



## Vendor Questions and Answers

ID	Questions	Answer
1	Based on the RFP document the target population for this research study is large. For the project to succeed what is the sample size (percentage) that would be acceptable for the PRDoH?	According to their expertise and the information included in the RFP document, vendors should provide an acceptable parameter of representativeness that best represents the target population.
2	Based on the large population size and in order to facilitate initial contact we would like to know If; the PRDoH will provide the selected vender with a list of contacts?	PRDoH will not provide a list of contacts. As part of the project vendors are responsible for the data gathering.
3	Based on the RFP is seems that the data collection instrument has not been vetted/ validated/tested; the question is, does it has to be or would the PRDoH be in tune with the proposed instrument?	Vendors should provide ample description about the data collection instrument they propose to apply. PRDoH would be in tune with the selected vendor.
4	Notification efforts have to happen: a. Based on previous research, we have found that engagement from the top will go a long way with potential research subject, would the PRDoH be open to some/all of the following solution for subject engagement: i. Press Conference describing the project, goals and intent ii. Letter of Intent to all potential Research Subjects iii. Offering CE Credits to pull in the prospective audience iv. Direct Engagement with Healthcare associations, societies, peridodicals, etc	Vendors could count on PRDoH engagement efforts needed to maximize the effectiveness of the project.
5	It's stipulated that 6 months is the established timeline for this project, based on potential magnitude of this project, we might have to add time to accommodate for Pre-Work/Data Analysis. Would PRDoH be open to accept proposal with alternate timeline?	Vendors could provide alternate timelines, but it should be justified. Since the timeline is part of the evaluation criteria, PRDoH recommends vendors not to over exceed the timeline provided.



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6	Will interoperability SME team be available per request to be consult or will it not be allowed to avoid bias?	SME team could be available if their intervention does not affect the outcome of the intention of the project.
7	Is there a budget assigned, if so, is there a budgetary restrain for this project?	Budget information will not be provided.
8	The period of performance is stated as approximately six months in Section 1.2. Is there an absolute maximum performance period that must not be exceeded?	PRDoH would rather stick to the stipulated six months period, unless otherwise convinced that additional time is necessary.
9	Does PRDOH have a statutory or administrative due date requirement for submitting the Environmental Scan report to CMS?	Vendors should restrict exercise to provided schedule (six months).
10	Are you open to receiving proposals that incorporate other research methods, in addition to surveys, to improve validity of survey findings? (Section 3.1)	PRDoH is open to receiving proposals that incorporate other research methods that could address the purpose and requirements of the RFP.
11	Would PRDOH be available to provide support during the project in terms of issuing communications to providers or industry professional associations to generate interest in responding to the surveys? (Section 3.1)	PRDoH will be available to provide support.
12	Does this project have any dependencies with other current or planned PRDOH projects that may impact the contractor's ability to perform the proposed services?	As of today, PRDoH does not know of any. Nevertheless, vendors with contractual responsibilities with the PRDoH or any of its dependencies should avoid any possibility that could hamper its ability to perform actual or proposed services.
13	Will PRDOH furnish the contractor a copy of the Environmental Scan performed prior to the launch of the Medicaid Promoting Interoperability Program of Puerto Rico (MPIPPR) in 2012?	A prior environmental scan is not available.
14	Will PRDOH facilitate contact information for the provider universe included in Appendix 1?	PRDoH will not facilitate contact information. As part of the project vendors are responsible for the data gathering.



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15	Can you please share more information on the MPPIPR? Since it started in 2012, what was the workplan? What milestones have been reached? What is still pending? What are the program closeout requirements?	Available information will be provided to selected vendor.
16	Given the nature of this study with a population that is difficult to reach given their work demands, a best effort approach will be followed. We will calculate quotas and goals for outreach for each provider type and will make the best effort to reach them. Nevertheless, 6 months is an aggressive timing to achieve this. Would you consider an extended timeframe? If not, are you willing to accept a reduced sample size, which would have a lower confidence level?	PRDoH will select the vendor that, according to the judgement and recommendation of the Evaluation Committee, provides a solution with the most acceptable parameter of representativeness and it is able to perform the requested services during the provided timeframe. Vendors could provide any recommendations that they consider necessary to comply with the required task.
17	Is the target audience to meet this purpose the EHR decision maker, the user or both? If both, what would be the preferred sample distribution? What is the scope of the EHR? (ie. solely clinical or should it include e-prescribing, messaging and information exchange, patient engagement, billing, etc)	PRDoH expects vendors to provide the solution they consider fits best to the requirements of the project. The scope includes all EHR functionalities and users at all levels.
18	Is there documentation that will be shared regarding the state of HIT in 2012 before the MPPIPR was established?	Available information will be provided to selected vendor.
19	Will the contractor be expected to invoice fees on a monthly basis or based on deliverables?	Although at this moment PRDoH would prefer invoices based on deliverables, determination for invoices and payments will be made in accordance with terms and conditions indicated in contract resulting from this RFP.
20	If this experience can be demonstrated by the subcontractor, but not the prime contractor, will the contractor be disqualified?	Lack of experience by prime contractor would reflect poor scoring in the correspondent category and probably affect their possibility of succeeding, but not necessarily result in a disqualification. Subcontractor experience will not be accounted for prime contractor.
21	There are two tables enclosed. Should the sample size for the study be calculated based on Table 1: Estimates of Puerto Rico Providers by Provider Type or Table 2: Count of Medicaid Enrolled Approved Providers by Provider Type as of August 2023?	Medicaid Enrollment Approved Providers.



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22	A representative sample size of 51,407 nurses is over 400 respondents. Is there expectation to gather survey responses from this population?	Yes, nurses are to be included in the survey.
23	There is a line item in this table called Groups of Corporations with a count of 2,605 providers. Please define Groups of Corporations. Next line item says Added Value Services. Please define Added Value Services.	Among all the providers there are 2,605 that fall under the category of group, vis a vis individual or individual within a group, etc. it represents how they enroll as a provider type. Added Value Services include hearing aid suppliers and vision centers / optics.
24	What meetings are these line items referring to?	They refer to the provider types.