



07/18/2024

<mail to email>

Re: Important Information for Providers Enrolled in the Puerto Rico Medicaid Program (PRMP)

**Provider Enrollment Combined Revalidation
FIRST NOTIFICATION - ACTION REQUIRED**

Dear Medicaid Provider:

You are now able to revalidate multiple service locations by submitting only one revalidation application for a group of service locations associated with your NPI.

Immediate review of the service location information presented on the Provider Secure Communications (PSC) account page titled 'Revalidation of Multiple Service Locations' under the 'Revalidation' menu option is requested.

To record your receipt and confirmation of your selections for the combined revalidation application, please submit your preferences as soon as possible via your [PSC](#) account.

To make your selections, follow the steps below:

- Once you have logged into PSC, click the menu item titled 'Revalidation'.
 - This will navigate you to the PSC page titled 'Revalidation of Multiple Service Locations'.
 - Information pertaining to eligible service locations for combined revalidation will be displayed on this page.
 - Click on each page number and each tab to review the information associated with the individual service locations/Medicaid IDs.
- Click the checkbox next to the service location/Medicaid ID you would like to be grouped for combined revalidation.
- Leave the checkbox unchecked if you would like to submit an individual revalidation application for a specific service location/Medicaid ID.
- Once you have reviewed and selected your desired service locations/Medicaid IDs for the combined revalidation, select the 'Continue' button.
- A message will appear, to confirm your selected locations. Click the 'Submit' button to finalize your selections.
- After submitting your selections, you will still be able to change your selections for the service locations/Medicaid IDs which are currently displayed in your PSC account.
- Clicking the 'Print Confirmation' button on the top of the page will download the list of service locations/Medicaid IDs which were selected for combined revalidation and the Medicaid ID which will be used to generate the Combined Revalidation Application Tracking Number (ATN).

IMPORTANT: The combined revalidation application will be generated for the service locations/Medicaid IDs with the lowest agreement end date and must be completed and submitted prior to that date. The Medicaid Agreement End Date for all the selected service locations/Medicaid IDs will be extended to 3 years for Non-Physician providers and 5 years for Physician providers to align with the Medicaid ID with the lowest end date.



GOVERNMENT OF PUERTO RICO

Department of Health
Medicaid Program

Important Links

Frequently Asked Questions: <https://medicaid.pr.gov/Home/PepFAQs/>

Provider Revalidation Policy: <https://www.medicaid.pr.gov/Home/PepPoliticlas/>

If you have any questions regarding this notification or your enrollment in the Puerto Rico Medicaid Program, please contact the Medicaid Provider Services Contact Center at (787) 641-4200 between 8:00 and 5:00 Atlantic Standard Time, Monday through Friday. You may also submit your inquiry by email to prmp-provider@salud.pr.gov.

Sincerely,

Medicaid Provider Enrollment Unit
Puerto Rico Medicaid Program