calle Jazmín 8158 Loíza PR 00772	582851659	Servicios Profesionales	5,632.50
Newland Consulting Group	Parque San Miguel Calle 2 G7 Bayamon PR 00959	660896101	Servicios Profesionales	5,540.87
Carlos Rosario	CH 01 BOX 3820 LAS MARIAS PR 00670	596281518	Servicios Profesionales	5,519.50

Sección C. Otra Información

		Sí	No
17.	Si no tiene el número del caso, ¿solicitó la exención bajo la Sección 1101.01 del Código? Si marcó "Sí", indique la fecha de la solicitud y el párrafo de la Sección 1101.01 bajo la cual la solicitó: **019 (A) (2) (A) (V)** Si no ha solicitado exención, no deberá completar este formulario. Deberá rendir el Formulario 480.2 (Planilla de Contribución sobre Ingresos de Corporaciones)	(17)	X	
18.	Indique si la organización cuenta con una opinión administrativa bajo la cual se le concedió la exención contributiva con condiciones especiales?(Acompañe copia)	(18)		X
19.	Indique si la organización disfruta de exención bajo el Código Federal de Rentas Internas. Si marcó "Sí", indique la fecha en que se le concedió la misma. (Acompañe copia): **15/09/2014**	(19)	X	
20.	¿Ha sido la organización investigada o está bajo investigación por el Departamento de Hacienda	(20)		X
21.	Los libros están a cargo de **CORPORACION**			
	Dirección: **35 JUAN C BORBON STE 67** **GUAYNABO PR 00969**			
22.	Método de contabilidad utilizado: ☐ Efectivo ☒ Acumulación ☐ Otro(s) Si marcó otro(s), explique:			
23.	(a) Durante este año, ¿la organización derivó ingresos por actividades no relacionadas?	(23a)		X
	(b) Si marcó "Sí", ¿incluye el Anejo A Organización Exenta debidamente completado con esta planilla?	(23b)	N	A
	Indique las actividades comerciales no relacionadas, el código NAICS y el número de registro de comerciante, si aplica, de dichas actividades. Además, indique los propósitos de dichas actividades en la organización. Someta detalle de necesitar espacio adicional.			
24.	(a) Indique si la organización tiene empleados	(24a)	X	
	(b) Si marcó "Sí", ¿rindió los Comprobantes de Retención (Formularios 499R-2/W-2 PR o 499R-2c/W-2cPR)?	(24b)	X	
25.	(a) Indique si la organización ha contratado servicios profesionales	(25a)	X	
	(b) Si marcó "Sí", indique si rindió las Declaraciones Informativas (Formularios 480.5, 480.6SP, 480.6C)	(25b)	X	
	(c) Indique si ha efectuado alguna retención en el origen	(25c)	X	
	(d) Si marcó "Sí", indique la tasa contributiva que aplicó: **10**			
26.	(a) Indique si realizó pagos a entidades que no están dedicadas a industria o negocio en Puerto Rico	(26a)		X
	(b) Si marcó "Sí", Indique si efectuó la retención en el origen	(26b)		X
27.	Si la organización está exenta bajo la Sección 1101.01(10) del Código, indique el nombre de la organización que retiene el título de la propiedad:			
28.	Indique si la organización es sucesora de una organización que existía anteriormente	(28)		X
	Nombre organización anterior: Dirección:			
29.	Indique si la organización arrendó bienes inmuebles a (o) de otra persona o grupo de personas relacionadas con la organización	(29)		X
30.	Indique el número de miembros o participantes **0**			
31.	Indique si la organización está al día en la radicación de los Informes Anuales del Departamento de Estado	(31)	X	
32.	(a) Indique si durante el año contributivo la organización creó o cesó algún programa de servicio	(32a)		X
	(b) Si marcó "Sí", ¿notificó el mismo al Departamento de Hacienda? Indique la fecha de notificación:	(32b)		X
33.	Indique si la organización ha tenido cambios en la clase de ingresos, en el caracter, en los propósitos para cuales se organizó o en la forma de operar, que no haya informado al Secretario de Hacienda anteriormente. (Someta detalle de los cambios)	(33)		X
34.	Indique si durante el año la organización se liquidó, disolvió o terminó Si marcó "Sí", someta detalle y copia de la certificación de disolución del Departamento de Estado.	(34)		X
35.	Indique si la organización es controlada o controla otra institución Si marcó "Sí", indique el nombre y número de identificación patronal de la misma:	(35)		X
36.	Indique si alguna entidad le retuvo a la organización contribución sobre ingresos en el origen sobre algún pago por servicios profesionales rendido durante el año contributivo. Si marcó "Sí", incluya dicha cantidad en la línea 24(a) de la Parte I e incluya la Declaración Informativa correspondiente con esta planilla	(36)	X	

Período de Conservación: Diez (10) años

Parte VIII Cómputo de Contribuciones Especiales

1. Contribución especial a la compensación recibida por oficiales, directores y empleados altamente remunerados:			
(a) Compensaciones pagadas en exceso de $250,000 (Véanse instrucciones)	(1a)	0	00
(b) Compensaciones pagadas en exceso de $500,000 (Véanse instrucciones)	(1b)	0	00
(c) Compensaciones pagadas en exceso de $750,000 (Véanse instrucciones)	(1c)	0	00
(d) Compensaciones pagadas en exceso de $1,000,000 (Véanse instrucciones)	(1d)	0	00
(e) Total de compensaciones pagadas (Sume líneas 1(a) a la 1(d))	(1e)	0	00
(f) Contribución (Multiplique la línea 1(e) por 37.5%)	(1f)	0	00
2. Contribución especial por pagos por indemnización por casos de hostigamiento y gastos relacionados:			
(a) Total de compensaciones pagadas (Véanse instrucciones)	(2a)	0	00
(b) Contribución (Multiplique la línea 2(a) por 37.5%)	(2b)	0	00
3. Total contribución especial determinada (Sume líneas 1(f) y 2(b). Traslade el resultado a la línea 22 de la Parte I de la Planilla)	(3)	0	00

Período de Conservación: Diez (10) años

Anejo A Corporación

Rev. 08.21

CONTRIBUCIÓN ALTERNATIVA MÍNIMA

Año contributivo comenzado el 01 de ene. de 2021 y terminado el 31 de dic. de 2021

2021

Nombre del contribuyente

VOCES COALICION DE INMUNIZACION Y PROMOCION DE LA SALUD INC

Número de Identificación Patronal

66-0798610

Parte I — Ajustes en el Cómputo del Ingreso Neto Alternativo Mínimo Antes de Ajustes en los Libros y Pérdidas de Operaciones

1. a) Ingreso neto (o pérdida) sujeto a contribución alternativa mínima (De la Parte III, línea 5 de la planilla)	(1a)	0 00		
b) Menos: Ingresos sujetos a tasas preferenciales que haya optado por tributar a la tasa preferencial correspondiente (Anejo D1 Corporación, línea 3)	(1b)	0 00		
c) Menos: Dividendos o beneficios recibidos de corporaciones domésticas (De la Parte III, línea 6 de la planilla)	(1c)	0 00		
d) Más (menos): Participación distribuible en los ajustes para propósitos de la contribución alternativa mínima de entidades conducto (Formulario 480.6 EC. Véanse instrucciones)	(1d)	0 00		
e) Ingreso neto (o pérdida) sujeto a contribución alternativa mínima sin considerar: pérdida neta en operaciones de años anteriores, ingresos sujetos a tasas preferenciales y participación distribuible en los ajustes de entidades conducto (Línea 1(a) menos líneas 1(b), 1(c) y 1(d))	(1e)			0 00
2. Ajustes: a) Depreciación flexible	(2a)	0 00		
b) Ventas a plazos	(2b)	0 00		
c) Contrato a largo plazo	(2c)	0 00		
d) Gastos relacionados con intereses exentos	(2d)	0 00		
e) Depreciación acelerada	(2e)	0 00		
f) Total de ajustes (Sume líneas 2(a) a la 2(e))	(2f)			0 00
3. Ingreso neto (o pérdida) alternativo mínimo antes de ajustes de la Parte II y la pérdida de operaciones (Sume líneas 1(e) y 2(f))	(3)			0 00

Parte II — Ajuste por el Exceso del Ingreso Neto Ajustado según Libros sobre el Ingreso Neto Alternativo Mínimo Antes de Ajustes

4. Ingreso neto (o pérdida) según libros	(4)	0 00		
5. Ajuste por amortización de plusvalía	(5)	0 00		
6. Contribuciones sobre ingresos consideradas en los libros	(6)	0 00		
7. Sume líneas 4 a la 6	(7)			0 00
8. Ingreso de intereses exentos neto de gastos relacionados	(8)	0 00		
9. Dividendos y distribuciones de beneficios recibidos de corporaciones o sociedades domésticas de ingresos de fomento industrial o de desarrollo turístico	(9)	0 00		
10. Ingreso (o pérdida) de fomento industrial, ingreso exento de desarrollo turístico, ingreso de renta bajo la Ley 132-2010 o bajo la Ley 165-1996	(10)	0 00		
11. Ingreso (o pérdida) reconocido según el método de equidad	(11)	0 00		
12. Reserva para pérdidas catastróficas	(12)	0 00		
13. Ingresos sujetos a tasas preferenciales que haya optado por tributar a la tasa preferencial correspondiente (De la Parte I, línea 1(b)) (Véanse instrucciones)	(13)	0 00		
14. Ganancia de capital bajo la Sección 1031.06 del Código	(14)	0 00		
15. Sume líneas 8 a la 14	(15)			0 00
16. Línea 7 menos línea 15	(16)			0 00
17. Línea 16 menos línea 3. Si la línea 3 es mayor que la línea 16, anote cero	(17)			0 00
18. Ajuste por el exceso del ingreso neto ajustado según libros sobre el ingreso neto alternativo mínimo de la línea 3 (Multiplique la línea 17 por 60%)	(18)			0 00

Parte III — Cómputo del Ingreso Neto Alternativo Mínimo

19. Ingreso neto alternativo mínimo antes de pérdida neta en operaciones (Sume líneas 3 y 18)	(19)			0 00
20. Pérdida neta en operaciones de años anteriores para la determinación de la contribución alternativa mínima (No puede exceder del 70% de la línea 19) (Del Anejo G Corporación, Parte II, línea 13. Someta Anejo G Corporación) (Véanse instrucciones)	(20)			0 00
21. Línea 19 menos línea 20 (Anote aquí la diferencia, pero no menos del 30% de la línea 19)	(21)			0 00
22. Cantidad exenta (Véanse instrucciones)	(22)			0 00
23. Ingreso neto alternativo mínimo (Línea 21 menos línea 22)	(23)			0 00

Parte IV — Cómputo del Crédito Alternativo Mínimo por Contribuciones Pagadas al Extranjero

24. Contribución mínima tentativa antes del crédito por contribuciones pagadas al extranjero (Anote lo mayor entre $500 o el resultado de la línea 23 multiplicado por la tasa aplicable de 1 ☐ 18.5% 2 ☐ 23%	(24)	0 00		
25. Ingreso neto alternativo mínimo antes de la deducción por pérdida neta en operaciones (Línea 19)	(25)	0 00		
26. Cantidad exenta permisible sin considerar la pérdida neta en operaciones (Véanse instrucciones)	(26)	0 00		
27. Línea 25 menos línea 26	(27)	0 00		
28. Anote lo mayor entre $500 o el resultado de la línea 27 multiplicado por la tasa aplicable de 1 ☐ 18.5% 2 ☐ 23%	(28)	0 00		
29. Multiplique la línea 28 por 10%	(29)			0 00
30. Límite del crédito (Línea 24 menos línea 29)	(30)			0 00
31. Crédito alternativo mínimo por contribuciones pagadas al extranjero (Esta cantidad no podrá exceder la cantidad en la línea 30. Véanse instrucciones)	(31)			0 00

Período de Conservación: Diez (10) años

Parte V — Cómputo de la Contribución Alternativa Mínima

32. Contribución mínima tentativa después del crédito alternativo mínimo por contribuciones pagadas al extranjero (Línea 24 menos línea 31 de la Parte IV)	(32)	0	00
33. Contribución total neta del crédito por contribuciones pagadas a paises extranjeros, los Estados Unidos, sus estados, territorios y posesiones (Línea 3 menos línea 6 de la Parte IV, página 3 de la planilla)	(33)	0	00
34. Contribución alternativa mínima (Línea 32 menos línea 33. Si la línea 33 excede la línea 32, anote cero, de lo contrario, anote la diferencia en la línea 8, Parte IV, página 3 de la planilla)	(34)	0	00

Parte VI — Cómputo del Crédito de Contribución Alternativa Mínima

1. Exceso de la contribución regular sobre la contribución alternativa mínima para el año corriente (Línea 33 menos línea 32 de la Parte V. Si la línea 32 excede la línea 33, anote cero)	(1)	0	00
2. Multiplique la línea 1 por 25% y anote el resultado aquí	(2)	0	00
3. Cantidad de contribución alternativa mínima pagada en años anteriores y no reclamada como crédito (Parte VII, línea 11)	(3)	0	00
4. Cantidad del crédito a reclamar (Anote lo menor entre la línea 2 o 3. Traslade a la línea 11, Parte IV de la planilla)	(4)	0	00

Parte VII — Determinación de la Cantidad de Contribución Alternativa Mínima Pagada en Años Anteriores No Reclamada como Crédito

Año Contributivo (Día / Mes / Año)	(A) Contribución Alternativa Mínima Pagada en Exceso de la Contribución Regular		(B) Cantidad Utilizada como Crédito en Años Anteriores		(C) Balance	
1.		00		00		00
2.		00		00		00
3.		00		00		00
4.		00		00		00
5.		00		00		00
6.		00		00		00
7.		00		00		00
8.		00		00		00
9.		00		00		00
10.		00		00		00
11. Total (Traslade a la Parte VI, línea 3 de este Anejo)				(11)	0	00

Anejo E
Rev. 08.21

DEPRECIACIÓN

2021

Año contributivo comenzado el 01 de ene. de 2021 y terminado el 31 de dic. de 2021

Anejo E Núm. 1

Nombre del contribuyente
VOCES COALICION DE INMUNIZACION Y PROMOCION DE LA SALUD INC

Número de Seguro Social o Identificación Patronal
66-0798610

1. Clase de propiedad (en caso de edificaciones, indique el tipo de material utilizado en la construcción).	2. Fecha de adquisición.	3. Costo u otra base (excluya el costo del terreno). En el caso de automóviles, la base no debe exceder de $30,000 por vehículo.	4. Depreciación reclamada en años anteriores.	5. Estimado de vida usado para computar depreciación.	6. Depreciación reclamada este año.
(a) Depreciación Corriente					
Véase Detalle Adjunto	**Varios**	**451,777 00**	**95,313 00**	**Varios**	**62,296 00**
		00	00		00
		00	00		00
Total			**95,313 00**		**62,296 00**
(b) Depreciación Flexible					
		00	00		00
		00	00		00
		00	00		00
Total			**0 00**		**0 00**
(c) Depreciación Acelerada					
		00	00		00
			00		00
		00	00		00
Total			**0 00**		**0 00**
(d) Amortización *(ej. Goodwill)*					
		00	00		00
		00	00		00
		00	00		00
Total			**0 00**		**0 00**
(e) Automóviles (Véanse instrucciones)					
		00	00		00
		00	00		00
		00	00		00
Total			**0 00**		**0 00**
(f) Vehículos bajo arrendamiento financiero (Formulario 480.7D) (Cantidad de vehículos 0					**0 00**
TOTAL: (Sume el Total de líneas (a) a la (f) de la Columna 6. Traslade a los Anejos J, K, L, M y N Individuo, según aplique, o a la línea correspondiente de otras planillas)					**62,296 00**

Período de Conservación: Diez (10) años

VOCES COALICION DE INMUNIZACION Y PROMOCION DE LA SALUD INC

66-0798610

GOBIERNO DE PUERTO RICO

PARA EL AÑO TERMINADO EN 31/12/2021

Depreciación Corriente

Clase de propiedad	Fecha de adquisición	Costo u otra base	Depreciación reclamada en años anteriores	Estimado de vida útil	Depreciación reclamada este año
EQUIPO	VARIOS	$135,484	$11,342	7	$12,030
MUEBLES Y ACCESORIOS	VARIOS	$8,468	$8,468	5	$0
COMPUTADORAS	VARIOS	$142,086	$7,028	7	$17,118
UNIDAD MOBIL	VARIOS	$165,739	$68,475	5	$33,148
				Total	**$62,296**

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Anejo IE Corporación Rev. 08.21	INGRESOS EXCLUIDOS Y EXENTOS Año contributivo comenzado el 01 de ene. de 2021 y terminado el 31 de dic. de 2021	2021
Nombre del contribuyente VOCES COALICION DE INMUNIZACION Y PROMOCION DE LA SALUD INC		Número de Indentificación Patronal 66-0798610

Parte I — Exclusiones del Ingreso Bruto

1. Seguro de plantación	(1)	0 00
2. Ingreso derivado de la condonación de deudas (Véanse instrucciones)	(2)	0 00
3. Ingreso neto (o pérdida neta) de fuentes fuera de Puerto Rico no relacionado con la operación llevada a cabo en Puerto Rico por una corporación extranjera	(3)	0 00
4. Cantidad recibida por cualquier subsidio o estímulo pagado por el Gobierno Federal por consecuencia del Covid-19 (Someta detalle)	(4)	46,600 00
5. Cantidad recibida por cualquier subsidio o estímulo pagado por el Gobierno de Puerto Rico por consecuencia del Covid-19 (Someta detalle)	(5)	0 00
6. Intereses sobre hipotecas sobre propiedad residencial localizada en Puerto Rico otorgadas después del 1 de enero de 2014	(6)	0 00
7. Otras exclusiones (Someta detalle) (Véanse instrucciones)	(7)	0 00
8. **Total** (Sume líneas 1 a la 7. Traslade a la línea 7(b), Parte VIII de la planilla)	(8)	46,600 00

Parte II — Exenciones del Ingreso Bruto

1. Intereses sobre los siguientes instrumentos:		
A) Obligaciones del Gobierno de los Estados Unidos, sus estados, territorios o subdivisiones políticas	(1A)	0 00
B) Obligaciones del Gobierno de Puerto Rico	(1B)	0 00
C) Valores Ley de Préstamos Agrícolas	(1C)	0 00
D) Ciertas hipotecas (Véanse instrucciones)	(1D)	0 00
E) Obligaciones aseguradas o garantizadas bajo la Ley de Reajuste de los Miembros del Servicio de 1994 (*Servicemen's Readjustment Act of 1944*)	(1E)	0 00
F) Valores emitidos por asociaciones cooperativas hasta $5,000	(1F)	0 00
G) Obligaciones emitidas por el Fideicomiso de Conservación, de Vivienda y Desarrollo Humano, Patronato de Monumentos de San Juan y SER de Puerto Rico	(1G)	0 00
H) Préstamos otorgados por un banco comercial a una corporación especial propiedad de trabajadores para ciertos propósitos.	(1H)	0 00
I) Préstamos otorgados por un banco comercial en Puerto Rico para la adquisición y pago de certificados de membresía en una corporación especial propiedad de trabajadores	(1I)	0 00
J) Préstamos otorgados por un banco comercial en Puerto Rico para la compra o inversión en acciones preferidas de una corporación especial propiedad de trabajadores	(1J)	0 00
K) Préstamos a pequeñas y medianas empresas hasta $250,000 para su establecimiento o expansión	(1K)	0 00
L) Préstamos para capitalización de pequeñas y medianas empresas hasta $250,000	(1L)	0 00
M) Bonos, pagarés u otras obligaciones bajo la Sección 6070.56(h) de la Ley 60-2019	(1M)	0 00
N) Otros intereses reportados en un Formulario 480.6D	(1N)	0 00
O) Otros intereses no reportados en un Formulario 480.6D (Someta detalle)	(1O)	0 00
2. Dividendos recibidos de:		
A) Ingreso de desarrollo industrial proveniente de ciertos intereses (Véanse instrucciones)	(2A)	0 00
B) Asociaciones cooperativas	(2B)	0 00
C) Asegurador Internacional o Compañía Tenedora del Asegurador Internacional	(2C)	0 00
D) Negocio exento bajo la Ley 60-2019 (Sección 6070.56(e))	(2D)	0 00
E) Otros dividendos reportados en un Formulario 480.6D	(2E)	0 00
F) Otros dividendos no reportados en un Formulario 480.6D (Someta detalle)	(2F)	0 00
3. Recobro de deudas incobrables, contribuciones anteriores, recargos y otras partidas	(3)	0 00
4. Ingreso de agencias o sindicatos de noticias	(4)	0 00
5. Ciertos ingresos relacionados con la operación de corporaciones especiales propiedad de trabajadores (Véanse instrucciones)	(5)	0 00
6. Ingreso recibido o devengado en relación con la celebración de juegos deportivos organizados por asociaciones o federaciones internacionales	(6)	0 00
7. Ingreso derivado por el Asegurador Internacional o por una Compañía Tenedora del Asegurador Internacional	(7)	0 00
8. Entradas de asociaciones de dueños de embarcaciones y protección e indemnización mutua	(8)	0 00
9. Ingresos provenientes de edificios arrendados al Gobierno de Puerto Rico para hospitales públicos, casas de salud y escuelas públicas (Contratos vigentes al 22 de noviembre de 2010)	(9)	0 00
10. Ingreso derivado por el contribuyente de la reventa de propiedad mueble o servicios cuya adquisición estuvo sujeta a tributación bajo la Sección 3070.01 o la Sección 2101 del Código de Rentas Internas de 1994	(10)	0 00
11. Distribuciones de cantidades previamente notificadas como distribuciones elegibles implícitas bajo las Secciones 1023.06(j) y 1023.25(b)	(11)	0 00
12. Distribuciones de dividendos o beneficios del ingreso de fomento industrial de negocios exentos y en liquidación bajo la Ley 73-2008 y Ley 135-1997	(12)	0 00
13. Renta de propiedad residencial bajo la Ley 132-2010	(13)	0 00
14. Ingreso generado por un negocio nuevo que opere bajo un acuerdo especial para la creación de empresas jóvenes (Véanse instrucciones)	(14)	0 00
15. Participación distribuible en los ingresos exentos de entidades conducto (Formulario 480.6 EC)	(15)	0 00
16. Otros pagos reportados en un Formulario 480.6D	(16)	0 00
17. Otros pagos no reportados en un Formulario 480.6D (Someta detalle)	(17)	0 00
18. Otras exenciones (Someta detalle)	(18)	0 00
19. **Total** (Sume líneas 1 a la 18. Traslade a la línea 7(a), Parte VIII de la planilla)	(19)	0 00

Período de Conservación: Diez (10) años

VOCES COALICION DE INMUNIZACION Y PROMOCION DE LA SALUD INC

66-0798610

GOBIERNO DE PUERTO RICO

DETALLE ADJUNTO DEL FORMULARIO 480.7(OE)

PLANILLA INFORMATIVA DE ORGANIZACIÓN EXENTA DE CONTRIBUCIÓN SOBRE INGRESOS

PARA EL AÑO TERMINADO EN 31/12/2021

Anejo IE, Parte I, Línea 4 - Cantidad recibida por cualquier subsidio o estímulo pagado por el Gobierno Federal por consecuencia del Covid-19

Descripción	Cantidad
SBA Paycheck Protection Program	$46,600
Total	**$46,600**

Modelo SC 2644
Form AS
Rev. 8 ene 19

FECHA Y HORA SOMETIDA 2022-04-16 16:14:42
DATE AND HOUR SUBMITTED

0-614-706-464
Número de Serie

Liquidador

Revisor

GOBIERNO DE PUERTO RICO - GOVERNMENT OF PUERTO RICO
Departamento de Hacienda - Department of the Treasury

SOLICITUD DE PRÓRROGA PARA RENDIR LA PLANILLA DE CONTRIBUCIÓN SOBRE INGRESOS
Request for Extension of Time to File the Income Tax Return

Año comienza 01-ene-2021 y termina 31-dic-2021
Year beginning on 01-ene-2021 and ending on 31-dic-2021

Año Contributivo - Taxable Year
(X) Natural Calendar ( ) Económico Fiscal ( ) 52-53 Semanas 52-53 Weeks

Sello de Pago

Parte - Part I Información del Contribuyente - Taxpayer Information

Número de Seguro Social
Social Security Number

Número de Identificación Patronal
Employer Identification Number
66-0798610

Nombre del Individuo Individual's First Name	Inicial Initial	Apellido Paterno Last Name	Apellido Materno Second Last Name

Nombre de la Corporación, Sociedad, Sucesión o Fideicomiso - Name of the Corporation, Partnership, Estate or Trust
VOCES: COALICION DE VACUNACION DE PUERTO RICO

Dirección Postal - Postal Address
AVE LOPATEGUI #9 QC PLAZA SEGUNDO PISO GUAYNABO PR 00970

Código Municipal

Número de recibo: _____
Importe: _____

Teléfono Residencia - Residential Telephone

Teléfono Oficina - Office Telephone
7876020470

Ocupación / Negocio
Occupation / Business

Dirección de correo electrónico - E-mail address BERRIOSNANCY810@GMAIL.COM

Contribuyentes que no sean individuos - Taxpayers who are not individuals:

☐ **Marque aquí si rendirá planilla por un período corto debido a un cambio en período de contabilidad.**
Check here if you will file a return for a short period due to a change in accounting period.

Parte - Part II Importe Incluido con esta Solicitud - Amount Included with this Request

1. **Cantidad aplicable al total no pagado de la contribución (responsabilidad contributiva total)**
Amount applicable to the total of tax due (total tax liability) — $0

a. **Cantidad pagada con esta solicitud** – Amount paid with this request — $0

b. **Balance pendiente de pago (Reste la línea 1a de la línea 1)** – Balance of tax due (Subtract line 1a from line 1) — $0

2. **Cantidad pagada con esta solicitud aplicable a la Contribución Adicional Especial (Anejo N Incentivos)**
Amount paid with this request applicable to the Special Surtax (Schedule N Incentives) ... **(CIFRA DE INGRESO 0215)** — $0

3. **Cantidad pagada con esta solicitud aplicable al Prepago del Impuesto sobre Repatriación (Formulario 480.3(II)DI, Anejo N Incentivos, Parte V)** - Amount paid with this request applicable to the Prepayment of Tollgate Tax (Form 480.30(II)DI, Schedule N Incentives, Part V) ..... **(CIFRA DE INGRESO 0242)** — $0

Juramento - Oath

Declaro bajo penalidad de perjurio que he examinado la información aquí suministrada y que según mi mejor información y creencia la misma es cierta, correcta y completa.

I hereby declare under penalty of perjury, that I have examined the information herein and to the best of my knowledge and belief it is true, correct and complete.

Título (Aplica si el contribuyente no es un individuo)
Title (Applies if the taxpayer is not an individual)

Nombre del contribuyente o representante autorizado
Taxpayer's or duly authorized agent's name

16-abr-2022
Fecha - Date

Firmada Electrónicamente
Firma
Signature

Dirección del representante autorizado
Duly authorized agent's address

arte - Part III **Solicitud de Prórroga Automática** - Request for Automatic Extension of Time

Clase de contribuyente - Type of taxpayer

☐ 1. **Individuo** - Individual	☐ 2. **Sucesión** - Estate	☐ 3. **Fideicomiso** - Trust	
☐ 4. **Corporación** - Corporation		☐ 9. **Sociedad Especial** - Special Partnership	
☐ 5. **Corporación bajo el Programa de Incentivos Contributivos de Puerto Rico** - Corporation under the Puerto Rico Tax Incentives Program		☒ 10. **Organización Sin Fines de Lucro** - Not for Profit Organization	6 mese months
		☐ 11. **Compañía Inscrita de Inversión** - Registered Investment Company	
☐ 6. **Corporación Especial Propiedad de Trabajadores** Employee-Owned Special Corporation		☐ 12. **Fideicomiso para Beneficio del Fideicomitente** - Grantor Trust	
☐ 7. **Corporación de Individuos** - Corporation of Individuals		☐ 13. **Corporación extranjera que no tiene oficina en Puerto Rico** - Foreign corporation that does not have an office in Puerto Rico	
☐ 8. **Sociedad** - Partnership			

☐ 14. **Marque aquí si es socio en una sociedad sujeta a tributación bajo el Código de Rentas Internas Federal (Véanse instrucciones)** Check here if you are a partner of a partnership subject to tax under the Federal Internal Revenue Code (See instructions)	6 mese months
☐ 15. **Fideicomiso de Empleados** - Employee Trust	**Decimoquinto (15) día del décimo mes siguiente al cierre del año contributivo** Fifteenth (15) day of the tenth month following the close of the taxable year
☐ 16. **Persona sujeta a Ley 154-2010** - Person subject to Act 154-2010 ☐ a. **Corporación** - Corporation ☐ b. **Individuo** - Individual ☐ c. **Sociedad** - Partnership ☐ d. **Sociedad a nombre de sus socios** - Partnership on behalf of partners	6 mese months
☐ 17. **Otros Contribuyentes** - Other Taxpayers ☐ a. **Formulario 482(C)** - Form 482.0(C) ☐ b. **Formulario 480.1(SC)** - Form 480.10(SC) ☐ c. **Formulario 480.2(AI)** - Form 480.20(AI)	6 mese months
☐ 18. **Individuo extranjero no residente** - Nonresident alien	6 mese months

ESTA PRÓRROGA NO EXTIENDE EL PAGO DE LA CONTRIBUCIÓN O CUALQUIER PLAZO DE LA MISMA, POR LO QUE CUALQUIER BALANCE PENDIENTE DE PAGO GENERARÁ INTERESES Y RECARGOS DESDE LA FECHA DE VENCIMIENTO DE LA PLANILLA. ES IMPORTANTE QUE COMPLETE TODOS LOS ENCASILLADOS.
THIS EXTENSION DOES NOT EXTEND THE TIME FOR THE TAX PAYMENT OR ANY INSTALLMENT THEREOF, THEREFORE, ANY BALANCE DUE WILL GENERATE INTERESTS AND SURCHARGES FROM THE DUE DATE OF THE RETURN. IT IS IMPORTANT THAT YOU COMPLETE ALL BOXES.

Conservación: Diez (10) años - Retention: Ten (10) years

Modelo SC 6096
Rev. 23 jun. 23

Gobierno de Puerto Rico
DEPARTAMENTO DE HACIENDA
Área de Rentas Internas

Certificación de Deuda

VOCES COALICION DE INMUNIZACION Y PROMOCION D
JARD REALES SHOPPING
35 CALLE JUAN C BORBON
PMB 290 STE 67
GUAYNABO PR 00969-5375

Fecha: 14 septiembre 2023
ID de Contribuyente: 16530-88256
ID de Correspondencia: L1548159168

Certifico que el contribuyente identificado en la parte superior de este documento no tiene deudas por ningún concepto incluyendo contribución sobre ingresos al día 14 septiembre 2023 en nuestro sistema.

IMPORTANTE:

De estar de acuerdo con esta información: deberá realizar el pago a través de SURI https://suri.hacienda.pr.gov a la mayor brevedad posible para así evitar la acumulación de intereses.

De no estar de acuerdo con esta información: deberá presentar su reclamación acompañada de la evidencia correspondiente en cualquiera de nuestros Centros de Servicio al Contribuyente (SAC). Para conocer la ubicación de estos centros, puede acceder a www.hacienda.pr.gov. Sí tiene preguntas relacionadas a este documento, puede comunicarse con nuestro Centro de Llamadas Hacienda Responde al (787) 622-0123.

Advertencia: Este documento incluye un detalle de deuda de contribuciones asociadas a su cuenta con balances adeudados, incluyendo intereses, recargos, penalidades, multas y otros, a la fecha de emisión del mismo . Además, esta certificación no incluye deudas pendientes de tasar o en proceso de investigación a la fecha de emisión .

VALIDACIÓN:

Para verificar si este Certificado es válido, acceda https://suri.hacienda.pr.gov y presione el enlace de "Validar Certificados y Licencias".

Vigencia: Este Certificado es válido hasta 30 días después de la fecha de emisión.

Periodo de Conservación: Seis (6) años o una intervención del Contralor, lo que ocurra primero.

bL022
18

CFSE
CORPORACIÓN DEL FONDO DEL SEGURO DEL ESTADO

241908WYUW011160
Código verificación electrónica
Electronic verification code

CERTIFICACIÓN DE DEUDA
CERTIFICATE OF DEBTS

Número de Certificación: 241908WYUW011160
Certificate Number

Fecha de Certificación: 18/08/2023
Certificate Date (DD/MM/YYYY)

Propósito: Legislative Aid
Purpose

Fecha de Expiración: 31/12/2023
Expiration Date (DD/MM/YYYY)

Emitido por: Puerto Rico Innovation and Technology Service
Emitted by

De acuerdo a nuestros registros al día: 18/08/2023
According to our records as of (DD/MM/YYYY)

El patrono: VOCES COALICION DE VACUNACION DE PUERTO RICO INC
The employer XXX-XX-8610

No tiene una deuda con la Corporación del Fondo del Seguro del Estado.
You do not have a debt with the State Insurance Fund Corporation.

Esta certificación no será válida sin el sello de oficial de verificación electrónica.
This Certification is not valid without the official stamp or electronic verification code.

No representa un relevo de responsabilidad por deudas con la CFSE pendientes de ser procesadas al momento de la emisión de este documento debido a la constante actualización de nuestras bases de datos, dilación o errores en la información provista por patronos y/o lesionados y/o dilación o errores en el proceso de recopilación y publicación de datos.
It does not represent a release for any pending debts with the SIFC waiting to be processed at the time of issuance of this document due to the constant updating of our databases, delays or errors in the information provided by employers and or injured workers and or delays or errors in the process of data collection and publication.

Tampoco constituye una emisión de la certificación de vigencia de la póliza para llevar a cabo trabajos de su negocio.
Nor does it constitute an issuance of the policy's validity certification to carry out work of your business.

CFSE-0566
Mayo/2018

RCD v1.1.1

Generado Electrónicamente
Generated electronically

18/08/2023
Fecha de Emisión
Issued Date
(DD/MM/YYYY)

Pag. 1 de 1

ESTADO LIBRE ASOCIADO DE PUERTO RICO
CENTRO DE RECAUDACIÓN DE INGRESOS MUNICIPALES

Fecha de Impresión: 18/08/2023
Hora de Impresión: 9:55:42 AM

Número de Certificación
WX2023083606786
Exenta

CERTIFICACIÓN DE RADICACIÓN DE PLANILLAS SOBRE LA PROPIEDAD MUEBLE
PERSONAL PROPERTY TAX CERTIFICATE

Número Cuenta / Account Number:	Nombre del Dueño / This property is under the name of:
660-79-8610	VOCES COALICION DE VACUNACION DE PUERTO RICO

Dirección Postal / Postal Address:

PMB 290 35 JUAN C BORBON

STE 67

SAN JUAN Código Postal / Zip Code: 00969

Fecha de Inicio de Operaciones / Operations Start Date:

2/20/2013

Periodo Fiscal / Fiscal Year	Estatus / Status	Fecha Radicación / Date Received
2022	**Radicó**	8/15/2023
2021	**Radicó**	8/29/2022
2020	**Radicó**	8/16/2021
2019	**Radicó**	8/4/2020
2018	**Radicó**	5/14/2019

Fecha Emitida / Issued Date	Fecha Expiración / Expires Date	Exenta	Certificación Electrónica
18-Ago-2023	**18-Nov-2023**		

Nota aclaratoria: La información suministrada en esta certificación puede ser afectada por cualquier investigación de cuenta que se haya iniciado o esté por iniciarse a este contribuyente. Esta certificación tendrá una vigencia de 3 meses a partir de la fecha de emisión.

Note: The information submitted in this certificate can be affected by any investigation or intervention to the account. This certification will be valid for 3 months from the date of issue.

ESTADO LIBRE ASOCIADO DE PUERTO RICO
CENTRO DE RECAUDACIÓN DE INGRESOS MUNICIPALES

Número de Certificación

WX2023083655691
Regular

CERTIFICACIÓN NEGATIVA PROPIEDAD INMUEBLE

Hacemos constar que **VOCES COALICION DE VACUNACION DE PUERTO RICO** con el número de Seguro Social o Patronal **660-79-8610** no posee propiedad inmueble según nuestro sistema computarizado. No obstante, figura radicando planillas de propiedad mueble.

Sin embargo, la información suministrada puede ser afectada por cualquier investigación o intervención de cuenta que haya iniciado o esté por iniciarse a este contribuyente.

Fecha Emitida / Issued Date	Fecha Expiración / Expires Date	Certificación Electrónica
28-Ago-2023	28-Nov -2023	

Centro de Recaudación de Ingresos Municipales
$2.00
WX2023083655691
REGULAR
DERECHOS PAGADOS

Esta certificación tiene un valor de $2.00.

Nota Aclaratoria: Esta certificación tendrá vigencia de 3 meses a partir de la fecha de emisión.

Note: This certification will be valid for 3 months from the date of issue.

ESTADO LIBRE ASOCIADO DE PUERTO RICO
CENTRO DE RECAUDACIÓN DE INGRESOS MUNICIPALES

CERTIFICACIÓN DE DEUDA POR TODOS LOS CONCEPTOS
ALL CONCEPTS REPORT

Numero de Certificación
WX2023083606785 Exenta

Las siguientes propiedades figuran en nuestro sistema computarizado a nombre de **VOCES COALICION DE VACUNACION DE PUERTO RICO** con número de Seguro Social o Patronal ****8610.

The following properties are listed in our system under the name of **VOCES COALICION DE VACUNACION DE PUERTO RICO** , with the Social Security of ****8610

Número de catastro/ Parcel Number	Localización de la propiedad/ Property Location	Concepto/Concept	Deuda total/Total Debt
660-79-8610	PMB 290 35 JUAN C BORBON, STE 67, SAN JUAN, PR, Puerto Rico 00969	Mueble	0.00

DeudaTotal/TotalDebt: $0.00

Fecha Emitida / Issued Date	Fecha Expiración / Expires Date	Exenta	Certificación Electrónica
18-Ago-2023	18-Nov-2023		

Esta certificación no será oficial sin el importe de $2.50 en estampillas emitidas por el CRIM. Es válida para gestiones de cobro. Esta certificación no incluye deudas por mejoras que estuvieran sin tasar.

Para el detalle de la deuda se deberá emitir una certificación de deuda individual por cada propiedad

Nota Aclaratoria: El cómputo de los intereses, recargos y penalidades se calcula diariamente.
Esta certificación tendrá vigencia de 3 meses a partir de la fecha de emisión

Note: The interest, surcharges and penalties are calculated daily.
This certification will be valid for 3 months from the date of issue.

DEPARTAMENTO DE LA FAMILIA
ADMINISTRACIÓN PARA EL SUSTENTO DE MENORES

CERTIFICACIÓN PATRONAL DE CUMPLIMIENTO

EMPLOYER COMPLIANCE CERTIFICATE

Fecha de emisión: **9/14/2023**
Issue date:

Nombre del patrono: **VOCES COALICION DE VACUNACION**
Company name:

Dirección: **PMB 280**
Address: **35 JUAN C BORBON STE 67**

GUAYNABO, PR 009690000

Número patronal federal: **660798610**
FEIN:

Número de participante: **0002458832**
Participant number:

Se ha efectuado una búsqueda en nuestro sistema de manejo de casos y nuestro registro de pagos refleja que el cumplimiento de la persona jurídica que antecede es:
A search in our case management system and payment registry reflects that the above named legal entity compliance status is:

☐ Está cumpliendo con la(s) orden(es) de retención de ingreso según establecida(s) en todos los casos.
It is complying with all the income withholding orders as established in all cases.

☒ Al presente, NO existe ninguna orden de retención de ingresos activa que lo obligue como patrono.
There is no active income withholding order to comply with, at present.

Este documento resume la información contenida en el sistema mecanizado (PRACSES) de la Administración para el Sustento de Menores. De la búsqueda en nuestro registro de pagos recibidos se desprende que la información que antecede es correcta. La información de este documento es válida por treinta (30) días, a partir de la fecha de su emisión.
This document summarizes the information contained in the Administration for Child Support Enforcement automated system (PRACSES). A search in our received payments registry shows that the information above is correct. The information contained in this document is valid for thirty (30) days from its issue date.

NOTA DE CONFIDENCIALIDAD: La información contenida en este documento y cualquier anejo del mismo es confidencial y privilegiada y tiene el propósito de que sólo sea utilizado por la persona identificada en el mismo.
CONFIDENTIALITY NOTE: The information contained in this document and any attachment is confidential and privileged and has the purpose of being used only by the person identified in it.

202308182023091749638 7

DEPARTAMENTO DEL
TRABAJO
Y RECURSOS HUMANOS
GOBIERNO DE PUERTO RICO

NEGOCIADO DE SEGURIDAD DE EMPLEO
DIVISION DE CONTRIBUCIONES

CERTIFICACIÓN ELECTRÓNICA

UNIDAD DE EMPLEO: **VOCES: COALICION DE VACUNACION DE PUERTO**

NÚMERO PATRONAL ESTATAL: **0728345004**

NÚMERO DE CUENTA PATRONAL FEDERAL (EIN): **660798610**

NÚMERO DE CERTIFICADO: **D-23-045154-440018**

NO TIENE DEUDA PARA LOS PROGRAMAS DE SEGURO POR DESEMPLEO Y SEGURO POR INCAPACIDAD, SUJETO A AJUSTES, HASTA EL TRIMESTRE TERMINADO EL

30 DE JUNIO DE 2023

EN SAN JUAN, PUERTO RICO, **18 DE AGOSTO 2023**

Para validar la información contenida en esta certificación, favor acceder a:
To validate the information in this certificate, please access the following URL:
http://www.pr.gov/validacionelectronica

pr.gov

ADVERTENCIA: Cualquier alteración anula el documento y constituirá violación al artículo 292 del Código Penal.
WARNING: Any alteration voids this document and constitutes a violation of article 292 of the Penal Code.

* Favor de utilizar el núm. de solicitud como código de validación
* Please use the Application number as validation code.

ESTE DOCUMENTO ES EMITIDO ELECTRONICAMENTE
THIS IS A ELECTRONIC SUBMITTED DOCUMENT

GOBIERNO DE PUERTO RICO
Departamento del Trabajo y Recursos Humanos

Hon. Gabriel Maldonado González
SECRETARIO

CERTIFICACIÓN

Yo, LUZ V. ROMAN GARCIA, Operador(a) de Equipo de Entrada de Información del Programa de Seguro Social para Choferes y Otros Empleados del Departamento del Trabajo CERTIFICO:

Que se ha realizado una búsqueda en los archivos de expedientes de la Sección de Determinación de Patronos y Cobros de Cuentas Atrasadas y de la misma surge que el patrono:

VOCES COALICION DE VACUNACION DE PUERTO RICO., no aparece registrado en este Programa. El Patrono alega que no tiene empelados que le aplique la LEY 428 del 15 de mayo de 1950, según enmendada.

En testimonio de lo cual expido la presente CERTIFICACIÓN bajo mi firma y sello del Departamento del Trabajo, en Hato Rey, Puerto Rico a los 21 días de agosto del 2023.

LUZ V. ROMAN GARCIA
Operador(a) de Equipo de Entrada de Información

DIGNIDAD Y JUSTICIA POR EL TRABAJO

Programa de Seguro Social para Choferes y Otros Empleados
505 Edificio Prudencio Rivera Martínez, Ave. Muñoz Rivera, Hato Rey, PR 00918 PO Box 195540, San Juan, PR 00919-5540
Tel. (787) 754-5284 Fax (787) 754-9224 www.trabajo.pr.gov

CERTIFICADO DE CUMPLIMIENTO ("GOOD STANDING")

Yo, **Omar J. Marrero Díaz, Secretario de Estado** del Gobierno de Puerto Rico,

CERTIFICO: Que, **VOCES: COALICIÓN DE INMUNIZACIÓN Y PROMOCIÓN DE LA SALUD INC.**, registro número **322405**, una corporación **doméstica sin fines de lucro** organizada bajo las leyes de Puerto Rico el **20 de febrero de 2013**, ha cumplido con la radicación de sus Informes Anuales.

EN TESTIMONIO DE LO CUAL, firmo el presente y hago estampar en él el Gran Sello del Gobierno de Puerto Rico, en la ciudad de San Juan, Puerto Rico, hoy, **18 de agosto de 2023.**

Omar J. Marrero Díaz
Secretario de Estado

Este certificado es para uso exclusivo de los participantes del Sistema IDEAL.
IDEAL#: G-20230818-54325

CERTIFICADO DE EXISTENCIA

Yo, **Omar J. Marrero Díaz, Secretario de Estado** del Gobierno de Puerto Rico,

CERTIFICO: Que, de acuerdo con nuestros archivos, **"VOCES: COALICIÓN DE INMUNIZACIÓN Y PROMOCIÓN DE LA SALUD INC."** con número de registro **322405**, es una **corporación doméstica sin fines de lucro** organizada el **20 de febrero de 2013.**

Esta certificación no implica que esta corporación haya cumplido con el requisito de radicar informes anuales conforme a la Ley General de Corporaciones, según enmendada. Si usted interesa saber si esta corporación ha rendido informes anuales, deberá solicitar una Certificación de Cumplimiento ("Good Standing").

EN TESTIMONIO DE LO CUAL, firmo el presente y hago estampar en él el Gran Sello del Gobierno de Puerto Rico, en la ciudad de San Juan, Puerto Rico, hoy, **24 de abril de 2023.**

Omar J. Marrero Díaz
Secretario de Estado

Para validar este certificado acceda a: https://estado.pr.gov/

Este certificado podrá ser validado un número ilimitado de veces antes de la fecha de expiración 23-abr.-2024.

Número de Validación del Certificado: **542990-98686625**

GOBIERNO MUNICIPAL AUTONOMO DE GUAYNABO
CENTRO DE RECAUDACIONES MUNICIPALES
PO BOX 7885
GUAYNABO, PUERTO RICO 00970

CERTIFICACION DE DEUDA PATENTES

27 de Junio de 2023

Nombre: VOCES COALICION VACUNACION PR INC	Número de Registro: 81112874
Dirección: VOCES: COALICION VACUNACION PR	Número de Cuenta: 111403
PMB 290 35 JUAN C BORBON STE 67 GUAYNABO, PUERTO RICO 00969	Clase de Negocio: CONSULTORIA Y SERVICIOS
	Teléfono : 787-789-4008

Período	Concepto	Monto ($)

0.00

Cuentas Por Cobrar y /o
Personal Autorizado

Emitido por: EMACHADO

Teléfono (787) 720 4040 ext 6602 / 6278 / 6603 / 6289 Fax (787) 720 8668

G. Request for Proposal (RFP)
2023- PRMP-MOC-007

DEPARTAMENTO DE
SALUD

Puerto Rico Department of Health
Medicaid Outreach Campaign
Request for Proposal (RFP)

2023-PRMP-MOC-007

September 13, 2023

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Acronyms

Acronym	Definition
APA	American Psychological Association
ASES	Administración de Seguros de Salud State Health Insurance Administration
CHIP	Children's Health Insurance Program
CMS	Centers for Medicare
CV	Curriculum Vitae
MCO	Managed Care Organization
MPPIPR	Medicaid Program Promoting Interoperability of Puerto Rico
PM	Project Manager
PMO	Project Management Office
PRDoH	Puerto Rico Department of Health
PRMP	Puerto Rico Medicaid Program
Q&A	Questions and Answers
RFP	Request for Proposal
WBS	Work Breakdown Structure

1. RFP QUICK FACTS SHEET

1.1 Summary of the RFP

The Puerto Rico Medicaid Program (the Program) is soliciting assistance from interested entities in the recertification process of all Medicaid beneficiaries. The Federal Government has imposed a deadline of March 30, 2024, to complete this task. To meet this deadline, the Program is soliciting interested entities with experience in the development of education campaigns, reach out and assist in renewal processes to accomplish the goal of recertifying all beneficiaries.

Through this invitation, the Program is welcoming interested entities to propose and implement different strategies that would vigorously promote an effective participation of beneficiaries in their process of recertification.

1.2 Period of Performance

The term of the work is approximately six months, subject to formalization of an agreement between PRDoH and the selected vendor and the availability of funds.

1.3 RFP Process Schedule

RFP Released to Public 9/13/2023
Vendor's Written Questions Submission Deadline 9/18/2023
Questions Responses Posted..... 9/21/2023
Proposal Submission Due Date 9/25/2023
Notice of Intent to Award 9/29/2023

1.4 RFP Communications

Vendors must direct communications concerning this RFP to the following person designated as the Solicitation Coordinator and the email address for all solicitation communications:

Elizabeth Otero-Martinez: elizabeth.otero@salud.pr.gov

Only PRDoH's official written responses and communications with vendors are binding with regards to this RFP. Oral communications between a PRDoH official and one or more vendors are unofficial and non-binding. Vendors must ensure that PRDoH receives all questions and

comments via email, including questions and requests for clarification, no later than the questions submission deadline detailed above.

1.5 Proposal Submission

Vendors should submit proposals in two distinct parts: technical and cost. Technical proposals should not contain any cost information relating to the services. Cost proposals should contain all cost information and should be sealed in a separate envelope from the technical proposal to facilitate a secondary cost proposal opening. In addition to printed copies of the technical and cost proposals, the vendor should submit **two (2) electronic copies of their technical proposal (PDF and Microsoft Excel, as appropriate) and cost proposal (Microsoft Excel).** Please **submit separate USBs or other electronic media for both the technical and cost proposals for a total of four (4) USBs (two technical proposals and two cost proposals).** Please submit two (2) printed copies of both the technical and cost proposals and be sure the technical and cost proposals **are packaged separately.**

Proposals should be submitted to the address below:

Puerto Rico Department of Health
Medicaid Program, ATTN: Elizabeth Otero-Martinez
268 Luis Muñoz Rivera Ave.
World Plaza – 12th Floor (Suite 12)
San Juan, Puerto Rico 00918

2. Overview

2.1 Background

PRDoH is responsible for most of Puerto Rico's health and social service programs and services, including the Puerto Rico Medicaid Program (PRMP), the Children's Health Insurance Program (CHIP), public health services and public hospitals. PRDoH is also the single state agency for the Medicaid program, in conjunction with a cooperative agreement with Administración de Seguros de Salud (ASES) which implements and administers the island-wide health insurance system.

States must complete renewals and other eligibility actions within 14 months after the beginning of the unwinding period that started on April 2023. States are allowed to determine how to prioritize their unwinding plans based on the state's needs. PRMP is ensuring everyone has access to quality healthcare coverage and one of the ways we are doing it is by spreading the word about the Medicaid renewal process.

2.2 Purposes

The main purpose of the RFP is to select a vendor with experience in the development, implementation and execution of strategies to help with beneficiary outreach and assisting Medicaid in the renewal process to accomplish the goal of recertifying all beneficiaries. PRMP is looking for vendors with interest in exploring innovative or out of the box strategies that go beyond standard approaches. Execution of strategies shall contemplate providing necessary personnel, materials, and/or equipment, when applicable.

Through the Medicaid renewal process, PRMP is committed to ensure that beneficiaries have the information and support they need to renew their benefits and that everyone eligible for Medicaid is covered.

3. Project Requirements

3.1 Scope of Work

PRDoH is seeking to contract with an organization with proven expertise in educational campaigns to support Puerto Rico Medicaid Program through the recertification process. The suggested services may include, but are not limited to, the following:

- Develop, implement, and execute strategies to reach Medicaid beneficiaries for them to complete the recertification process.
- Orientation centers.
- Outdoor/indoor activities for orientation and assistance.
- Personal assistance to help the Medicaid beneficiaries through the renewal process.

3.2 Vendor's Minimum Qualifications and Experience

Vendors shall provide **information regarding the firm/organization** so PRDoH can evaluate the vendor's ability to provide the services requested herein. At its discretion, PRDoH may require vendors to provide additional information and clarify information.

To be considered for award, a vendor must provide **evidence of their experience, including**:

- Description of the firm/organization and/or personnel assembled to complete the project.
- Submit at least two (2) project descriptions where similar services were rendered.
- Demonstrate experience working with tight timelines.
- Provide evidence of compliance with all requirements by law to operate in Puerto Rico and contract with Puerto Rico Government.
    - Prior to the vendor submission of its proposal, the vendor must be registered with the "Registro Único de Proveedores de Servicios Profesionales" (RUP) from the Puerto Rico General Services Administration (ASG) and with the Puerto Rico Treasury Department (Hacienda) for the collection of sales and use tax (IVU) as a provider (if applicable) in the Sistema Unificado de Rentas

Internas (SURI). The PRMP shall not award a contract, unless the vendor provides proof of such registration or provides documentation from the Puerto Rico Treasury Department that the vendor is exempt from this registration requirement in the SURI system. The foregoing is a mandatory requirement of an award of a contract pursuant to this solicitation. For more information, please refer to the PR Treasury Department's web site http://www.hacienda.pr.gov.

- Certificate of good standing of the Department of State of Puerto Rico.

- Show compliance with other relevant Commonwealth and federal regulations.

3.2.1 Qualifications and Experience of Key Personnel

Vendors shall submit resumes for proposed Key Personnel to demonstrate evidence of relevant qualifications and experience necessary according to the scope of this RFP. Some personnel should be fully bilingual so they can communicate effectively and without delay.

3.2.1.1 Staff Qualifications

The Contractor shall warrant that all persons assigned shall be employees of the Contractor (or specified Subcontractor) and shall be fully qualified to perform the work required. The Contractor shall include a similar provision in any contract with any Subcontractor selected to perform work under this contract. Failure of the Contractor to provide qualified staffing at the level required by the contract specifications may result in termination of this contract or damages.

3.2.1.2 Subcontractors

The Contractor shall be the primary vendor for the contract. PRDoH will not subcontract any work under the contract to any other firm and will not deal with any subcontractors. The Contractor is solely responsible for all actions and work performed by its subcontractors. All terms, conditions, and requirements of the contract shall apply without qualification to any services performed or goods provided by any subcontractor.

3.2.2 Ownership

PRDoH shall own all data, forms, procedures, and work products developed or accumulated by the Contractor under this contract. The Contractor may not release any materials without the written approval of PRDoH.

3.2.3 Proof of Insurance

Upon request, the Contractor shall present an affidavit of Worker's Compensation, Public Liability, and Property Damage Insurance to the Division of Purchases.

3.2.4 Conflict of Interest

The Contractor shall not knowingly employ, during the period of this contract or any extensions to it, any professional personnel who are also in the employ of the Commonwealth and providing services involving this contract or services similar in nature to the scope of this contract to the Commonwealth. Furthermore, the Contractor shall not knowingly employ, during the period of this contract or any extensions to it, any Commonwealth employee who has participated in the making of this contract until at least two years after his/her termination of employment with the State.

3.3 Award according to PRMP best value

The Buena Pro will be awarded in favor of the proposal that represents the best value for PRDoH and the government of Puerto Rico. PRDoH may award the contract to more than one vendor, based on the specific services rendered. Cost, although it is a core factor, is not decisive to award the good pro in favor of a participant.

3.4 Reference Checks

Please see sections eight (8) and nine (9), and Attachments B and C for more information.

3.5 Criteria

Proposals that comply with all requirements will be evaluated by a PRDoH appointed panel, according to a weight/score method. As part of its analysis, PRMP will give its highest consideration to the qualifications/experience of the proponent and to its proposal. The assigned weight for both criteria will be 4. For cost, the assigned weight will be 2. The evaluation

committee will grant a score from 1 through 5 (1 being the lowest; 5 being the highest) according to their evaluation.

To be evaluated, proposals must be:

- Received by the due date/time.
- Meet proposal style requirements.
- Follow proposal format.
- Be complete and have all supporting documents required.

4. Proposal Response Instructions

4.1 Proposal Format

Proposals shall include the following sections. Make sure to include in the cover letter the contact person name, title, and contact information.

- Project Proposal – Detailed description of proposed project per Scope of Work, including:
    - Executive summary – High level summary (1-2 pages max.) The vendor should include a title page stating the vendor's intent to bid for this RFP, signed in blue ink by an authorized signatory legally binding the vendor and include it in the labeled "Original Proposal."
    - Firm/organization information
        - Purpose, Mission, and Vision.
        - Description of relevant qualifications and experience.
        - Evidence of organizational capacity (e.g., leadership CVs, structure).
            - Leadership
            - Key project staff
            - Subcontractors (specify their roles and if offshore) as applicable.
            - References
        - Detailed scope of services, based on the information in this RFP.
- Cost/Budget
    - Detailed description of estimated expenses. (**Attachment A**).
- Appendices
    - Statement of Work.
    - Two (2) project descriptions of similar projects.
    - Organizational Chart.
    - Qualifications of Team / Resumes/CVs of Key Personnel.

4.2 Proposal Style Requirements

- Arial, 12-point font; 1.5 spacing.
- One-inch margins.
- 8.5' x 11' Letter Paper size/portrait orientation.

- No page minimum or maximum.

5. Administrative and Judicial Review Process

Any person or party adversely affected or aggrieved by an award made regarding this Request for Proposal proceeding may, according to 3 L.P.R.A. § 9659, file a motion for reconsideration with the Puerto Rico Department of Health (PRDoH), within a term of ten (10) days from the date of the notification of the award. The-PRDoH must consider the motion for reconsideration within ten (10) business days of being filed. If any determination is made in its consideration, the term to request the appeal for judicial review will begin from the date on which a copy of the notification of the decision of the PRDoH is filed on record, according to the case, resolving the motion for reconsideration. If the filing date of the copy of the notification of the decision is different from that of the deposit in the ordinary mail or the sending by electronic means of said notification, the term will be calculated from the date of the deposit in the ordinary mail or sending by electronic means, as appropriate. If the PRDoH fails to take any action in relation to the motion for reconsideration within ten (10) days of its filing, it shall be understood that the motion was denied outright, and the time to request judicial review shall start to run from said date.

If the PRDoH accepts the reconsideration request within the term provided, it must issue the reconsideration decision or resolution within thirty (30) days following the filing of the motion. for reconsideration. If the PRDoH accepts the motion for reconsideration but fails to take any action in relation to the motion within thirty (30) days of its filing, it will lose its jurisdiction and the term to request the judicial review will begin from the expiration of said term of thirty (30) days. The Department of Health may extend said term only once, for an additional period of fifteen (15) days.

Any person or party adversely affected by a final reconsideration decision or resolution may file a petition for review with the Puerto Rico Court of Appeals within a term of twenty (20) business days of such final decision or determination being filed. See 3 L.P.R.A § 9672.

The mere presentation of a motion for reconsideration does not have the effect of preventing the PRMP from continuing with the procurement process intended within this Request for Proposal.

Challenges must be submitted using the form and according to the instructions in **Attachment D: Terms for Filing a Review** of this RFP and shall be considered waived and invalid if the objection has not been submitted as instructed in **Attachment D.**

6. Attachment A: Cost Proposal

Instructions: Attachment A: Cost Proposal

Vendor should include a document titled as **Attachment A: Cost Proposal** with a detailed description of estimated expenses.

The Cost Proposal must be submitted separately from the Technical Proposal. **Be advised, PRMP may reject any proposal with a Cost Workbook that is reformatted and/or not separately sealed.**

The vendor's cost proposal should provide sufficiently detailed information to allow PRMP to assess the reasonableness of the vendor's cost for each defined component of the project.

7. Attachment B: Vendor Reference Form

PRDoH may conduct reference checks to verify and validate the past performance of the vendor and its proposed subcontractors.

Include at least two (2) references from projects performed within the last five (5) years that demonstrate the vendor's ability to perform the scope of work described in this RFP. The vendor should provide two (2) different clients/projects in order to demonstrate their experience.

Vendors should include project description, contract dates, and contact information (customer points of contact, addresses, telephone numbers, and email addresses). The vendor should explain whether it performed the work as a prime contractor or as a subcontractor.

Please see **Attachment B** for the Vendor Reference Form.

8. Attachment C: Subcontractor Reference Form

Subcontractor References (if applicable):

If the vendor's proposal includes the use of subcontractor(s), provide one (1) reference for each subcontractor. **PRDoH prefers references that demonstrate where the Prime and Subcontractors have worked together in the past.**

Please see **Attachment C** for the Subcontractor Reference Form.

9. Attachment D: Terms for filing an Administrative Review 3 / LPRA Section 9659

To file an application for administrative review according to 3 L.P.R.A Section 9659, the respondent must fill out and submit this form during the period established in Section 1.3: RFP Schedule of Events. If the form is not received during the period established in Section 1.3: RFP Schedule of Events, the application for review will not be considered.

Please see **Attachment D** for the Terms for filing an Administrative Review Form.

H. QUESTIONS AND ANSWER

GOBIERNO DE PUERTO RICO
Departamento de Salud
Programa Medicaid

2023-PRMP-MOC-007

Vendor Questions and Answers

ID	Questions	Answer
1	La solicitud de propuesta no especifica si la misma debe ser redactada en español o en inglés. ¿Existe algún requisito en términos del idioma?	La misma debe estar redactada en inglés.
2	La sección 1.5 estipula lo siguiente: ***"Please submit two (2) printed copies of both the technical and cost proposals and be sure the technical and cost proposals are packaged separately."*** Entendemos que las propuestas técnicas y de costos se deben colocar en sobres separados. Lo que quisiéramos aclarar es si las dos copias impresas de dichas propuestas se deben empacar por separado a las dos copias digitales.	Puede empacar la propuesta técnica impresa y digital juntas. Lo mismo aplica a la de costos.
3	¿Cuál es la hora límite para cumplir con la entrega de los documentos el día 25 de septiembre?	4:00 p.m.
4	Al bajar los documentos no encontramos el anejo A para la propuesta de costos. Entendemos que la misma debe ser en excel pero queremos confirmar si existe una plantilla específica para utilizar en la propuesta de costos. De ser así, ¿podría enviarnos copia de la misma?	No hay plantilla específica para utilizar. Favor de crearla y titularla Anejo A.
5	En cuanto al formato de la propuesta en la sección 4.1, ¿podría aclarar a que se refieren con "Statement of Work" bajo la sección de anejos que debemos incluir?	Debe leer "Scope of Work" no *Statement of Work.*
6	Confirmar si el descriptivo de los dos proyectos similares, que muestran la capacidad de la organización para cumplir con la propuesta, debe ir acompañados del anejo B.	Correcto.
7	¿Cómo se va a manejar la capacitación y adiestramiento para las personas a cargo de orientar y brindar asistencia técnica? ¿Es algo que debemos considerar en nuestra propuesta de costo?	Medicaid llevará a cabo las tareas de capacitación y adiestramiento.
8	Los formularios impresos de Medicaid para completar el proceso de solicitud de los participantes que no utilicen la plataforma digital serán provistos por el Programa de Medicaid del Departamento de Salud? ¿Debemos considerar el gasto de impresión en nuestra propuesta de costos?	El arte oficial de los formularios se lo proveerá Medicaid. El gasto de impresión lo debe considerar en la propuesta de costos.
9	Una vez concluidas las 26 semanas de ejecución del proyecto, ¿cuánto tiempo tenemos para completar los reportes de cierre?	Se requiere la entrega de reportes semanales. Tienen cinco (5) días laborables para la entregar de los reportes de cierre.
10	En la sección de referencias para los subcontratistas, ¿debemos incluir una copia del anejo C para todos los subcontratistas o solo para los que ocuparán posiciones claves?	Para todos.

Re: RFP - 2023-PRMP-MOC-007

1 mensaje

Isabel Corretjer <isabel@vocespr.org> 21 de septiembre de 2023, 18:09
Para: Elizabeth Otero Martinez <elizabeth.otero@salud.pr.gov>
Cc: Lilliam Rodríguez <lilliam@vocespr.org>, Wanda Betancourt <wanda@vocespr.org>, jivanny <jivanny@vocespr.org>

Estimada Sra. Otero,

Espero se encuentre bien. Me dirijo a usted a nombre de VOCES PR, en seguimiento a las preguntas que fueron enviadas los días 14 y 18 de septiembre. Entiendo hoy debíamos recibir sus respuestas. De manera que podamos cumplir con la fecha límite para entregar nuestra propuesta, le agradeceré nos envíe sus comentarios lo antes posible.

Gracias,

Isabel Corretjer

On Tue, Sep 19, 2023 at 7:02 AM Elizabeth Otero Martinez <elizabeth.otero@salud.pr.gov> wrote:

> Recibido.
>
> Gracias,
>
> **Elizabeth Otero Martínez, MBA**
>
> RFP Solicitation Coordinator
>
> Puerto Rico Medicaid Program
>
> Puerto Rico Department of Health
>
> Tel: (787) 765-2929 Ext. 6909
>
> elizabeth.otero@salud.pr.gov
>
> DEPARTAMENTO DE SALUD
>
> **NOTICE: This email together with any attachments must be treated as confidential. If you are not the intended recipient, please contact the sender**

immediately and delete the orignal email. Any use, copying, disclosure, alteration or reliance on the content of this email for any purpose without the named sender's express and/or the Puerto Rico Department of Health official representatives authorization is strictly prohibited.

NOTA: Este mensaje incluyendo sus anejos, debe ser tratado como confidencial. Si usted no es el destinatario, por favor contacte al que lo envía inmediatamente y borre el mensaje. Cualquier uso, copia, divulgación, distribución o reproducción del contenido de este mensaje para cualquier propósito, sin la autorización expresa de quien lo envía o del Departamento de Salud de Puerto Rico y/o sus representantes oficiales está prohibido.

From: Isabel Corretjer <isabel@vocespr.org>
Sent: Monday, September 18, 2023 4:03 PM
To: Elizabeth Otero Martinez <elizabeth.otero@salud.pr.gov>
Cc: Lilliam Rodríguez <lilliam@vocespr.org>; Wanda Betancourt <wanda@vocespr.org>; jivanny <jivanny@vocespr.org>
Subject: Re: RFP - 2023-PRMP-MOC-007

Estimada Sra. Otero,

Espero que se encuentre bien al recibir este mensaje.

Incluyo a continuación unas preguntas adicionales al correo electrónico enviado el 14 de septiembre, con relación al RFP - 2023-PRMP-MOC-007.

1. ¿Cómo se va a manejar la capacitación y adiestramiento para las personas a cargo de orientar y brindar asistencia técnica? ¿Es algo que debemos considerar en nuestra propuesta de costo?

2. Los formularios impresos de Medicaid para completar el proceso de solicitud de los participantes que no utilicen la plataforma digital, serán provistos por el Programa de Medicaid del Departamento de Salud? ¿Debemos considerar el gasto de impresión en nuestra propuesta de costos?

3. Una vez concluidas las 26 semanas de ejecución del proyecto, ¿cuánto tiempo tenemos para completar los reportes de cierre?

4. En la sección de referencias para los subcontratistas, ¿debemos incluir una copia del anejo C para todos los subcontratistas o solo para los que ocuparán posiciones claves?

Quedo en espera de sus comentarios. Muchas gracias por su atención a este particular.

Saludos,

Isabel Corretjer

787-604-5791

On Thu, Sep 14, 2023 at 5:39 PM Isabel Corretjer <isabel@vocespr.org> wrote:

Estimada Sra. Otero,

Espero que se encuentre bien al recibir este correo.

Mi nombre es Isabel Corretjer y me dirijo a usted a nombre de VOCES PR, Coalición de Inmunización y Promoción de la Salud, con algunas preguntas relacionadas a los requisitos de la propuesta # 2023-PRMP-MOC-007.

Le agradeceré nos oriente con respecto a las siguientes dudas:

1. La solicitud de propuesta no especifica si la misma debe ser redactada en español o en inglés. ¿Existe algún requisito en términos del idioma?
2. La sección 1.5 estipula lo siguiente: ***"Please submit two (2) printed copies of both the technical and cost proposals and be sure the technical and cost proposals are packaged separately."*** Entendemos que las propuestas técnicas y de costos se deben colocar en sobres separados. Lo que quisiéramos aclarar es si las dos copias impresas de dichas propuestas se deben empacar por separado a las dos copias digitales.
3. ¿Cuál es la hora límite para cumplir con la entrega de los documentos el día 25 de septiembre?
4. Al bajar los documentos no encontramos el anejo A para la propuesta de costos. Entendemos que la misma debe ser en excel pero queremos confirmar si existe una plantilla específica para utilizar en la propuesta de costos. De ser así, ¿podría enviarnos copia de la misma?
5. En cuanto al formato de la propuesta en la sección 4.1, ¿podría aclarar a que se refieren con "Statement of Work" bajo la sección de anejos que debemos incluir?
6. Confirmar si el descriptivo de los dos proyectos similares, que muestran la capacidad de la organización para cumplir con la propuesta, debe ir acompañados del anejo B.

Muchas gracias por su atención al respecto. Quedó al pendiente de sus respuestas.

Cordialmente,

Isabel Corretjer

787-604-5791

NOTA DE CONFIDENCIALIDAD: La información contenida en esta transmisión está destinada únicamente a las personas o entidades a la que se dirige. Puede contener información privilegiada y confidencial, incluida Información de Salud Protegida (PHI). Si usted no es el destinatario, se le notifica que cualquier revisión, difusión, distribución o duplicación de esta comunicación está estrictamente prohibida. Si recibe esta comunicación por error, notifique al remitente inmediatamente y destruya este mensaje. CONFIDENTIALITY NOTE: The information contained in this transmission is intended only for the persons or entities to which it is addressed. It may contain privileged and confidential information, including Protected Health Information (PHI). If you are not the recipient, you are hereby notified that any revision, dissemination, distribution or duplication of this communication is strictly prohibited. If you receive this communication by error, notify the sender immediately and destroy this message.

Re: RFP - 2023-PRMP-MOC-007

1 mensaje

Isabel Corretjer <isabel@vocespr.org> 18 de septiembre de 2023, 16:03
Para: "elizabeth.otero@salud.pr.gov" <elizabeth.otero@salud.pr.gov>
Cc: Lilliam Rodríguez <lilliam@vocespr.org>, Wanda Betancourt <wanda@vocespr.org>, jivanny <jivanny@vocespr.org>

Estimada Sra. Otero,

Espero que se encuentre bien al recibir este mensaje.

Incluyo a continuación unas preguntas adicionales al correo electrónico enviado el 14 de septiembre, con relación al RFP - 2023-PRMP-MOC-007.

1. ¿Cómo se va a manejar la capacitación y adiestramiento para las personas a cargo de orientar y brindar asistencia técnica? ¿Es algo que debemos considerar en nuestra propuesta de costo?
2. Los formularios impresos de Medicaid para completar el proceso de solicitud de los participantes que no utilicen la plataforma digital, serán provistos por el Programa de Medicaid del Departamento de Salud? ¿Debemos considerar el gasto de impresión en nuestra propuesta de costos?
3. Una vez concluidas las 26 semanas de ejecución del proyecto, ¿cuánto tiempo tenemos para completar los reportes de cierre?
4. En la sección de referencias para los subcontratistas, ¿debemos incluir una copia del anejo C para todos los subcontratistas o solo para los que ocuparán posiciones claves?

Quedo en espera de sus comentarios. Muchas gracias por su atención a este particular.

Saludos,

Isabel Corretjer
787-604-5791

On Thu, Sep 14, 2023 at 5:39 PM Isabel Corretjer <isabel@vocespr.org> wrote:

> Estimada Sra. Otero,
>
> Espero que se encuentre bien al recibir este correo.
>
> Mi nombre es Isabel Corretjer y me dirijo a usted a nombre de VOCES PR, Coalición de Inmunización y Promoción de la Salud, con algunas preguntas relacionadas a los requisitos de la propuesta # 2023-PRMP-MOC-007.
>
> Le agradeceré nos oriente con respecto a las siguientes dudas:
>
> 1. La solicitud de propuesta no especifica si la misma debe ser redactada en español o en inglés. ¿Existe algún requisito en términos del idioma?
> 2. La sección 1.5 estipula lo siguiente: ***"Please submit two (2) printed copies of both the technical and cost proposals and be sure the technical and cost proposals are packaged separately."*** Entendemos que las propuestas técnicas y de costos se deben colocar en sobres separados. Lo que quisiéramos aclarar es si las dos copias impresas de dichas propuestas se deben empacar por separado a las dos copias digitales.
> 3. ¿Cuál es la hora límite para cumplir con la entrega de los documentos el día 25 de septiembre?
> 4. Al bajar los documentos no encontramos el anejo A para la propuesta de costos. Entendemos que la misma debe ser en excel pero queremos confirmar si existe una plantilla específica para utilizar en la propuesta de costos. De ser así, ¿podría enviarnos copia de la misma?
> 5. En cuanto al formato de la propuesta en la sección 4.1, ¿podría aclarar a que se refieren con "Statement of

Work" bajo la sección de anejos que debemos incluir?

6. Confirmar si el descriptivo de los dos proyectos similares, que muestran la capacidad de la organización para cumplir con la propuesta, debe ir acompañados del anejo B.

Muchas gracias por su atención al respecto. Quedó al pendiente de sus respuestas.

Cordialmente,

Isabel Corretjer
787-604-5791

Wanda Betancourt <wanda@vocespr.org>

RFP - 2023-PRMP-MOC-007

1 mensaje

Isabel Corretjer <isabel@vocespr.org> 14 de septiembre de 2023, 17:39
Para: "elizabeth.otero@salud.pr.gov" <elizabeth.otero@salud.pr.gov>
Cc: Lilliam Rodríguez <lilliam@vocespr.org>, Wanda Betancourt <wanda@vocespr.org>, jivanny <jivanny@vocespr.org>

Estimada Sra. Otero,

Espero que se encuentre bien al recibir este correo.

Mi nombre es Isabel Corretjer y me dirijo a usted a nombre de VOCES PR, Coalición de Inmunización y Promoción de la Salud, con algunas preguntas relacionadas a los requisitos de la propuesta # 2023-PRMP-MOC-007.

Le agradeceré nos oriente con respecto a las siguientes dudas:

1. La solicitud de propuesta no especifica si la misma debe ser redactada en español o en inglés. ¿Existe algún requisito en términos del idioma?
2. La sección 1.5 estipula lo siguiente: ***"Please submit two (2) printed copies of both the technical and cost proposals and be sure the technical and cost proposals are packaged separately."*** Entendemos que las propuestas técnicas y de costos se deben colocar en sobres separados. Lo que quisiéramos aclarar es si las dos copias impresas de dichas propuestas se deben empacar por separado a las dos copias digitales.
3. ¿Cuál es la hora límite para cumplir con la entrega de los documentos el día 25 de septiembre?
4. Al bajar los documentos no encontramos el anejo A para la propuesta de costos. Entendemos que la misma debe ser en excel pero queremos confirmar si existe una plantilla específica para utilizar en la propuesta de costos. De ser así, ¿podría enviarnos copia de la misma?
5. En cuanto al formato de la propuesta en la sección 4.1, ¿podría aclarar a que se refieren con "Statement of Work" bajo la sección de anejos que debemos incluir?
6. Confirmar si el descriptivo de los dos proyectos similares, que muestran la capacidad de la organización para cumplir con la propuesta, debe ir acompañados del anejo B.

Muchas gracias por su atención al respecto. Quedó al pendiente de sus respuestas.

Cordialmente,

Isabel Corretjer
787-604-5791